



Pullman Parks & Recreation Commission

MINUTES: October 11, 2017

Mick Nazerali called the meeting of the Pullman Parks & Recreation Commission to order at 6:30 PM. Additional members present included Becky Dueben, Zackary Fredrickson, Lynda Hamilton, and Matthew Winchell. Staff members present were: Alan Davis, Kurt Dahmen, and Kristin Lincoln (recorder).

AGENDA/MINUTES:

- A. **MOTION:** Zackary Fredrickson made a motion to adopt the agenda for the October 11, 2017 meeting; Beck Dueben seconded. Passed unanimously.
- B. **MOTION:** Zackary Fredrickson made a motion to adopt the minutes from for the August 9, 2017; Matthew Winchell seconded. Passed unanimously.

ANNOUNCEMENTS:

- A. None

REPORTS:

A. Parks Report: (Appendix A: 10-11-17)

Alan Davis presented the Parks Report and highlighted the following:

- a) The 4th of July Celebration took 285 man/hours for preparation and cleanup and 257 man/hours for event support. The event went very smoothly.
- b) The Lentil Festival took 397 hours for preparation and cleanup and 145 hours during the event. This event also went well for staff.
- c) Staff spent time cleaning up graffiti and repairing damage from vandalism at Sunnyside, City Playfield, McGee and Terre View Parks.
- d) We introduced some of our part time staff to welding and they were able to build new water valve keys.
- e) Sunnyside garden plots were prepared for the summer and now the staff is working to close them for the winter. There was an issue of vegetables from the plots being stolen and a sign was posted stating the plots were private and not for general consumption.
- f) Considerable amount of time has been used in cleaning up homeless camps from the RV park, under the via-duct, near City Playfield restrooms, Petry Park, McGee and along the Johnson Ave path after Police "trespassed" the individuals staying there. Many of these people seem to have moved on out of town and Pullman and doesn't seem to be a destination location as of yet. Staff is brainstorming ways of working with Community Action to find a more suitable location than the RV Park for transitional housing/camping space.
- g) Irrigation repairs were made throughout the system, including a line that broke at City Cemetery and a number of couplers and sprinkler heads that seem to have been damaged on purpose. At the same time, a number of cables at the

- parks shop and RV park were cut by an individual that was “concerned the WiFi signals were affecting the birds”. The individual was contacted by police.
- h) Staff responded to a down tree at Woodcraft Park that damaged a car.
 - i) A new “Spin-cup” was donated by the Girl Scouts and was installed at Harrison Tot Lot. One of the Scouts was awarded the bronze award for collecting 186 pounds of plums and apples from trees in the city parks. She donated the fruit to the Community Action Center Food Bank.
 - j) Staff prepared Reaney Park Pool and Splash Pad for the summer and have now been shut down and winterized.
 - k) Concerts and Movies in the Park both went well this year.
 - l) Staff made a number of repairs at Quann Field. Including rebuilding a block wall and the 1st base dugouts.
 - m) Number of burials at the cemeteries were normal. Staff pulled the fountain at City Cemetery in preparation of lowering it and installed new double-sided niche.
 - n) Lowered the fountain and build double sided niche at City Cemetery
 - o) Staff installed dog waste pole at the Humane Society’s Dog Park. Grant to install the poles is now spent. Would need to fund any additional poles ourselves.
 - p) Shakespeare in the Park at Lawson Gardens was a successful event. The irrigation system did go off unexpectedly but was taken care of. Next year we’ll be looking at using a sound system to help the audience in the back hear the actors.
 - q) An Engle Scout has designed and installed benches at Sunrise Park.
 - r) University of Idaho recreation students are revamping the disk golf course at Sunnyside Park including new baskets and signage.
 - s) Irrigation supplies and plants for the Grand Ave Greenway site at Daisy and Grand have arrived and will be installed.
 - t) The north end entrance sign site has been graded and are working on completing foundation and bank stabilization.

B. Recreation Report – Pioneer Center: (Appendix B: 10-11-17)

Kurt Dahmen presented the Recreation Report regarding the Pioneer Center activities and highlighted the following:

- a) Some of our most popular camps this summer was Scotts Bike Camp and the Explorer and Adventure camps. All had full enrollment for the most part.
- b) Girls Softball had 27 teams (including the other cities that participate).
- c) RV park continues to take up a lot of staff time. Over the course of the summer there were over 900 nights of reservations. We are looking into changing the policy so that RVs that have not paid for a site can be towed within a two hour period. Homelessness continues to be a problem at the park and seems to be growing.
- d) Both Movies in the Park and Concerts in the Park were again successful.
- e) The August 3 on 3 Lentil Fest basketball tournament had a good turn out with 29 teams. Capacity is 32 teams.
- f) Preschool started back up in September with 66 students.
- g) The Dance program also started back up in September with 90 kids.

- h) Soccer program continues to have good numbers. Flag Football participation is also up from last year.

Lynda Hamilton asked if the preschool program would be willing to lock the outside doors during class time. Kurt replied that the policy of locking the door has just been implemented and is now only unlocked 10 minutes prior to the start of class and at the end of class.

C. Recreation Report – Senior Center: (Appendix C: 10-11-17)

Kurt Dahmen presented the Recreation Report regarding the Senior Center activities and highlighted the following:

- a) Senior Center has had a lot of trips this summer. Steve did a Newbie Mystery Trip, a trip to Lake Chelan and the Peach Festival.
- b) They also just got back from the Canyon Country Trip which was successful. They were in Las Vegas during the shooting but were all safely in a different hotel and away from the situation.

D. Recreation Report – Aquatics Center: (Appendix D: 10-11-17)

Kurt Dahmen presented the Recreation Report regarding the Aquatics Center activities and highlighted the following:

- a) The PAFC reduced its hours during the summer with Reaney open.
- b) Summer lessons were down on enrollment. UI also mentioned it was low on summer lesson enrollment as well. Fall enrollment is up, however.
- c) Revenue at Reaney was about the same but was busier than last year. Possible that there were more annual pass holders using the pool this year.
- d) The summer swim team won the county tournament.
- e) Membership sale was again popular.

OLD BUSINESS:

A. Discussion was held regarding Prop 1 and Prop 2. (Appendix E & F: 10-11-17)

- a) Alan Davis, Kurt Dahmen, and Adam Lincoln have had a number of presentations regarding both bond issues both to the public and to specific groups including the Chamber Board, Whitman County Relators, League of Women Voters, and the Senior Centre.
- b) Commission members discussed concerns and support they had heard from the public.

B. Discussion was held regarding adopting a Tobacco Free Parks policy (Appendix G: 10-11-17)


- a) Alan explained that a discussion was started because of a complaint that came in after the 4th of July. Adam Lincoln asked for the commission to discuss the possibility of a tobacco free policy in the parks.
- b) The commission discussed different ways in which the policy could be implemented and if it could be enforced. Discussion on this topic will continue at the next meeting of the Parks and Recreation Commission.

NEW BUSINESS:

- A. Discussion was held regarding a proposal from the Phoenix Conservancy regarding the Conservation Park.(Appendix H: 10-11-17)
 - a) The Phoenix Conservancy has submitted a proposal requesting a partnership with the city for the management of a portion of the conservation Park for use as a native prairie demonstration area.
 - b) After discussion, the commission recommends approving the proposal.
- B. Alan informed the commission that a citizen that resided near the conservation park had been working on cleaning up and maintaining trails through the park for the area residents for bike trails. (Appendix I: 10-11-17)
- C. Kurt presented a proposal for changes in the Primary Program & Facility Use Fee Schedule (Appendix J: 10-11-17).
 - a) Changes reviewed by the commission are outlined in Appendix J.
 - b) Kurt explained that the new schedule included a decrease in PAFC membership costs as most members have been purchasing their passes during the annual 50% off sale. Lowering the normal price and discontinuing the annual sale will mean that sales will be better distributed during the year. The 20% off sales will still continue.
 - c) **MOTION:** Lynda Hamilton made a motion to approve the new fee schedule as presented with the recommendation of discontinuing the PAFC annual membership 50% off sale but retaining the current 20% off membership sales. Zackary Fredrickson seconded. Passed unanimously.
- D. The commission was updated that the city budget has been put together and will be taken to the City Council. Parks and Recreation budget should remain the same
- E. Lynda Hamilton asked about adding speed bumps to the road past the city playfields because of the danger to kids using the playfields. The commission discussed the effectiveness of the signs that were posted and the possibility of removable bumps that could be placed during sports seasons. Alan will bring up the issue to public works.

ADJOURNMENT:

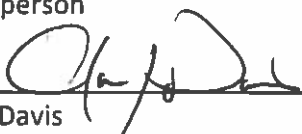
- A. **MOTION:** Lynda Hamilton made a motion to adjourn the meeting; Becky Dueben seconded. Passed unanimously.
- F. Mick Nazerali adjourned the meeting at 7:49pm.



Mick Nazerali
Chairperson



Kurt Dahmen
Recreation Manager



Alan Davis
Parks Manager