

## MINUTES

Pullman Police Advisory Committee  
Pullman City Hall – Council Chambers  
January 14, 2013 at 5:30 pm

The regular meeting of the Pullman Police Advisory Committee was held at 5:30pm on Monday, January 14, 2013, in the Council Chambers, City Hall, 325 SE Paradise Street, Pullman, Washington, with Committee Chair Arlene Parkay presiding.

### ROLL CALL

Present:	Arlene Parkay	WSU Staff & Faculty Representative (Chair)
	Barbara Hammond	College Hill Representative
	KNona Liddell	College Hill Alternate
	Mary Simonsen	Military Hill Alternate
	Phyllis Stallcop	Sunnyside Hill Representative
	Kim Barrett	Multicultural Representative
	Dan Hornfelt	Pullman School District Representative
	Wayne Popeski	Pullman At-Large Representative
Absent:	Marcus Crossler	WSU Staff & Faculty Alternate
	Zach Hays	Military Hill Representative
	Richard Hume	Pioneer Hill Representative
	Greg Wilson	Pioneer Hill Alternate (Vice Chair)
	Al Sorensen	Business Community Representative
	DaVina Hoyt	Multicultural Alternate
	Luis Cuevas	ASWSU Representative
	Bill Holman	Pullman School District Alternate
	Rosemary Fleener	Pullman High School Parent Representative
	Roger Schaefer	Pullman At-Large Alternate
Staff:	Chief Gary Jenkins	Pullman Police Department
	Elysia Spencer	Pullman Police Department

**CALL TO ORDER** Parkay called the meeting to order at 5:30pm. There was a quorum.

**MINUTES** Motion to approve the December 10, 2012 meeting minutes passed.

Minutes from the following meetings are not yet ready, but will be submitted for approval at a future meeting:

- July 9, 2012
- August 13, 2012
- September 10, 2012
- October 8, 2012

**REGULAR BUSINESS**  
Police Department  
Update

Chief Jenkins provided the following updates from the police department:

- Jenkins thanked Committee member Kim Barrett for her participation on the new reserve officer oral interview panel on December 16th. Jenkins advised that as a result of the interviews, three candidates were selected to move forward in the process. One has since withdrawn. The two remaining candidates are undergoing a background investigation in preparation for the Reserve Officer Academy that begins January 22nd.
- No significant weather related issues to report, aside from twelve traffic collisions on January 7th.
- The department's two newest patrol vehicles are both all-wheel drive. Officers have advised that they performed very well in the snow.
- Lexipol policy manual: Still working on the customization process for the new Lexipol policy manual. Process will likely take another 6-8 months.
- Mayor Glenn Johnson appointed Mark Workman as the new City Supervisor, effective January 1, 2013.

Jenkins advised that he has started working on the department's annual report, and would appreciate the Committee input by the beginning of February. Parkay advised that she would work on the Committee's submittal.

A member asked about a recent Amber Alert message received on their cell phone from the west side of state that couldn't be deleted from message log. Some members advised that they hadn't signed up for any Amber Alert services, yet still received the message. Jenkins advised that it's possible that it is tied in with the Federal emergency alert settings that are standard on newer cell phones. It's a newer system and still working out the kinks.

**REGULAR BUSINESS**  
Discussion of School  
Shooting in Newtown,  
Connecticut

Parkay asked that the conversation include input from law enforcement, school district, and university.

Chief Jenkins began by stating that this tragedy just reiterates that these types of events can happen anywhere. From the law enforcement perspectives, Jenkins provided information on law enforcement response protocols and how they have changed in the years since Columbine. Jenkins advised that prior to Columbine, the practice for responding law enforcement nationwide was to set up perimeter and wait for specially trained units, like a SWAT team, to arrive to engage the situation. Since Columbine, protocols and training has changed, and first responding units now move to engage and neutralize the threat immediately.

**REGULAR BUSINESS**  
Discussion of School  
Shooting in Newtown,  
Connecticut (**continued**)

Jenkins discussed communications between law enforcement and school district officials, highlighting the joint meeting held today with representatives from both Pullman PD and Pullman School District.

Hornfelt described some of the existing plans, protocols, and resources that the school district utilizes to prepare for a crisis response situation. Hornfelt discussed existing security protocols and recent revisions to the crisis response plan, as well as safety seminars and mock drill trainings that have been held. Hornfelt advised that the school district is required to hold nine drills throughout the year. Hornfelt advised that the type of drill (shelter in place, active shooter, etc.) isn't nearly as important as the coordination and clear processes being followed by staff. Hornfelt highlighted the fact that medical defibrillators were placed in the schools three years ago, and were actually used to save the life of a staff member three weeks ago.

A member asked about the question being asked in the media about putting armed guards in schools. Hornfelt discussed the existing situation of having one Pullman PD officer assigned as the school resource officer working in all of the schools. There was additional discussion. Jenkins advised that he would work to be support any decisions that the school district makes in the area of school safety.

**REGULAR BUSINESS**  
2013 Budget Update

Jenkins advised that there are still two open police officer positions, and that he has been authorized to fill one of those positions in 2013. Jenkins hopes to be able to fill the position in March; however, he is waiting for the outcome of current contract negotiations with the police guild to see what impacts the new contract will have on the 2013 budget.

Jenkins advised that department budget savings in 2012 were higher than expected. The department received approval to use the savings to purchase body-worn cameras, which were in the department's 5-year plan to phase out old vehicle camera technology. One camera will be issued to every officer. Jenkins advised that all of the equipment has arrived, and that implementation will be dependent upon development and implementation of a department policy. Jenkins then provided a demonstration and passed the equipment around for Committee members to see. Jenkins advised that the department tested several brands of body worn cameras before purchasing the equipment.

**REGULAR BUSINESS**  
Update on Safety Camera  
Project

Jenkins advised that this has been the "project of delays". Currently, four of the five cameras have been installed. The vendor is onsite this week and hoping for installation to be completed by next week.

**REGULAR BUSINESS**  
Update on Safety Camera  
Project (continued)

All of the cameras are located in the vicinity of Adams Mall. Once the installation is complete, training will be given to Pullman PD staff and the WSU student volunteer monitors on the equipment software and camera usage protocols. Jenkins advised that the department and the WSU Research Team will be applying for a no-cost grant extension to allow more time for the research portion of the project.

**CONSTITUENCIES  
POLL**

- WSU Staff and Faculty: Nothing to report.
- College Hill: Nothing to report, other than snow plows have been doing a good job.
- Military Hill: Nothing to report.
- Pioneer Hill: No representative.
- Sunnyside Hill: Advised that the car mentioned at the December meeting is still parked in a dangerous spot on Wadleigh Drive. Jenkins advised that he would have someone follow-up.

**CONSTITUENCIES  
POLL**  
(continued)

- Business: No representative.
- Multicultural: Advised that the new Women's Transit director didn't work out, so Kim Barrett is still running it in the interim. Also provided statistics on program usage and expanded services. Has been asked about the recent attempted rape, and whether it was a stranger assault. Jenkins advised that it was.
- ASWSU: No representative.
- Pullman School District: Previously discussed during regular business. Also mentioned growing enrollment in the school district.
- Pullman High School Parent: No representative.
- Pullman High School Student: No representative.
- Lincoln Middle School Parent: No representative.
- Pullman At-Large: Has really liked the department's use of Facebook recently, including posting press releases. A great resource for the community.

**MEMBER AND  
ALTERNATE  
SEARCH RESULTS**

Current vacancies on the Committee are:

- Sunnyside Hill Alternate
- Business Community Alternate
- ASWSU Alternate
- Pullman High School Parent Alternate
- Pullman High School Student Representative & Alternate
- Lincoln Middle School Parent Representative & Alternate

**PUBLIC COMMENT**

Audience member asked Chief Jenkins what the cost for the new body worn camera equipment. Jenkins advised that the cost for the cameras, associated equipment, software, and 3-year maintenance agreement for the media storage was approximately \$40,000.

**NEXT MEETING**

Monday, February 11, 2013 at 5:30 p.m.

**ADJOURNMENT**

Parkay entertained a motion to adjourn the meeting. The motion for adjournment was seconded, and the motion carried unanimously. The meeting was adjourned at 6:07 p.m.

**ATTEST:**

*Carlene Parkay*  
Committee Chair

3-11-13  
Date

*Elysa Spencer*  
Committee Secretary

03-11-13  
Date