

## CITY OF PULLMAN

## Public Works and Planning Departments

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## **MEMORANDUM**

TO:

**Pullman Planning Commission** 

FROM:

Pete Dickinson, Planning Director

FOR:

Meeting of March 25, 2009

SUBJECT:

Schedule for Public Forums

DATE:

March 17, 2009

Based on your direction from recent meetings, staff is preparing for two Planning Commission public forums—one involving pre-application community meetings and the other related to potential expansion of the city's urban growth area. Staff suggests that these sessions be held on separate evenings because either of them could consume several hours. Also, staff believes that both forums should be conducted during the WSU academic year to promote maximum participation.

Available Wednesday dates that would provide sufficient lead time for preparation but not extend beyond the end of the spring semester are as follows:

April 15

April 22 (regular meeting date; no business currently scheduled)

April 29

Also, if the Commission wishes to consider other alternatives, please note that the Council Chambers are available on most Monday and Thursday evenings in late April and early May for these sessions.

At your meeting of March 25, staff requests that you decide upon a schedule for holding these two forums.