

## MINUTES

Pullman Police Advisory Committee  
Pullman City Hall – Council Chambers  
September 12, 2011 at 5:30 pm

The regular meeting of the Pullman Police Advisory Committee was held at 5:30pm on Monday, September 12th, 2011, in the Council Chambers, City Hall, 325 SE Paradise Street, Pullman, Washington, with Committee Chair Arlene Parkay presiding.

### ROLL CALL

Present:	Arlene Parkay	WSU Staff & Faculty Representative (Chair)
	KNona Liddell	College Hill Alternate
	Zach Hays	Military Hill Representative
	Al Sorensen	Business Community Representative
	Kim Barrett	Multicultural Representative
	Jordan Graham	ASWSU Representative
	Chelsea Humphries	ASWSU Alternate
	Dan Hornfelt	Pullman School District Representative
	Rosemary Fleener	Pullman High School Parent Representative
	Dalton Dice	Pullman High School Representative
Absent:	Marcus Crossler	WSU Staff & Faculty Alternate
	Barbara Hammond	College Hill Representative
	Richard Hume	Pioneer Hill Representative
	Greg Wilson	Pioneer Hill Alternate (Vice Chair)
	Phyllis Stallcop	Sunnyside Hill Representative
	DaVina Hoyt	Multicultural Alternate
	Bill Holman	Pullman School District Alternate
Staff:	Chief Gary Jenkins	Pullman Police Department
	Elysia Spencer	Pullman Police Department

**CALL TO ORDER** Parkay called the meeting to order at 5:30pm. There was a quorum.

**MINUTES** The minutes from the August 8th meeting will be ready for approval at the next meeting.

**REGULAR BUSINESS** Updates on Committee membership:

Committee Membership Changes

- ASWSU has appointed their new committee representatives, Jordan Graham and Chelsea Humphries.
- At the last meeting, it was announced that Mike Lowery retired from the Committee after over 15 years of service to open up his position to new membership. The Chamber of Commerce is working on finding an alternate representative.

**REGULAR BUSINESS**  
Police Department  
Update

Chief Jenkins provided follow-up information on issues raised at the previous meeting:

- Website Updates: Two changes still pending and will go live soon are the nuisance violations reporting page and the graffiti reporting page. Department purchased an upgraded version of online forms that will give the department greater flexibility to create tailored online submittal options for the public.

Chief Jenkins provided the following updates from the police department:

- Budget: Preliminary 2012 Budget is due to City Hall next week. At this point, not looking at any increases beyond built-in increases in employee salary, healthcare, and other contract-mandated changes. Hopefully, there won't be any decreases or layoffs.

Members asked for information on the following:

- Call volume on football weekends: No significant events other than the student who fell from a twenty foot retaining wall. Increased calls for service.

**REGULAR BUSINESS**  
Smart Policing Initiative  
Grant Update

Chief Jenkins advised that the department received official notification of the grant award. Grant funds are currently pending final review and approval of submitted grant budget. One of twelve grants awarded nationwide through for this program.

**REGULAR BUSINESS**  
Lentil Festival Recap

Members discussed the turnout and feedback from the Committee booth at the Lentil Festival. Booth received a lot of traffic due to having the beer goggle exercise available to the public. Increased traffic did create a few problems, with people not being able to get into the booth to access materials, members being busy administering the beer goggle tests and unable to mingle and talk with the public, and complaints from neighboring booths that it was impeding people from accessing their booths as well. This year, the committee did not receive any input in the comment box.

Members discussed various solutions to these problems, including renting two booth sites next year, reconfiguring the layout of beer goggle exercise and other material, and having an officer and/or more volunteers assist with the beer goggles portion of the booth.

Members discussed Committee costs and asked whether the Committee could engage in fundraising activities, like selling bottled water at Lentil Festival, to cover the costs of the space rental as well as purchasing trinkets to hand out at the Festival. Members also inquired whether a sponsor could pay for space rental. Clarification will be sought from the City Attorney

**REGULAR BUSINESS**  
Lentil Festival Recap  
(Continued)

Chief Jenkins advised that the beer goggles that were utilized actually belong to WSU Police Department. The Pullman Police Department is trying to purchase its own pair but they cost approximately \$1200. Local service groups were approached to assist with that purchase, and Kiwanis has made a donation towards the purchase of a pair of beer goggles for the Pullman Police Department.

**REGULAR BUSINESS**  
New City of Pullman  
Website Tour

Spencer provided Committee members with a visual tour of the new City of Pullman website on an overhead projector. Members were shown new website features, including:

- ADA compliance
- Language translation buttons
- Updated Committee page
- Updated police department page
- New online submittals and content

**CONSTITUENCIES  
POLL**

- WSU Staff and Faculty: WSU Face-to-Face Forums to begin. The first forum will be "Meet Your Officers".
- College Hill: Member advised that the school year has started out like one of the wilder years. Noisy parties and party trash are big problems; parking actually appears to be okay. Also advised of Stubblefields once again distributing flyers door-to-door in violation of City Code.
- Military Hill: Nothing.
- Pioneer Hill: No representative.
- Sunnyside Hill: No representative.
- Business: Nothing
- Multicultural: No representative.
- ASWSU: College Hill Officers are doing great!
- Pullman School District: Enrollment is up this year. School District has a new bus route to Copper Basin development. Officer Emerson is doing a great job.
- Pullman High School: Asked some questions about public email feedback.
- Pullman High School Parent: Nothing to report.

**CONSTITUENCIES  
POLL**  
(Continued)

- Lincoln Middle School Parent: No representative
- Pullman At-Large: No representative

**NEW BUSINESS**

- ATVP (Alternatives to Violence of the Palouse) is having a public meeting on Wednesday, September 14 from 1:00pm to 3:00pm at Neill Public Library to discuss the Whitman County STOP Grant and other local domestic violence programs.
- League of Women Voters advised that Wednesday, October 12, there is a free training session on Public Records and Open Meetings access issues.

**MEMBER AND  
ALTERNATE  
SEARCH RESULTS**

Current vacancies on the Committee are:

- Military Hill Alternate
- Sunnyside Hill Alternate
- Business Alternate
- Pullman High School Alternate
- Pullman High School Parent Alternate
- Lincoln Middle School Parent Representative & Alternate
- Pullman At-Large Representative & Alternate

Member vacancies were not discussed.

**PUBLIC COMMENT**

No public comment.


**NEXT MEETING**

Monday, October 10th, 2011 at 5:30 p.m. at Pullman City Hall.


**ADJOURNMENT**

Parkay entertained a motion to adjourn the meeting. The motion for adjournment was seconded, and the motion carried unanimously. The meeting was adjourned at 6:44 pm.

**ATTEST:**

  
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Committee Chair

10-12-11  
Date

  
\_\_\_\_\_  
Committee Secretary

10-12-11  
Date