

## MINUTES

Special Joint Meeting of the Pullman Police Advisory Committee and  
Washington State University Police Advisory Board  
Pullman City Hall – Upstairs Large Conference Room  
April 9, 2012 at 5:30 pm

The special joint meeting of the Pullman Police Advisory Committee and the WSU Police Advisory Board was held at 5:30pm on Monday, April 9th, 2012, in the Upstairs Large Conference Room, City Hall, 325 SE Paradise Street, Pullman, Washington, with Committee Chair Arlene Parkay and Board Chair Zach Hays presiding.

### **Pullman Police Advisory Committee**

Present:	Arlene Parkay	WSU Staff & Faculty Representative (Chair)
	Marcus Crossler	WSU Staff & Faculty Representative Alternate
	Barbara Hammond	College Hill Representative
	KNona Liddell	College Hill Alternate
	Zach Hays	Military Hill Representative
	Mary Simonsen	Military Hill Alternate
	Phyllis Stallcop	Sunnyside Hill Representative
	Al Sorensen	Business Community Representative
	Kim Barrett	Multicultural Representative
	Jordan Graham	ASWSU Representative
	Dan Hornfelt	Pullman School District Representative
	Bill Hawbaker	Pullman High School Parent Representative
	Rosemary Fleener	Pullman High School Parent Alternate
	Andrew Moser	Pullman High School Alternate
	Wayne Popeski	At-Large Representative
	Roger Schaefer	At-Large Alternate
Absent:	Richard Hume	Pioneer Hill Representative
	Greg Wilson	Pioneer Hill Alternate (Vice Chair)
	DaVina Hoyt	Multicultural Alternate
	Chelsea Humphries	ASWSU Alternate
	Bill Holman	Pullman School District Alternate
	Dalton Dice	Pullman High School Representative
Staff:	Chief Gary Jenkins	Pullman Police Department
	Elysia Spencer	Pullman Police Department

### **Washington State University Police Advisory Board**

Present: Zach Hays (Co-Chair)  
Kim Barrett  
Arlene Parkay  
Dina Wyche  
Adrian Gonzalez  
William DeLashmutt  
Roger Schaefer

Matthew Kelly

**Washington State University Police Advisory Board (continued)**

Absent: Rich Villa (Co-Chair)  
Joan Oviawe  
Indir Advagic  
Doug Lopes  
Brian Shuffield  
Tim Freson  
Jami Harrison  
Kelsey Wiff  
Eileen Brady  
Donna Arnold  
Heidi Stanton-Schnebly  
Jill Crump  
Hanna Long  
Bernadette Buchanan

Staff: Chief William Gardner      WSU Police Department  
Marcia McNannay                  WSU Police Department

**CALL TO ORDER**                  Parkay called the meeting to order at 5:30pm. The Pullman Police Advisory Committee had a quorum.

**NEW BUSINESS**                  Chief Scott LaVielle (la-vee-ay) started as the new City of Pullman Fire Department Chief in February 2012. He is making the rounds to various community groups to make himself available to community members. Chief LaVielle has been a fire fighter since 1980, and was previously the Fire Chief in North Highline, WA.

**REGULAR BUSINESS**      **WSU Police Department – Chief Gardner**  
Police Department              • Lexipol: WSU PD purchased a service which provides updated Updates                              department policy manual and management. Department is in process of tailoring generic areas to the department. Service includes ability for instant electronic updates as case law changes. This is the first step for the department to pursue accreditation.

**Pullman Police Department – Chief Jenkins**

- Lexipol: Pullman PD has budgeted to purchase same service as WSU, but process has been delayed until later in the year.
- Officer Retirement: Detective Bill Orsborn retired at the end of March after 19½ years of service. He was a valuable resource, especially with fraud investigations. Department will carry vacancy for now, and department will work to mitigate the impact of his absence.

**REGULAR BUSINESS**

Police Department  
Update (continued)

- This week is dispatcher appreciation week.
- Parking Management: The department contracted out the parking ticket management, including tracking, late notices, and collections. The new service allows for online payment options via debit/credit card.
- New Officer Recruitment: Applications are due April 13th. Testing will be on April 28<sup>th</sup>, and will consist of a written exam, followed by a physical test. The top 20 candidates will then proceed to an oral interview panel. This process will establish new hiring list, both for entry level and lateral transfers.
- Update on Safe Routes to School grant application.
- In March, attended meeting of College Hill Association. One discussion was continued improvement of code enforcement violations on College Hill.
- Supervisors will be attending Performance Evaluation Training in March.

**REGULAR BUSINESS**

Demonstration of New  
Pullman PD “Fatal  
Vision” Goggles

Parkay provided background information on the Pullman PD’s purchase of the “Fatal Vision” goggles, more commonly known as “beer goggles” due to their ability to replicate various levels of intoxication for the wearer. WSU PD has had a set for a few years, and the Pullman PD was able to procure a set this year after donations from Kiwanis and ASWSU.

Pullman Police Officer Heidi Lambley put on a demonstration of the goggles, using Committee members as test subjects. Officer Lambley also provided drug and alcohol facts and information.

Members discussed the feasibility and logistics behind utilizing the kit at Lentil Festival, as well as providing input on other public forums that could benefit from a similar presentation. Question and discussion about DUI drills (simulated fatal collision) and uses in the community.

**REGULAR BUSINESS**

Update on WSU Police  
Face-to-Face Forums

Every semester, WSU Police Advisory Board and WSU PD host three public forums to promote interaction between the PD and citizens, as well as share important safety and issue-specific information. This month’s forum (Thursday, CUB Lair, 4:00-5:00pm) is on “Sexual Assault Reporting”. To address issues and situations where faculty and staff may be mandatory reporting situations.

Members discussed ideas for future forum topics, as well as broadening the reach and involvement in the forums. Discussion about various alcohol-related topics, including guidance on “knowing when to call for help”, were suggested and discussed. Resources and funding issues for the forums were also discussed.

**REGULAR BUSINESS**  
New Cougar Walking  
Service

In October 2011, ASWSU approached the Women’s Resource Center about establishing a program similar to the ASWSU SafeWalk. New program launches in a limited pilot program way from April 1-19<sup>th</sup>, and would be open to everyone – male & female – on campus. Currently, the program would only provide services on campus, but may expand to Greek Row area when full program is launched in Fall 2012.

**REGULAR BUSINESS**  
Pullman PD’s Safety  
Camera Initiative (Smart  
Policing Grant)

The third and final public forum on March 21<sup>st</sup> at noon in the WSU CUB Lair. The third meeting was hosted by ASWSU and the WSU Police Advisory Board. Chief Jenkins advised that the forum was well-attended, and had some of the most challenging questions posed thus far, but welcomed the opportunity to discuss them in a public forum. Working to compile the “Questions & Answers” document from the last forum, which will be posted on the department website.

Status updates on the project activities were provided: bids for the camera portion of the project are being evaluated; initial research to help identify exact locations of cameras is nearly complete. Project is progress on schedule and on budget. The next phase will include an email survey on public perceptions of policing and camera installation this summer.

**REGULAR BUSINESS**  
Planning for Lentil  
Festival

Members discussed planning and logistics for a shared informational booth at the Friday Night Street Fair at Lentil Festival on August 17, 2012. Discussion topics included: use of Fatal Vision goggles; need to change locations; possibly reserving a second booth space to expand; establishing a “public safety” area adjacent to the Fire Department’s fire truck. Also discussed required manpower levels and need for more people to volunteer.

**CONSTITUENCIES**  
**POLL**

- Jordan Graham’s last day. Chief Jenkins expressed appreciation to Jordan Graham, her representation of ASWSU and all of the hard work she has put into her various projects.
- Member raised concerns about apparent rise in several traffic violations observed recently, specifically running red lights, not turning into the closest lane, and still talking on cell phones. Almost in three accidents just over the weekend. May be time for a friendly reminder.
- Member asked about intersections with physical objects, including brick walls, trees, and shrubs, which obstructs view of oncoming traffic. Is there a law or ordinance regarding obstructive landscaping? Both Chief Jenkins & Chief Gardner encouraged people to report problem areas when they are

**CONSTITUENCIES  
POLL**  
(Continued)

observed so that the problem can be corrected before it causes an accident. Suggestion to form a subcommittee to do walk-arounds to identify areas of concern.

- Member expressed concern about City buses speeding past City parks when no passengers at park bus stop. Asked if information could be relayed to bus drivers to slow down.

**PUBLIC COMMENT**

No public in attendance.

**NEXT MEETING**


Pullman Police Advisory Committee: May 14, 2012 at 5:30 pm  
(Members will be polled via email about possibly canceling May meeting)

WSU Police Advisory Board: May 2, 2012 at 3:00 pm

**ADJOURNMENT**

Parkay entertained a motion to adjourn the meeting. The motion for adjournment was seconded, and the motion carried unanimously. The meeting was adjourned at 7:02 p.m.

**ATTEST:**

  
\_\_\_\_\_  
Committee Chair

10-24-12  
Date

  
\_\_\_\_\_  
Committee Secretary

10-24-12  
Date