

## MINUTES

Pullman Police Advisory Committee

October 11, 2010

5:30pm at City Hall

The regular meeting of the Pullman Police Advisory Committee was held at 5:30pm on Monday, October 11th, 2010, in the Council Chambers, City Hall, 325 SE Paradise Street, Pullman, Washington, with Committee Chair Arlene Parkay presiding.

### ROLL CALL

Present:	Arlene Parkay	WSU Staff & Faculty Representative (Chair)
	Zach Hays	WSU Staff & Faculty Alternate
	Marcus Crossler	Military Hill Representative
	Phyllis Stallcop	Sunnyside Hill Representative
	Kim Barrett	Multicultural Representative
	Josh Meyer	ASWSU Representative
	Dan Hornfelt	Pullman School District Representative
	Bill Hawbaker	Pullman High School Parent Representative
	Rosemary Fleener	Pullman High School Parent Alternate
	Daniel Hawbaker	Pullman High School Representative
Absent:	Barbara Hammond	College Hill Representative
	KNona Liddell	College Hill Alternate
	Richard Hume	Pioneer Hill Representative
	Greg Wilson	Pioneer Hill Alternate (Co-Chair)
	Mike Lowery	Business Community Representative
	Al Sorensen	Business Community Alternate
	Riley Myklebust	ASWSU Alternate
	DaVina Hoyt	Multicultural Alternate
Staff:	Chief Gary Jenkins	Pullman Police Department
	Elysia Spencer	Pullman Police Department

**CALL TO ORDER** Parkay called the meeting to order at 5:30pm.

**MINUTES** Motion to approve the minutes of the September 13th meeting passed.

**REGULAR BUSINESS** Chief Jenkins advised that one of his priorities when he started as chief was to perform assessment of the organization. Chief Jenkins advised that the assessment process is ongoing, but that the assessment has already identified that a revision needed to be made in the department structure. Previously, both the Operations Commander and the Special Operations Sergeant were directly under the Chief, with the Operations Commander managing the majority of patrol officers and the Special Operations Sergeant

Police Department  
Restructure

managing the detectives and the school resource officer. Chief Jenkins advised that this led to some inefficiency within the department, including chain-of-command issues and logistical issues with case assignments. To resolve these issues, the department has been restructured so that the Special Operations Sergeant is now under the Operations Commander.

**REGULAR BUSINESS**  
Oral Board Panel for  
School Resource Officer

Chief Jenkins advised that the department is seeking a replacement School Resource Officer, hopefully by January 2011. As part of that process, Chief Jenkins has solicited letters of interest from PPD personnel and is putting together an oral interview panel to consist of members of the police department, the school district, parents of the school district. Chief Jenkins advised he would like the Police Advisory Committee to be represented on the panel as well. The date and time have yet to be determined. Additional information will be forwarded to interested members as it becomes available.

**REGULAR BUSINESS**  
Reserve Officer Program  
Update

Chief Jenkins expressed his thanks to committee member Marcus Crossler for serving on the Reserve Officer oral interview panel. Chief Jenkins advised that following the selection process for the Reserve Program, he has his first round of budget meetings with the City, and at the end of that process, the Reserve Program was cut. Chief Jenkins advised that while the City supports the idea of the program, it was a hard sell to start up a program which has long been dormant when the department is facing budget reductions.

A member asked about the options for the top five recruits. Chief Jenkins advised that the top candidates were contacted to see if they would be interested in participating as a member of Whitman County Reserve Program, and the information for the interested candidates will be forwards to the sheriff's office for their review.

**REGULAR BUSINESS**  
Implications of Recent  
Shooting Incidents

Parkay advised that the topic came up at the WSU Police Advisory Board meeting, and that there were a lot of rumors going around about a drive-by shooting and the type of weapons involved. Parkay thought it would be a good idea to get some "rumor control" information, but also wanted to address the issue of outsiders coming into Pullman and causing problems.

Chief Jenkins advised that an event did occur on September 25<sup>th</sup> in the 1000 block of NE D Street, where officers responded to multiple reports of shots fired in the area. Officers discovered multiple house parties in the area, and were able to determine that shows were fired outside of one residence, and recovered shell casings from AK-47 rounds. Chief Jenkins advised that there are currently not a lot of leads. The main issue is that there were a lot of people there who

**REGULAR BUSINESS**  
Implications of Recent  
Shooting Incidents  
(continued)

were unwilling to come forward as witnesses. He advised that the College Hill Beat Officers are working with various organizations to try and open the lines of communication in the hopes of having more witnesses come forward and providing additional information. Chief Jenkins advised that from the limited information available, it is believed that the individuals involved were from out of the area; however, there is nothing concrete to go on.

Parkay asked for clarification as to whether the shots were at anyone. Chief Jenkins advised that it does not appear as though the shots were fired at anyone, as no evidence was found bullets actually striking anything; instead, it appears as though the shots were fired into the air, which is still a crime in the State of Washington.

Discussion of the implications on students and student activities when outsiders "crash" student events.

**REGULAR BUSINESS**  
Bicyclist, Skateboard,  
and Pedestrian Safety &  
Laws

Discussion of concerns about bicyclist and skateboarder safety issues, and lack of enforcement of rules. Questions were asked about what state laws (WAC/RCW) and Pullman City Codes (PCC) actually govern these activities, and who is responsible for enforcement on City property, WSU property, and private property. Chief Jenkins provided some clarification on some of the guidelines for downtown areas, and what is and is not covered.

Members also expressed concerns about appearance of escalation of the problem. Possible methods of public education were discussed in an effort to make users of these alternate modes of transportation more aware of their responsibilities. It was mentioned that ASWSU would be working with the University Recreation department to try and develop a safety campaign associated with the new green bike rental program, as well as including in the WSU spring safety banquet in 2011. Chief Jenkins advised that when the updated Pullman PD website is launched, it will include a section on traffic safety.

**REGULAR BUSINESS**  
Committee Procedures  
and By-Laws

Follow-up on discussion from previous meeting on establishing some written by-laws or guidelines for the Committee. Concerns were expressed about the lack of an official guiding document for the Committee that would address issues such as lengths of terms of service and election of the chair. Members expressed concern about the Committee becoming too formal. Parkay expressed that the idea wasn't to make a formal constitution or by-laws, but to at least of some type of simple document that captures the Committee's mission statement and provides guidance on key procedural issues.

**REGULAR BUSINESS**  
Committee Procedures  
and By-Laws  
(continued)

Members were encouraged to provide input and suggestions, and a small group of volunteers will meet to draft something simple for review at the next meeting.

**REGULAR BUSINESS**  
WSU Police Forums

Next forum is titled "Shooter on Campus" and is being held in conjunction with the WSU Week Without Violence. Originally, the plan included a demonstration from the SWAT Team; however, because of recent national events, that portion of the forum was cancelled to prevent panic or confusion.

**REGULAR BUSINESS**  
Public Survey Project

Member Zach Hays provided information to the Committee on the community police survey he is developing with input from both the Pullman and WSU police departments. Sample surveys were distributed, and Hays solicited Committee input and feedback on the survey content.

Members asked questions on issues of redundancy (due to customer service survey conducted couple years prior), costs associated with production of survey, how survey respondents would be selected, and whether online surveys were an option. Hays advised about restrictions to ensure that the results of the survey meet requirements for valid and random data collection, as well as various proposed methods for distribution.

Members expressed the desire to see the final draft of the survey prior to publication.

**CONSTITUENCIES**  
**POLL**

- WSU Staff and Faculty: No issues.
- College Hill: No representative.
- Military Hill: Member asked about westbound traffic on NE Stadium Way turning into the Dissmores' parking lot. There is currently a painted island that traffic has to cross to enter there. Members advised of constant near-misses for collisions, as well as traffic back-ups during rush hours. Chief Jenkins advised he will pass the information on to Engineering and patrol for follow-up.
- Pioneer Hill: No representative. Member expressed issue with new dog barking in the area.
- Sunnyside Hill: No issues.
- Business: No representative.

**CONSTITUENCIES  
POLL  
(continued)**

- Multicultural: Working to build relationships with unaffiliated students and police department. Meetings scheduled with Officer Heroff as well as WSU PD.
- ASWSU: Question was asked about consistency of enforcement of smoking regulations (25 feet from business doorways) at businesses, including Stubblefield's, on College Hill. Chief Jenkins advised he would pass this concern onto patrol.
- Pullman School District: No issues.
- Pullman High School Parent: No issues.
- Pullman High School Student: No issues.
- PTA Lincoln Middle School: No representative.

**MEMBER AND  
ALTERNATE  
SEARCH RESULTS**

Current vacancies on the Committee are:

- Sunnyside Hill Alternate
- Military Hill Alternate
- Pullman School District Alternate
- Pullman High School Student Alternate
- Lincoln Middle School Parent Representative & Alternate

It was noted that the Committee will need to find a new representative for Military Hill on January 1st, as the current representative will be moving.

**PUBLIC COMMENT**

No members of the public in attendance.

**NEW BUSINESS**

A member asked for more information on the landlord registration process. The member advised that someone found out through the grapevine about a fire a tenant had at one of their rental properties, and did not understand why they were not notified about the fire. Chief Jenkins advised of having received similar feedback, and went back to the City and learned of problems with appropriate access and dissemination of that information in specific situations. Chief Jenkins advised that he will follow-up on this issue at the next meeting.

**NEW BUSINESS**

A member asked about how the police departments handled animals involved in animal versus motor vehicle accidents. Chief Jenkins outlines the various procedures.

**NEXT MEETING**

Monday, November 8th, 2010 at 5:30 p.m.

**ADJOURNMENT**

Parkay entertained a motion to adjourn the meeting. The motion for adjournment was seconded, and the motion carried unanimously. The meeting was adjourned at 6:40 pm.

**ATTEST:**

Aileen Parkay  
Chair 11-17-10

Elysa Spenser  
Secretary 11/17/10