

MINUTES

Pullman Police Advisory Committee
Pullman City Hall – Council Chambers
August 13, 2012 at 5:30 pm

The regular meeting of the Pullman Police Advisory Committee was held at 5:30pm on Monday, August 13th, 2012, in the Council Chambers, City Hall, 325 SE Paradise Street, Pullman, Washington, with Committee Chair Arlene Parkay presiding.

ROLL CALL

Present:	Arlene Parkay	WSU Staff & Faculty Representative (Chair)
	Marcus Crossler	WSU Staff & Faculty Alternate
	Barbara Hammond	College Hill Representative
	Zach Hays	Military Hill Representative
	Mary Simonsen	Military Hill Alternate
	Richard Hume	Pioneer Hill Representative
	Kim Barrett	Multicultural Representative
	Dan Hornfelt	Pullman School District Representative
	Rosemary Fleener	Pullman High School Parent Representative
	Roger Schaefer	Pullman At-Large Alternate
Absent:	KNona Liddell	College Hill Alternate
	Greg Wilson	Pioneer Hill Alternate (Vice Chair)
	Phyllis Stallcop	Sunnyside Hill Representative
	Al Sorensen	Business Community Representative
	DaVina Hoyt	Multicultural Alternate
	Luis Cuevas	ASWSU Representative
	Bill Holman	Pullman School District Alternate
	Dalton Dice	Pullman High School Representative
	Andrew Moser	Pullman High School Alternate
	Wayne Popeski	Pullman At-Large Representative
Staff:	Chief Gary Jenkins	Pullman Police Department
	Elysia Spencer	Pullman Police Department

CALL TO ORDER Parkay called the meeting to order at 5:30pm. There was a quorum.

MINUTES Simonsen advised that she attended the June 11th meeting, but that the minutes did not reflect that. Motion to approve the June 11, 2012 meeting minutes as corrected passed.

Motion to approve the April 9, 2012 meeting minutes passed.

Motion to approve the March 12, 2012 meeting minutes passed.

REGULAR BUSINESS
Police Department
Update

Chief Jenkins provided the following updates from the police department:

- Arson Investigations – Nothing new to report this. No additional fires since last meeting. It is still an active investigation.
- New patrol vehicles – Two new patrol car replacement vehicles have arrived. Currently at City Shop. Trying to get exterior graphics completed so that they can be in the Lentil Festival parade. Additional equipment will be installed prior to be put out on patrol.
- Safe Routes to Schools Grant – Still awaiting decision.
- Police Officers at Neill Public Library – Officers Lambley and Harris participated in the library’s summer reading program on July 19th.
- Lexipol – Department has purchased the Lexipol department policy manual. Currently in process of reviewing generic manual information; some things will need to be made department specific.
- City Council Meeting tomorrow night (August 14) – Second meeting for public input regarding the levels of service and priorities budget discussions. Council could make final budget decisions tomorrow night, or could defer until August 28th meeting.
- City Council Meeting (August 28) – Proposed changes in Itinerant Vendor ordinance, including increasing fines for second and subsequent offenses. Also proposing increases to several other City Code violation fines. The fine schedules have not been reviewed/increased for some time.

REGULAR BUSINESS
PPD Vacancy Impacts &
Overtime Report to City
Council (August 14)

Jenkins provided a copy of a memo he prepared for City Council. Memo provided information on the impacts of continuing to hold police department vacancies open, including associated overtime costs.

REGULAR BUSINESS
Update on Safety Camera
Project

Jenkins provided an update on the progress of this grant. He advised they have been working on getting the contracts for all of the project vendors; however, there have been delays due to lack of information and assistance from the Department of Justice on federal contract specifications. Jenkins advised that Public Works Director Mark Workman has provided significant assistance in developing the contracts. Jenkins advised that the earliest the contracts will be able to go to City Council for approval will be August 28th. Jenkins advised that the camera vendor won’t schedule work (which is approximately 30 days out) until receipt of finalized contract. Jenkins advised that with all of these delays, anticipates camera installation at end of September or beginning of October. Cameras were originally scheduled to be installed in August.

REGULAR BUSINESS
Update on Safety Camera
Project (continued)

In spite of the two month delay, Jenkins advised that the overall project timeline is still in good shape.

Member Zachary Hays (one of the two research partners on the grant) advised that the delays have helped out the WSU researchers by extending the amount of time for the first wave of survey and data collection. Hays advised that there will be three waves of surveys throughout the project. Hays advised that recent IRB approval means that they can now allow people to opt-in to the survey process online; should be live within next couple of weeks.

Jenkins mentioned that there has been a suggestion at one of the public forums in the spring to have volunteers actively monitor the cameras during peak activity time. Jenkins advised that Dr. David Makin from WSU Criminal Justice Department has approached the department about having students from one of his classes act as those volunteers. Jenkins advised that they are working on developing the protocols for this possible collaboration, including training and a secure location.

REGULAR BUSINESS
Lentil Festival
Preparation (August 17)

Committee members discussed Lentil Festival booth preparation at length. Topics discussed included:

- Scheduling of volunteers
- Setup and teardown
- New location on the bridge, "Public Safety Area" with fire truck
- Assistance from Pullman PD staff
- Display board, brochures, booth information
- Set-up and how to run "beer goggles" activity
- How to engage the public and get the information out

Members also discussed some ideas for next year, including having a different activity for children other than the "beer goggles".

NEW BUSINESS
Committee Elections
(September 10)

Members discussed upcoming Committee elections for Chair and Vice Chair. Parkay advised that nominations could be made at tonight's meeting, by email prior to the next meeting, or in person at the September meeting. Members discussed the procedures for the elections.

Parkay opened the floor to accept nominations for candidates for the election to be held at the next meeting.

- Richard Hume nominated Greg Wilson for Vice-Chair
- Dan Hornfelt nominated Arlene Parkay for Chair

An email reminder will be sent to members prior to next meeting.

**CONSTITUENCIES
POLL**

To allow time for public comment, Parkay opened the floor to any Committee member who had an issue or concern that they wanted to present to the Committee and/or Chief Jenkins. Topics raised included:

- Students have returned, dismayed by amount of broken bottles on the sidewalks and streets. Advised that the problem is well beyond normal negligence of moving-in trash. Jenkins advised about possible follow-up from an officer as well as from Public Works for some street sweeping.
- Women's Transit: In process of hiring new coordinator. Hope to be able to bring them to the next Committee meeting. Women's Transit and Campus Walking Services will begin on September 10. Campus Walking Services will operate from 8pm to midnight, and the program has extended area to include parts of Greek Row. Program workers will wear bright yellow vests, will receive training from WSU PD, and will carry radios.
- Concern about vehicles parking too close to stop sign on Arcadia. Due to its position at crest of a hill, there was a report of a near accident due to visibility issues. Another member advised of a similar problem at Lamont and Turner. Chief Jenkins advised he would have someone follow-up and see if there were any hazards that could be identified.
- Bishop Blvd road construction. Members expressed concerns about the timing of the project (coinciding with WSU move-in weekend), whether it was properly coordinated with other City departments, as well as the poorly marked/designed temporary traffic lanes lined with cones being used in the area. Chief Jenkins provided information to address some of the concerns.
- Questions and concerns about parking for WSU football games this fall and confusion due to all of the new parking changes. Jenkins advised that WSU has setup five park-and-ride locations. Jenkins advised that the police department has some of the same concerns, and will be monitoring the situation and addressing issues as they arise. Jenkins advised that WSU is trying to get information out to ticket holders, and the Police Department has put information and links on their website as well. Hope to have information from WSU Parking Services to distribute at Lentil Festival.

**MEMBER AND
ALTERNATE
SEARCH RESULTS**

Current vacancies on the Committee are:

- Sunnyside Hill Alternate
- Business Community Alternate
- ASWSU Alternate
- Pullman High School Parent Alternate
- Lincoln Middle School Parent Representative & Alternate

Member vacancies were not discussed.

PUBLIC COMMENT

Public comments and questions from Wiley Hollingsworth about issues related to operating taxis in Pullman. Issues discussed included:

- Taxis parking near bars in areas currently painted with yellow curbs indicating “no parking”
- The option to install taxi stands and/or designate parking spots in the parking lot for use of taxis
- A letter he sent to the Committee on April 9, 2012 concerning the City of Pullman taxicab ordinance.

Jenkins clarified that a yellow curb identifies a location that state law or City Code makes parking at that location illegal (ex. in front of a fire hydrant; in a crosswalk). The issue wouldn't be the yellow curb; the yellow curb is there to alert drivers that another condition exists that makes parking there illegal and potentially unsafe.

Discussion of parking and traffic congestion problems in the area in general, and the quandary a business like Adams Mall must face over the idea of giving one of their spots to another business (taxi companies) at the risk of losing a customer due to lack of parking spot. Questions about going to property owner (WSU) versus property manager to get different results, from the public safety angle. General parking problems that occur in the area, including people banging doors, etc. of Women's Transit vehicles, were also discussed.

Due to time constraints, the Committee asked to continue discussion of Mr. Hollingsworth's letter and concerns at the next Committee meeting as an official item on the meeting agenda. Jenkins also asked Mr. Hollingsworth to provide information on the locations he was questioning the yellow curbs, Jenkins could perform follow-up.

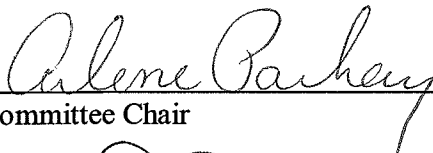
NEXT MEETING

Monday, September 10, 2012 at 5:30 p.m.

ADJOURNMENT

Parkay entertained a motion to adjourn the meeting. The motion for adjournment was seconded, and the motion carried unanimously. The meeting was adjourned at 6:59 p.m.

ATTEST:



 Committee Chair

5-13-13
 Date



 Committee Secretary

5-13-13
 Date