

MINUTES

Pullman Police Advisory Committee

August 9, 2010

5:30pm at City Hall

The regular meeting of the Pullman Police Advisory Committee was held at 5:30pm on Monday, August 9th, 2010, in the Council Chambers, City Hall, 325 SE Paradise Street, Pullman, Washington, with Committee Chair Arlene Parkay presiding.

ROLL CALL

Present:	Arlene Parkay	WSU Staff & Faculty Representative (Chair)
	Barbara Hammond	College Hill Representative
	Richard Hume	Pioneer Hill Representative
	Phyllis Stallcop	Sunnyside Hill Representative
	Mike Lowery	Business Community Representative
	Kim Barrett	Multicultural Representative
	Josh Meyer	ASWSU Representative
	Riley Myklebust	ASWSU Alternate
	Dan Hornfelt	Pullman School District Representative
	Bill Hawbaker	Pullman High School Parent Representative
	Rosemary Fleener	Pullman High School Parent Alternate
	Daniel Hawbaker	Pullman High School Representative
Absent:	Zach Hays	WSU Staff & Faculty Alternate
	KNona Liddell	College Hill Alternate
	Marcus Crossler	Military Hill Representative
	Greg Wilson	Pioneer Hill Alternate (Co-Chair)
	Al Sorensen	Business Community Alternate
	DaVina Hoyt	Multicultural Alternate
Staff:	Chief Gary Jenkins	Pullman Police Department
	Sgt. Dan Dornes	Pullman Police Department
	Elysia Spencer	Pullman Police Department

CALL TO ORDER Parkay called the meeting to order at 5:30pm.

MINUTES Minutes from June 14th meeting were distributed for Committee review. Motion to approve the minutes of the June 14th meeting passed.

REGULAR BUSINESS Chief Gary Jenkins introduced himself to the Committee. Originally
New Chief Introduction from southern California. Grew up in Claremont, CA. Education includes an A.A. in Administration of Justice, B.A. in Management, and a Masters Degree in Education. Jenkins started his law enforcement career with West Covina Police Department as a cadet. Jenkins was hired as a police officer with the Claremont PD, and

REGULAR BUSINESS
New Chief Introduction
(continued)

worked his way up to the position of Captain (second in command) over the course of a nearly 33 years with the department.

Chief Jenkins advised that in his first week in Pullman, everyone has been extremely welcoming. The department is a professional and competent department. He advised his initial goals include getting to know everyone, learning policies and procedures, and performing an assessment of the organization before determining what, if any, changes need to be made.

REGULAR BUSINESS
Introduce New
Committee Members

Josh Meyer is the new ASWSU Vice President, and is the new primary representative for ASWSU on the Committee.

Daniel Hawbaker is the new Pullman High School student representative.

REGULAR BUSINESS
Update on Taxicab
Licensing Ordinance

Sgt. Dan Dornes reviewed the history of the taxicab licensing requirement and provided an update on its status. Dornes advised that the account with private company running the criminal backgrounds was held at the beginning of July. Dornes advised that he held an open informational training meeting with the taxicab owners and operators on July 30th to guide them through the licensing process and explained insurance and equipment requirements.

Dornes advised that up to that point, he had only had one application turned in, and he advised the participants that they need to turn in their applications as soon as possible, as enforcement of the provisions of the ordinance were set to start on August 15th.

A member advised of seeing a new taxi company operating in town in unmarked vehicles. Dornes advised that he was he was holding training for officers this weekend so that they would know who was and was not licensed, as well as detailing the enforcement mechanisms in the ordinance. Dornes also advised that the strongest enforcement of the ordinance may come from the various taxicab companies, who will likely turn in any taxicab companies operating without licenses.

A member asked for an update on costs, as the change from using the free state database to having to utilize a private company for background checks was not anticipated when the ordinance was originally conceived. Dornes advised that he didn't have exact numbers yet, but that in addition to the cost of the background checks, the cost for his administrative time will be higher, as the whole process is taking longer than originally anticipated.

REGULAR BUSINESS

Lentil Festival
Preparation
Friday, August 20th

Discussion and coordination of plans for the Lentil Festival Booth to be hosted jointly with the WSU Police Advisory Board. Items discussed included:

- Set-up and teardown of canopy
- Informational pamphlets for distribution
- Coordination of volunteers working the booth
- Suggestion box for public input

Copies of the current PAC informational brochure were distributed for review and feedback for possible revisions. It was requested that Committee members send any suggestions for changes to Elysia Spencer by Wednesday. The goal is to have the new brochures printed and ready for distribution at the Lentil Festival in less than two weeks.

REGULAR BUSINESS
City of Pullman website

Elysia Spencer provided information on content management for the City of Pullman website, including the police department page and the police advisory committee page. Members were advised that in addition to Pullman PD staff looking to update content and make the page more 'user friendly', the City of Pullman is also looking at upgrading the website for the entire city, both to make it easier to manage for staff and easier to navigate for the public. Spencer advised of an ongoing assessment of department needs and goals for the website, and then delegating development and management of content to individuals within the department who have specialized knowledge in that field.

Spencer requested input from Committee members for suggestions of items and/or content that they think would be beneficial to include in a future web page revision. Parkay suggested sending sample web pages to Committee members to give them an idea of what is being done elsewhere.

REGULAR BUSINESS
Planning Special
Recognition

Members discussed plans for a special recognition of outgoing Chief Weatherly.

*****MOTION*****

At 6:20 pm, Parkay advised that she would entertain a motion regarding the special presentation for Chief Weatherly. Stallcop moved that the special presentation be made at the September meeting. The motion was seconded and carried unanimously.

CONSTITUENCIES
POLL

- WSU Staff and Faculty: No issues.
- College Hill: Requested an update on the College Hill Beat Officer positions. Chief Jenkins advised that the new beat officers were appointed in July, and they are

**CONSTITUENCIES
POLL
(continued)**

1. Officer Don Heroff – South position
 2. Officer Chris Engle – North position
 3. Officer Ruben Harris – Rover position
- Military Hill: No representative
 - Pioneer Hill: Mentioned the ongoing problem of the theft of vegetables from Koppel Farms. Also, expressed concern about weed growth in vacant/abandoned lots and the potential fire hazard.
 - Sunnyside Hill: No issues.
 - Business: No issues.
 - Multicultural: No issues. Provided an update on the WSU Police Advisory Board and public Police Forums planned this fall.
 - ASWSU: Advised they already had a meeting with Chief Jenkins to establish a working relationship.
 - Pullman School District: No issues related to school district. Expressed concern about string of burglaries in the area. Chief Jenkins provided an update that two suspects had been apprehended earlier in the day.
 - Pullman High School Parent: No issues.
 - Pullman High School Student: No issues.
 - PTA Lincoln Middle School: No representative

**MEMBER AND
ALTERNATE
SEARCH RESULTS**

Current vacancies on the Committee are:

- Sunnyside Hill Alternate
- Military Hill Alternate
- Pullman School District Alternate
- Pullman High School Student Alternate
- PTA Lincoln Middle School Representative & Alternate

Discussion regarding filling the vacancies. A member recommended changing the name of the “PTA Lincoln Middle School” position to “Lincoln Middle School Parent” to allow for a wider range of candidates. Another member advised that there is also a Booster Club at the school, and that the name may have been prohibitive to some potential applicants.

*****MOTION*****

At 6:33 pm, Parkay advised that she would entertain a motion to change the name of the constituency currently known as “PTA Lincoln Middle School” to “Lincoln Middle School Parent”. The motion was moved, seconded, and carried unanimously.

PUBLIC COMMENT

A member of the public asked a question about Chief Jenkins’ equivalency requirements, since he came from an out-of-state agency. Chief Jenkins provided information on the Washington State Equivalency Academy.

NEXT MEETING

Monday, September 13th, 2010 at 5:30 pm.

ADJOURNMENT

Parkay entertained a motion to adjourn the meeting. The motion for adjournment was seconded, and the motion carried unanimously. The meeting was adjourned at 6:37 pm.

ATTEST:

Celene Parkay
Chair 9-13-10

Elysa Spencer
Secretary 9/13/10