



## **Pullman Parks & Recreation, Cemetery Committee**

**Agenda: October 12, 2016, 9:00 AM**

**Barley Room, Pioneer Center**

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\_\_\_Chipman \_\_\_Chaplin \_\_\_Lincoln

\_\_\_Day \_\_\_Warnock

1. Call to Order
  - a. Adoption of Agenda
  - b. Adoption of Minutes
2. Report
  - a. Alan
3. Announcements
  - a. Alan
4. Old Business
  - a. Memorial Plaza update
  - b. Fund Raising
5. New Business
  - a. None
6. Adjournment



## Parks & Recreation, Cemetery Committee

### MINUTES: September 14, 2016

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Terence Day called the meeting of the Pullman Cemetery Committee to order at 9:30 a.m., Pioneer Center, Barley Room. Others present were Carol Chipman and Keith Lincoln. Visiting guests were members of the Pullman Chapter of the American Legion, Ted Weatherly, Ray Shaw, and Stan Buckley. Special guest, Steve Austin, JD, ASLA, Landscape Architecture, School of Design + Construction, Washington State University, also present City of Pullman, Parks & Recreation employees Alan Davis, Park Manager, and Merlene Greenway, Administrative Assistant.

#### AGENDA/MINUTES:

1. **MOTION:** Carol Chipman made a motion to adopt the agenda for the September 14, 2016 meeting, Keith Lincoln seconded. Passed unanimously.
2. **MOTION:** Keith Lincoln moved to adopt the minutes for the August 10, 2016 Meeting, Carol Chipman, seconded. Passed unanimously.

#### REPORTS:

1. Alan reported that the fence pieces are up at the entrance of the City Cemetery, as an example of what the future fencing to surround the City Cemetery will look like.

#### OLD BUSINESS:

1. Discussion was held with members of the Pullman Chapter of the American Legion and Steve Austin on the proposed design of a new Veterans Memorial area at the entrance of the city cemetery. (See Appendix 1).
2. Carol Chipman moved that the Cemetery Committee support the American Legion to move forward with trying to acquire the entrance property to the Pullman Fairmont Cemetery, to be used for the location of a new Veterans Memorial. Keith Lincoln seconded, passed unanimously.

#### NEW BUSINESS:

1. None

#### ADJOURN:

1. Motion to adjourn. Moved and seconded. Passed unanimously.

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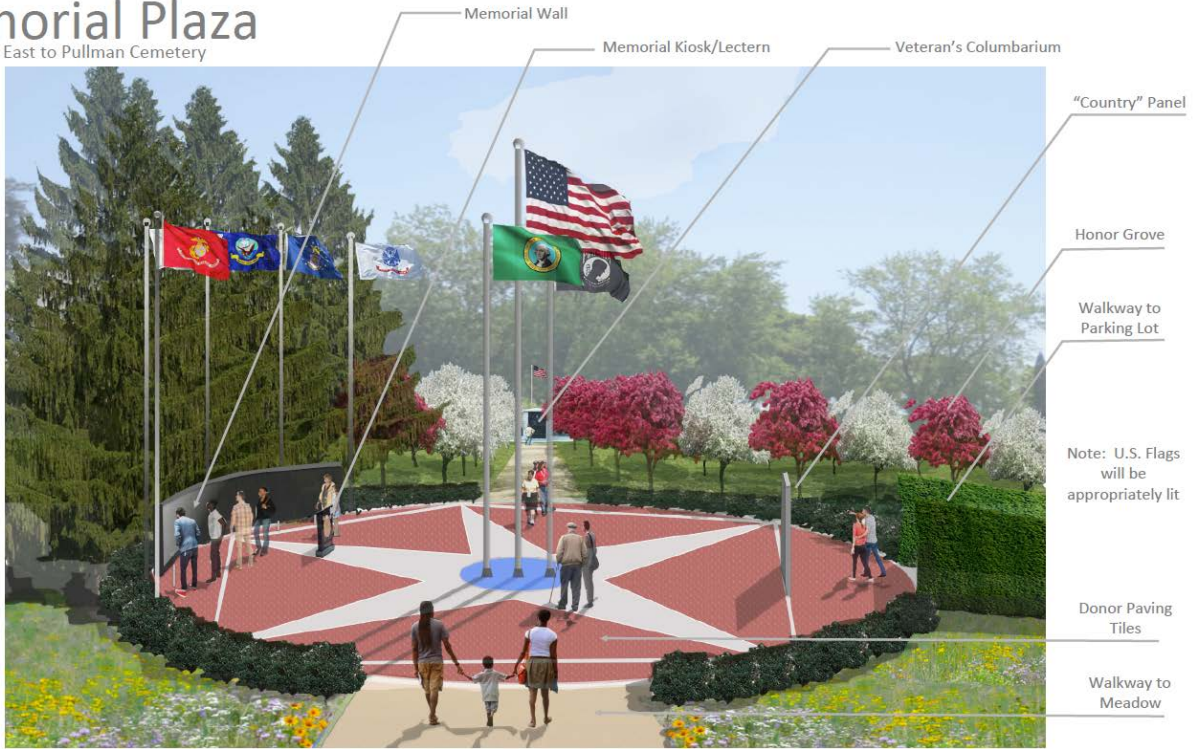
John Chaplin, Chairperson

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Alan Davis, Parks Superintendent

# Memorial Plaza

View looking East to Pullman Cemetery



## Pullman Veteran's Memorial and Columbarium Pullman Cemetery Visitor Plaza

Steve Austin, ASLA  
Urban Design|Community Planning



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# The Experience

The walkway from the parking lot to the Memorial Plaza



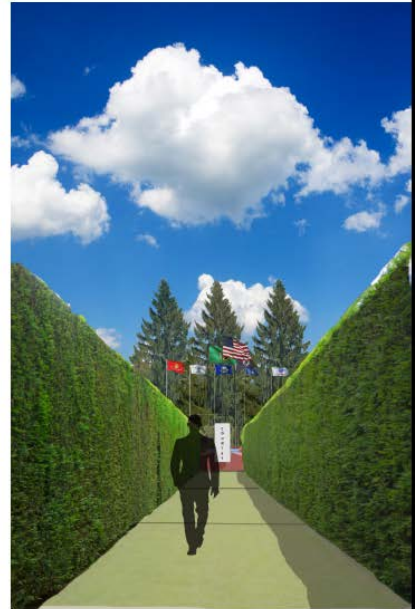
Begin

"Duty"



Middle

"Honor"



End

"Country"

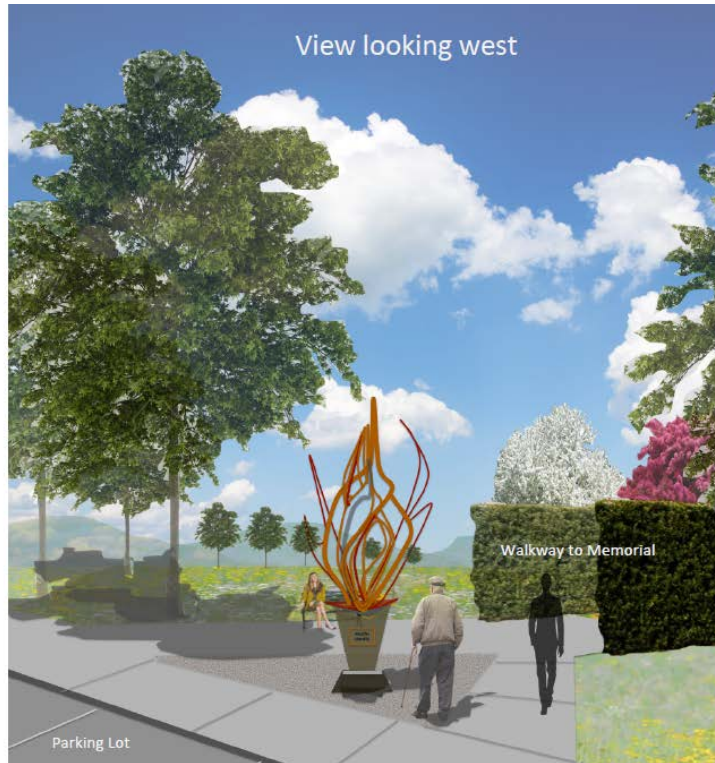
## Pullman Veteran's Memorial and Columbarium Pullman Cemetery Visitor Plaza

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Urban Design/Community Planning

### Donor's Memorial

A symbolic eternal flame sculpture

In order to recognize those who donate essential items and significant sums to support the Memorial, a substantial monument should be erected. This image suggests the commissioning of a steel sculpture in the image of an eternal flame. The Donor Memorial could be incorporated into the base.



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## Cemetery Kiosk

There is a desire to recognize and locate those buried in the Pullman Cemetery as well as veterans who may be buried elsewhere in Pullman. This kiosk would serve as the central information point for those visiting this cemetery. The design would compliment the existing gates into the cemetery. A bathroom could be incorporated into this area.



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