

MINUTES OF THE CITY COUNCIL
OF THE CITY OF PULLMAN
SEPTEMBER 11, 2012

Roll Call

A regular meeting of the City Council of the City of Pullman was held on September 11, 2012, at 7:30 p.m. in Council Chambers, City Hall, Pullman, Washington with the following present:

Glenn A. Johnson	Mayor
Jane Joyce	Deputy City Clerk
Jeff Hawbaker	Councilmember
Fritz Hughes	Councilmember
Bill Paul	Councilmember
Derrick Skaug	Councilmember
Nathan Weller	Councilmember
Pat Wright	Councilmember

Call to Order

Mayor Johnson called the regular meeting to order at 7:30 p.m. Councilmember Wright moved, Councilmember Hawbaker seconded to excuse Councilmember Benjamin from the meeting.

Motion Carried.

Announcements

There were four announcements.

**Tribute to City
Supervisor Sherman**

League of Women Voters President Alice Schroeder presented City Supervisor John Sherman with the first ever "Good in Government Award" for his outstanding service to the City. She thanked Mr. Sherman for his service and also presented John and Debbie Sherman with a lifetime membership in the League.

City Supervisor Sherman thanked the League for all they accomplish in the community. He stated that the League has been a good leader for open government.

ORDER OF BUSINESS

Approval of Recommendations of Consent Agenda Items

CONSENT AGENDA

Mayor Johnson reviewed the items on the Consent Agenda with the Council and audience. He stated that items listed on the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by Council request. Councilmember Wright moved, Councilmember Skaug seconded to read the Consent Agenda.

Motion Carried.

City Attorney McAloon read the items on the Consent Agenda by title only. Mayor Johnson asked if there were any requests for removal of items from the Consent Agenda from the Council. Councilmember Hawbaker requested that item No. 1 be removed for separate discussion. Councilmember Hawbaker moved, Councilmember Weller seconded to adopt items 2 through 5 on the Consent Agenda.

Motion Carried.

Motions

- Accounts Pay-
able, Payroll,
and Electronic
Transfers -
September, 2012 2. The Council approved disbursements represented by accounts payable checks numbered _____ through _____ totaling \$ _____ inclusive, payroll checks numbered _____ through _____ totaling \$ _____ inclusive, and electronic transfers totaling _____ and directed that they be paid upon approval of the Auditing Officer and Audit Committee.

- Grant Agreement
with Washington
State Department
of Archaeology and
Historic
Preservation 3. The Council authorized a grant agreement with Washington State Department of Archaeology and Historic Preservation (DAHP) to conduct an historic property inventory on a portion of College Hill.

Resolution

- Resolution No.
R-57-12 - Public
Hearing Date 4. Resolution No. R-57-12

A RESOLUTION SETTING A DATE FOR A PUBLIC HEARING FOR THE ADOPTION OF A SIX-YEAR TRANSIT DEVELOPMENT PLAN FOR 2012-2017 AND 2011 TRANSIT ANNUAL REPORT FOR THE CITY OF PULLMAN.

Resolution No. R-57-12 was adopted unanimously.

Ordinance

- Ordinance No.
12-16 - Traffic 5. Ordinance No. 12-16

A RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF PULLMAN AND GSI WATER SOLUTIONS, INC. FOR THE PURPOSE OF UPDATING THE CITY'S WELLHEAD PROTECTION PLAN.

Ordinance No. 12-16 was adopted unanimously.

REGULAR AGENDA

Motion

- Minutes - Au-
gust 28, 2012 1. Mayor Johnson announced that this item had been removed from the Consent Agenda at the request of Councilmember Hawbaker. Councilmember Hawbaker stated that in the last paragraph of item No. 11b., it states that he voted nay. It was Councilmember Weller who voted nay, not Councilmember Hawbaker.

Councilmember Skaug stated that in item No. 12, he asked the question if it would be better to wait. He did not make a statement that it was better to wait.

Councilmember Hawbaker moved, Councilmember Hughes seconded to approve the amended minutes of August 28, 2012. The motion carried unanimously.

Discussions

- Parking
Discussion 6. Mayor Johnson announced that a parking discussion is scheduled. Police Chief Jenkins stated that the discussion would be broken into three sections. The sections are Riverwalk Parking Lot Permits,

Downtown Free Parking Zone, and Residential Parking Zones.

Police Chief Jenkins stated that the Riverwalk Parking Lot has 73 parking spaces and they sell up to 60 permits at \$50 each. Each business is limited to a maximum of 5 permits. He has received requests from businesses to purchase more than five permits. He requested that he be allowed to sell 5 permits per business up to a set date. When that date is reached, if there are still spaces available that he be allowed to sell businesses more than 5 permits. Councilmember Wright stated Police Chief Jenkins's proposal sound reasonable. The Council concurred with this.

Mayor Johnson asked if there was anyone in the audience wishing to speak. There were no requests to speak from the audience.

Police Chief Jenkins stated that most parking in the Downtown Free Parking Zone is limited to two hours. The Pullman Chamber of Commerce Board voted to request the two hours be changed to three hours.

Councilmember Skaug stated that three hours sounded reasonable. Councilmember Hughes asked if there was 12-hour parking. Police Chief Jenkins responded in the affirmative. Mayor Johnson asked Councilmember Hughes if he had not been involved in setting the two-hour limit when he was with the Chamber of Commerce. Councilmember Hughes spoke about his involvement in setting the two-hour time limit.

Mike Yates, President of the Chamber of Commerce, stated that when the two-hour parking limit was established there was not a lot of consistency in parking enforcement. Now they have good enforcement and he feels the time limit should be changed. They want a friendly downtown.

Mayor Johnson asked if we go to three hours, will there be a problem with employees parking in the spaces. Mike Yates stated that if the enforcement remains strong, it should not be a problem.

Peggy Chevaller stated she is downtown a lot and two hours is not enough time to shop.

Councilmember Paul stated that this sounds like a good idea. Councilmember Hughes asked about enforcement with three-hour parking. Police Chief Jenkins responded that Code Enforcement Officer Labusohr has a schedule. Three hours makes it more of a challenge as there will be less time to enforce parking.

Councilmember Wright stated that Code Enforcement Officer Labushohr does a fabulous job. He interacts with both citizens and businesses.

Police Chief Jenkins then discussed the Residential Parking Zones. He stated that there are four Residential Parking Zones and each zone has different times. Residents can purchase two

permits. Zone "A" can also obtain a 1-day guest pass. He stated he has had requests to expand the ability to obtain guest passes. He is recommending that guest passes be allowed in all zones, that each guest pass be valid for 48 to 72 hours, a maximum of 2 or 3 guest passes be issued per residence at one time, possibly limit the maximum number of passes issued to a residence over a set period of time, and increase the penalties for violations from \$20 to \$50.

Police Chief Jenkins stated that Monroe Street between Garfield and Michigan Streets was added to Zone "A" in 1997, but residents on the next block of Monroe, between Michigan and Illinois Streets, are also impacted. Monroe Street, between Garfield and Stadium Way, is posted "No Parking" on both sides of the street. He also discussed that except for Illinois Street, streets immediately adjacent to Monroe Street are residential parking streets. Because of this, residents in this area of Monroe Street have less parking options than residents in residential parking zones and consequently have asked to be designated as a residential parking zone, or be eligible for guest passes. He noted that residential parking zones can only be modified as specified in City Code through petition, an engineering and traffic investigation, and a public hearing.

Mayor Johnson asked if a resident has two cars can they get permits for both. Police Chief Jenkins stated they could not. Councilmember Hughes asked if there is still a permit issue when residents have large events. Code Enforcement Officer Schnebly discussed permits and stated that it is steady throughout the year, especially in Zone A.

Councilmember Weller asked if there were any future plans around Myrtle Street. Code Enforcement Officer Schnebly stated that parking zones are done by resident petitions. Police Chief Jenkins stated that City Code regulates parking zones.

Tim Kohler, Creston Lane, stated he is satisfied with the restricted parking. He likes the program the way it is. He does not want to decrease restrictions.

Garren Shannon, Upper Drive, stated that he concurs, the program is successful. He stated there is usually ample parking. If residents want to have a party, parking can be a problem. Short-term parking permits would be nice. He concurs with the options being proposed, but he wants the guest passes limited. He discussed the requirements to petition the City for residential parking permits and that there are streets that can't petition for a residential parking area due to these requirements. He stated that the City might want to review this.

Peggy Chevaller stated that areas of Juniper and Upper had been turning into parking lots and that houses are becoming rentals. The restricted parking has definitely helped. She opposes any long-term permitting on both sides of the street.

Fire trucks cannot get through if this is permitted. She supports visitor passes, but not to make them transferrable.

Sam Sorem, Upper Drive, stated that prior to the parking zone, they were dealing with parking problems and too many people in a house. The Council changed the definition of R1 and the parking zones have helped. He would like residents to be able to occasionally get guest parking, but he is afraid it will not work. He asked the Council to proceed with caution.

Michael Miller, Michigan Street, stated that the visitor parking permit does not say it is only valid until midnight. He does not think eliminating the midnight time limit would be a problem.

Day Bassett, Upper Drive, stated he supports the parking zones. He also supports putting temporary signs up telling visitors of parking restrictions. He stated that occasionally out-of-town visitors receive parking tickets and that gives a negative impression, which is bad.

Kathie McMillan, Upper Drive, stated we have to live with the decisions that are made. On big WSU weekends, people from out of town get tickets. She understands the needs of the residents, but she feels there should be flexibility on these special occasions. She has lived there for 15 years and agrees that emergency vehicles have to be able to get through the streets. She is not in favor of having to purchase short-term permits. She stated we need to have exceptions and flexibility.

Jason Plemons, Upper Drive, stated he did not sign the petition for the parking zone. He feels there should be flexibility and guest passes. He would like to be able to get multiple guest permits. He stated we need a balance.

Alex Hammond, Indiana Street, stated he lives in Zone "A" and was involved in getting this zone. It works well and he uses the guest permits. He is against extending the guest permits for three full nights. He feels it could be extended, but not for three nights. He likes the system, especially for Zone "A". He feels we should allow flexibility.

Garren Shannon stated he is speaking for Day Bassett. He feels that the sharing of passes should be allowed. He also would like, within a year period, the ability to give warnings on a first offense.

Councilmember Weller asked if McGee Park could take some of the parking load for special events. City Attorney McAloon stated that this could be set up by permits.

Mayor Johnson stated that he had asked WSU to contact churches in the area for extra parking.

Police Chief Jenkins stated that at the first game,

they put additional signs in the parking zones. This was helpful and they issued less tickets. They need clear-cut rules.

Councilmember Weller stated he liked the idea of a warning for the first offense and asked if that was possible. Police Chief Jenkins stated they can track this with the handheld ticketing, but they do not always work and it is expensive to purchase the handheld ticketing equipment.

Police Chief Jenkins, Councilmember Weller, and Councilmember Hughes discussed guest passes and the need to be consistent.

Mayor Johnson stated that there is Council consensus for the Riverwalk Parking Lot and Downtown Free parking Zone.

City Attorney McAloon stated that guest passes are permitted in all zones. Police Chief Jenkins and City Attorney McAloon discussed parking zones.

Mayor Johnson asked City Supervisor Sherman about the limitations. City Supervisor Sherman stated that different areas have different concerns. There could be concerns if we make it more liberal. Each area has different issues.

Public Works Director Workman stated that the zones are resident driven. The residents put a lot of thought and work into the petitions.

Mayor Johnson asked if this should be brought back at the next meeting. Councilmember Skaug thought it was appropriate to bring it back. Councilmember Wright stated that Upper Drive residents want flexibility and passes.

Police Chief Jenkins stated that there are different needs and wants in each zone. He suggested that he set up meetings with each zone and see what they want. He will then bring the information back to the Council.

Joint Meeting
with ASWSU

7. Mayor Johnson announced that a discussion is scheduled on the proposed joint meeting with ASWSU. City Supervisor Sherman stated that he had talked to ASWSU and they would like the meeting to be held on Tuesday, October 23, at 7:30 p.m. The Council concurred with this date. ASWSU had three items for the agenda. They are housing, downtown safety, and providing more garbage cans on walks commonly used by students.

City Supervisor Sherman suggested the following topics for discussion from the 2012 City Council Goals:

1. Increasing the WSU students fee for Pullman Transit
2. Provide strong support for the Pullman-Moscow Regional Airport runway realignment and lengthening project. Build support from the two cities, two universities, the two counties and the Port of Whitman County in working together for this project.

3. Work with the City of Moscow and our respective congressional delegations on getting Pullman and Moscow listed as a Metropolitan Statistical Area.
4. Continue to provide support for education from K-12 through higher education.
5. Emphasize sustainability in coordination with citizens and other organizations such as WSU.
6. Bicycle and pedestrian path improvements.

City Supervisor Sherman stated if the Council thought of other topics to contact him.

NEW BUSINESS

Mayor Johnson asked if there was any new business from either the Council or audience. There was none.

EXECUTIVE SESSION

At 8:47 p.m., Mayor Johnson announced that the Council would adjourn for a five-minute recess and then conduct an Executive Session for the purpose of:

To review the performances of public employees.

The City Council will reconvene in open session at approximately 9:15 p.m. If it becomes necessary to extend the Executive Session, someone will return to announce the time at which the City Council will reconvene.

If any action is to be taken as a result of discussions in the Executive Session, that action will occur at the open public session.

The Executive Session was continued for an additional thirty minutes.

The regular meeting was reconvened at 9:45 p.m.

ADJOURNMENT

Councilmember Hughes moved, Councilmember Weller seconded to adjourn the regular meeting of the City Council.

Motion Carried.

Mayor Johnson adjourned the regular meeting of the City Council at 9:45 p.m.