

City Motto: HIGH Tech, HIGHER Education, HIGHEST Quality of Life

City Mission Statement: The mission of the City of Pullman is to provide the highest quality of life through essential infrastructure, public safety, recreation, and welcoming growth within the constraints of fiscally responsible government.

The Pullman City Council welcomes you to tonight's meeting. The Council appreciates and encourages public participation. For regular agenda items, an opportunity for public comment is usually provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations will be placed on the time allowed for comments. Citizens wishing to comment on business which is not on the agenda will be provided the opportunity to do so under NEW BUSINESS. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" on the public information table in the City Council Chambers. Thank you for your interest in City government.

A. Roll Call: _____ Mayor Glenn A. Johnson

Councilmembers

_____ Jeff Hawbaker
_____ Fritz Hughes
_____ Eileen Macoll
_____ Ann Parks

_____ Al Sorensen
_____ Nathan Weller
_____ Pat Wright

B. Announcements

C. Consent Agenda

The items listed under the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by Council action.

1. Dispense with the reading of the minutes of the regular meeting of October 18, 2016, and approve them as submitted.

2. A motion to approve Accounts Payable Checks, Payroll Checks, and Electronic Transfers for October 12, 2016, through October 24, 2016.

D. Regular Agenda

Presentation/Public Hearing

3. Mayor's 2017 Budget Message
4. 2017 Preliminary Budget Hearing on All Funds

Resolutions and Ordinances

- 5a Resolution No. R-66-16 - A RESOLUTION OF THE CITY OF PULLMAN, WASHINGTON, RELATED TO TAXATION, FINDING THE EXISTENCE OF A SUBSTANTIAL NEED FOR PURPOSES OF SETTING THE LIMIT FACTOR FOR THE GENERAL FUND PROPERTY TAX LEVY FOR 2017 IN ACCORDANCE WITH RCW 84.55.0101.
- 5b Ordinance No. 16-14 - AN ORDINANCE FIXING THE AMOUNT OF THE TAX LEVY FOR THE YEAR 2016 FOR COLLECTION IN 2017 TO RAISE REVENUE TO MEET ESTIMATED EXPENDITURES AND ESTABLISHING THE SPECIAL LEVY TO MEET GENERAL OBLIGATION BOND DEBT SERVICE OBLIGATIONS.
- 6a Resolution No. R-67-16 - A RESOLUTION OF THE CITY OF PULLMAN, WASHINGTON, RELATED TO TAXATION, FINDING THE EXISTENCE OF A SUBSTANTIAL NEED FOR PURPOSES OF SETTING THE LIMIT FACTOR FOR THE EMERGENCY MEDICAL SERVICES PROPERTY TAX LEVY FOR 2017 IN ACCORDANCE WITH RCW 84.55.0101.
- 6b Ordinance No. 16-15 - AN ORDINANCE FIXING THE AMOUNT OF THE EMERGENCY MEDICAL SERVICES TAX LEVY FOR THE YEAR 2016 FOR COLLECTION IN 2017 TO RAISE REVENUE TO MEET ESTIMATED EMS EXPENDITURES.

Resolutions

7. Resolution No. R-68-16 A RESOLUTION APPROVING THE FINAL PLAT OF WHISPERING HILLS WEST 2.0, SUBDIVISION NO. 2 AND AUTHORIZING THE MAYOR AND FINANCE DIRECTOR TO SIGN THE FINAL PLAT.
8. Resolution No. R-69-16 A RESOLUTION AUTHORIZING THE EXECUTION OF AN ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY OF PULLMAN AND J-U-B ENGINEERING, INC FOR THE PURPOSE OF PROVIDING ENGINEERING SERVICES FOR THE WWTP ULTRAVIOLET LIGHT DISINFECTION AND MISCELLANEOUS IMPROVEMENTS PROJECT.

9. Resolution No. R-70-16 - A RESOLUTION OF THE PULLMAN CITY COUNCIL AUTHORIZING THE PURCHASE OF SELF-CONTAINED BREATHING APPARATUS EQUIPMENT FROM MUNICIPAL EMERGENCY SERVICES THROUGH AN INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT BETWEEN THE CITY OF PULLMAN AND NATIONAL PURCHASING PARTNERS.

E. New Business

Members of the public may bring items of new business to the attention of the Council under this agenda item. However, we strongly encourage advising the Mayor or City Supervisor of your intention prior to the meeting to ensure the item is properly an item of new business and, if not, if the matter could be addressed in some other manner.

F. Tentative Agenda for November 8, 2016 - Cancelled

Tentative Agenda for November 15

- Final Budget Hearings
- Ord./Res. Lumberyard Partners Rezone
- Res. Sunnyside Heights 10 Prelim Plat

Tentative Agenda for November 22

- Joint meeting w/ Whitman County Commissioners
- Amend current budget
- Adopt final budget
- Approve ESA w/ Parametrix for N. Bypass Preliminary Alignment Study

Tentative Agenda for November 29, 2016 - Cancelled

THE COUNCIL CHAMBERS ARE ACCESSIBLE TO PERSONS WITH DISABILITIES. PERSONS REQUIRING SPECIAL ACCOMMODATION SHOULD CONTACT THE FINANCE DEPARTMENT BEFORE 5 P.M. THE MONDAY PRECEDING THE COUNCIL MEETING. THE FINANCE DEPARTMENT IS LOCATED ON THE FIRST FLOOR OF CITY HALL, 325 SE PARADISE STREET, PULLMAN, WA 99163. TELEPHONE NUMBER 338-3209 or 338-3208, FAX NUMBER 334-2751, ADD NUMBER 7-1-1.

MINUTES OF THE CITY COUNCIL
OF THE CITY OF PULLMAN
OCTOBER 18, 2016

Roll Call

A joint meeting of ASWSU and the City Council of the City of Pullman was held on October 18, 2016, at 7:00 p.m. in the Council Chambers, City Hall, Pullman, Washington with the following present:

Glenn A. Johnson	Mayor
Leann L. Hubbard	Finance Director
Jeff Hawbaker	Councilmember
Fritz Hughes	Councilmember
Eileen Macoll	Councilmember
Ann Parks	Councilmember
Al Sorensen	Councilmember
Pat Wright	Councilmember

Call to Order

Mayor Johnson called the regular meeting to order at 7:00 p.m. Councilmember Macoll moved, Councilmember Parks seconded to excuse Councilmember Weller. The motion carried unanimously. This was a joint meeting with ASWSU. Kyle Strachilla took roll for ASWSU.

Announcements

Mayor Johnson made three announcements.

**Joint Meeting
With ASWSU**

The first seven of fourteen items were issues related to the City of Pullman.

1. Marijuana Update. Planning Director Dickinson reported on the marijuana update with a pop quiz. City of Pullman had a moratorium from November 2015 to August 2016. The City of Pullman is allowed five shops by the State. He provided a map showing where marijuana facilities are allowed in Pullman.
2. Solid Waste/Recycling. Pullman Disposal Service (PDS) President Devon Felsted reported on the single stream recycling. Whitman County Public Works has requested PSD to take glass out of their recycling. The glass is hard on the county's equipment and incurs additional maintenance costs. He also recapped PDS commercials on recycling. Councilmember Sorensen asked if there is a City of Pullman ordinance on rolling the disposal carts back off

of the curb. Felsted replied there is a requirement to return the carts twenty four hours after collection.

3. Transit Update. Transit Manager Thompson reported on wait times, route restructure, Sunday service, forty five minute versus thirty minute routes, blue and yellow metro buses, technology, first safety banquet, community service, WSU and grant funding, and statistics.
4. Airport Update. Pullman-Moscow Regional Airport Executive Director Bean reported on the airport runway realignment project, which is critical in order to keep air service in our community. Aircrafts are bigger and have out grown airports in small communities. This project is a FAA tier 1 priority. There are now four flights a day four times a week on Sunday, Monday, Thursday and Friday. He advised the U.S. Department of Transportation banned Samsung Galaxy Note 7 smartphone devices on airplanes. Another travel tip is to be on time for your flight in order to have an effortless travel experience.
5. Police Update. Police Chief Jenkins reported on Uber, social media, and College Hill police activity. He invited students to a ride-a-long by a request at the police department.
6. Fire Update. Fire Chief Heston reported on response times, fire calls, fire inspections, fire trends, safety tips, and ambulance transports. He invited students to a ride-a-long by a request at the fire department.
7. Pullman-Albion-Colfax Trail. Councilmember Macoll reported the Pullman-Albion-Colfax Trail steering committee is gathering information. Railroad property is very complicated. There are three courses of action for the trail property: abandon the line where the land refers back to adjacent landlords, unused and rail banked for future use, or discontinue service so the land could be used for a trail. The committee would like to gather community thoughts on this beautiful country trail through the four community meetings scheduled, community workshops, and surveys.

The last items 8 through 14 were related to ASWSU.

8. Cougar Choice Housing Update. Senator Charoonsophonsak and Senator Kalt reported this program started a couple of years ago by ASWSU students with the purpose to educate students on their housing options. The program has a new coordinator, Brittney McCleary. She has been working with the fire chief and police chief on inspection points. Councilmember Hughes asked how the program was funded. Senator Strachilla replied it is funded out of the president's office.
9. Campus Smoking/Tobacco Ban. Senator Zuniga and Senator Norris reported the ban was started by undergraduate students in 2014 and in October 2015 it was passed by the WSU Board of Regence with an effective date of August 22, 2016.
10. 30 Days of Pullman. Senator Horowitz and Senator Rogers reported on the 30 Days of Pullman program. Community business are able to promote their business and students interact with businesses. Senator Rogers conducted a survey after the program and reported on the results. Director of Community Affairs, Emily Hall, reported on improving the program.
11. Roads and Sidewalks. Senator Simonson reported on College Hill roads and sidewalks. He recognized the roads and sidewalks that were worked on last year. Students would like construction to continue specifically by the Coug, Pi Kappa Phi fraternity, Monroe Street, Ruby Street, B Street, and Michigan Street. He recommended another walk along with the city staff. Public Works Director Gardes reported on the 2017 projects including repaving sections of Colorado Street, B Street, Terre View Drive, Stadium Way, Merman Drive, and fixing ADA ramps.
12. ASWSU Comes to You. Senator Crouch and Senator Brown reported on ASWSU efforts to outreach to students and the community including the Pullman School District and senior center. Mayor Johnson recommended contacting the Pullman Chamber of Commerce.
13. End-of-the-Year Community Picnic. Senator Holze and Senator Schilling reported ASWSU would like to connect with the City of Pullman through an end-of-year community picnic.

14. Q&A. Senator Zuniga asked the Council how they view the students as constituents and how they reach out. Councilmember Parks replied she views students as full time residents since students are in Pullman nine months out of the year, frequent businesses and benefit from resources. She views students as part of resident base and not temporary students. Mayor Johnson stated students are residents of this community and hopes students have the same view. Councilmember Hughes concurred and stated the students are an integral part of the community. WSU has academic and cultural activities to attend. Mayor Johnson mentioned students leave Pullman and come back to this wonderful community. Councilmember Sorensen announced he teaches at WSU and his door is always open to anyone. Senator Price thanked the Council for their time and thinks it is great to be able to talk directly to Council. Mayor Johnson thanked ASWSU for their time.

At 9:07 p.m. the meeting took a recess to reorganize the meeting for the regular City Council meeting.

At 9:17 p.m. the regular City Council meeting was reconvened.

ORDER OF BUSINESS

Approval of Recommendations of Consent Agenda Items

CONSENT AGENDA

Mayor Johnson reviewed the items on the Consent Agenda with the Council and audience. He stated that items listed on the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda by Council request. Councilmember Parks moved, Councilmember Hughes seconded to read the Consent Agenda by title only.

Motion Carried.

City Attorney O'Sullivan read the items on the Consent Agenda by title only. Mayor Johnson asked if there were any requests for removal of items from the Council. There were none. Councilmember Hughes moved, Councilmember Parks seconded to adopt the Consent Agenda as presented.

Motion Carried.

Motions

- Minutes - 15. The Council dispensed with the reading of the
September 27, 2016 minutes of the regular meeting of September 27, 2016, and approved them as submitted.
- Minutes - 16. The Council dispensed with the reading of the
October 4, 2016 minutes of the regular meeting of October 4, 2016, and approved them as submitted.
- Accounts Payable, Payroll and Electronic Transfers - 17. The Council approved disbursements represented
September 20, 2016 to October 11, 2016 by accounts payable checks numbered 84785 through 84995 totaling \$3,812,326.27 inclusive, payroll checks numbered 70233 through 70355 totaling \$128,474.47 inclusive, and electronic transfers totaling \$1,164,906.58 for September 20, 2016 to October 11, 2016.
- Contract No. 16-10, WWTP Clarifier Stair Replacement Project 18. The Council approved change order No. 1 to Contract No. 16-10, WWTP Clarifier Stair Replacement Project.

REGULAR AGENDA

Resolutions

- Resolution No. R-62-16 - NPP Interlocal Agreement 19. Mayor Johnson announced that a resolution has been prepared to adopt an interlocal agreement with National Purchasing Partners (NPP). Finance Director Hubbard reported on the interlocal agreement and recommended adoption of the resolution authorizing an interlocal agreement with NPP.

Resolution No. R-62-16 by title only reads as follows:

A RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF PULLMAN AND NATIONAL PURCHASING PARTNERS (NPP).

Councilmember Sorensen moved, Councilmember Wright seconded to adopt Resolution No. R-62-16. The motion carried unanimously.

- Resolutions 20. Mayor Johnson announced that three resolutions have been prepared to ratify the Mayor's execution of grant applications to the

No. R-63-16
through No. R-65-
16 - Grant
Applications to
WSDOT for Pullman
Transit

Washington State Department of Transportation (WSDOT) for Pullman Transit. Transit Manager Thompson reported on the grant applications and recommended adoption of the resolutions ratifying the execution of the grant application to the WSDOT.

Resolution 20a.
No. R-63-16 -
Operating Grant
Application for
Fixed-Route
Service to
Pullman Transit

Resolution No. R-63-16 by title only reads as follows:

A RESOLUTION RATIFYING THE MAYOR'S EXECUTION OF AN OPERATING ASSISTANCE GRANT APPLICATION TO THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION FOR SUSTAINING PULLMAN TRANSIT FIXED-ROUTE SERVICE.

Councilmember Hughes moved, Councilmember Wright seconded to adopt Resolution No. R-63-16. The motion carried unanimously.

Resolution 20b.
No. R-64-16 -
Operating Grant
Application for
Dial-A-Ride
Service to
Pullman Transit

Resolution No. R-64-16 by title only reads as follows:

A RESOLUTION RATIFYING THE MAYOR'S EXECUTION OF AN OPERATING ASSISTANCE GRANT APPLICATION TO THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION FOR SUSTAINING PULLMAN TRANSIT DIAL-A-RIDE SERVICE.

Councilmember Hughes moved, Councilmember Wright seconded to adopt Resolution No. R-64-16. The motion carried unanimously.

Resolution 20c.
No. R-65-16 -
Operating Grant
Application for
Expansion of
Services to
Pullman Transit

Resolution No. R-65-16 by title only reads as follows:

A RESOLUTION RATIFYING THE MAYOR'S EXECUTION OF AN OPERATIONAL SERVICE EXPANSION GRANT APPLICATION TO THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION TO PROVIDE HOLIDAY-LEVEL SERVICE ON SUNDAYS (BOTH FIXED ROUTE AND DIAL-A-RIDE) AND TO PROVIDE GREATER DAILY FREQUENCY ON EXPRESS ROUTE SUPPLEMENTS BY ADDING ONE HOUR DAILY TO EACH OF SIX MORNING ROUTES.

Councilmember Hughes moved, Councilmember Parks seconded to adopt Resolution No. R-65-16. The motion carried unanimously.

NEW BUSINESS

Mayor Johnson asked if there was any new business. There was no new business.

ADJOURNMENT

Councilmember Wright moved, Councilmember Macoll seconded to adjourn the regular meeting of the City Council.

Motion Carried.

Mayor Johnson adjourned the regular meeting of the City Council at 9:33 p.m.

Finance Director/City Clerk

REQUEST FOR COUNCIL ACTION

For Meeting of: November 1, 2016

ACTION REQUESTED

Motion approving disbursements represented by accounts payable checks numbered 84996 through 85162 totaling \$4,663,111.15 inclusive, payroll checks numbered 70356 through 70392 totaling \$11,522.32 inclusive and electronic transfers totaling \$80,500.40.

BACKGROUND

Motion will approve payment of claims, wages, and transfers for October 12, 2016 thru October 24, 2016.

RECOMMENDATION

Passage of the motion.

FISCAL IMPACT

\$ _____ Budgeted Expenditures

BARS Code Number

SUBMITTED BY

Leann L Hubbard
Name

Finance Director
Title

Finance
Department

ATTACHMENTS FOR COUNCIL REVIEW/ACTION

1. Check History Listing

REVIEWED BY

Initial Date

Department Head _____

City Supervisor MW 10/25/16

City Attorney
(As To Form)

Cmj

10-27-2016

Check History Listing
CITY OF PULLMAN

apCkHist
10/25/2016 9:47AM

Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
84996	10/13/2016	00420 A W REHN & ASSOCIATES			IN0000038937	09/30/2016	66.00	66.00
84997	10/13/2016	00430 ABADAN REPROGRAPHICS			S46139	09/30/2016	206.85	206.85
84998	10/13/2016	00760 ADVANCE TRAVEL FUND			1571 Reiber, Eric 1572 Johnson, Beth	10/06/2016 10/04/2016	182.08 140.00	322.08
84999	10/13/2016	43336 ADVANCED FIRE SYSTEMS			SI-10/16/07	09/26/2016	512.05	512.05
85000	10/13/2016	41359 WILLIAM B CHRISTIAN ALL			16-766	10/04/2016	99.18	99.18
85001	10/13/2016	41736 TJKB INC ALLEGRA PRINT			76157	10/04/2016	21.51	21.51
85002	10/13/2016	01450 ALSICO			LSP01811601 LSP01817139 LSP01808693 LSP01814367	09/12/2016 09/26/2016 09/05/2016 09/19/2016	158.39 158.39 95.54 95.54	507.86
85003	10/13/2016	02400 AVISTA CORPORATION			0930830000	09/29/2016	17,150.90	17,150.90
85004	10/13/2016	02750 BAKER & TAYLOR BOOKS -			4011717409 4011717410	09/23/2016 09/23/2016	81.73 48.52	130.25
85005	10/13/2016	03350 BILL'S WELDING & MACH S			52896 52895	09/30/2016 09/30/2016	18.87 9.43	28.30
85006	10/13/2016	03791 BLUE RIBBON LINEN SUPP			9790017	09/28/2016	220.32	220.32
85007	10/13/2016	03800 GALLS, LLC DBA BLUMENT			0066111580 1001089710 006147202 006130803 006130800 006103389	09/23/2016 09/27/2016 09/29/2016 09/27/2016 09/27/2016 09/22/2016	136.79 98.41 92.80 86.23 70.06 63.82	548.11
85008	10/13/2016	03900 BOARD VOLUNTEER FIREF			Pullman Fire Dept	10/10/2016	240.00	240.00
85009	10/13/2016	05010 BUSCH DISTRIBUTORS INC			225111 224291 224596	09/20/2016 09/02/2016 09/09/2016	17,275.28 8,397.12 5,910.61	

Check History Listing
CITY OF PULLMAN

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					225390	09/29/2016	1,191.14	
					224538	09/12/2016	1,009.66	
					224438	09/08/2016	736.36	
					1010215	09/30/2016	230.72	
					224678	09/13/2016	133.53	34,884.42
85010	10/13/2016	05280 CACTUS COMPUTER CO			PULL-4022	10/04/2016	1,500.00	1,500.00
85011	10/13/2016	26085 CANON SOLUTIONS AMER			4020287531	09/30/2016	8.29	8.29
85012	10/13/2016	06300 CITY OF PULLMAN			090640-001	09/30/2016	1,308.76	
					501180-001	09/30/2016	839.88	
					600209-001	10/01/2016	694.40	
					052040-001	09/30/2016	354.02	
					500380-001	09/30/2016	329.40	
					501140-001	09/30/2016	240.90	
					141260-001	09/30/2016	182.46	
					102280-01	09/30/2016	70.63	
					600233-001	10/01/2016	38.64	
					170120-001	09/30/2016	31.25	
					600636-001	09/30/2016	24.25	4,114.59
85013	10/13/2016	41708 COLUMBIA BASIN WATER I			731	09/24/2016	16,824.11	16,824.11
85014	10/13/2016	08532 DESIGN WEST ARCHITECT			18	10/01/2016	12,123.75	
					1	10/01/2016	245.00	12,368.75
85015	10/13/2016	41397 TODD DOW			16-P09858	10/07/2016	15.00	15.00
85016	10/13/2016	43481 DW EXCAVATING, INC			2	10/11/2016	286,494.14	286,494.14
85017	10/13/2016	43317 EMSCONNECT			985	10/03/2016	10.87	10.87
85018	10/13/2016	09910 ERGO METRICS			126819	09/30/2016	25.00	25.00
85019	10/13/2016	10620 FSI LLC DBA FIRST STEP II			160930-0042	09/30/2016	36.50	36.50
85020	10/13/2016	12150 FOUR STAR SUPPLY, INC.			126597	10/10/2016	96.41	
					120520	08/30/2016	57.33	
					124077	09/23/2016	36.80	
					124964	09/29/2016	14.91	

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					123757	09/21/2016	11.29	
					123703	09/21/2016	6.47	235.05
85021	10/13/2016	10900 FREEDOM FREIGHTLINER,			PC00132581:01	09/27/2016	580.19	
					PC001354837:01	08/31/2016	572.97	
					PC001351872:01	08/09/2016	226.77	
					PC00134989:01	08/09/2016	181.56	
					PC001354976:01	09/28/2016	119.07	
					PC001354209:01	09/21/2016	39.17	559.35
85022	10/13/2016	11080 G C SYSTEMS INC			33826	09/29/2016	498.12	498.12
85023	10/13/2016	41155 KEVIN GARDES			WEFTEC	09/29/2016	720.00	720.00
85024	10/13/2016	11830 GILLIG LLC			40265790	09/26/2016	452.72	
					40266617	09/28/2016	56.22	508.94
85025	10/13/2016	43424 HARPER HOUF PETERSON			38727	09/21/2016	787.50	787.50
85026	10/13/2016	41193 HDR ENGINEERING, INC.			1200013262	09/26/2016	14,412.25	14,412.25
85027	10/13/2016	02200 HUB INTERNATIONAL MTN			441479	09/29/2016	9,500.00	
					440745/440747	09/28/2016	1,776.50	11,276.50
85028	10/13/2016	41506 INGRAM BOOKS			95067912	09/29/2016	25.20	25.20
85029	10/13/2016	40457 BROWN, P.S. IRWIN, MYKL			41391	09/30/2016	735.00	735.00
85030	10/13/2016	15930 J & H PRINTING & TYPE			1570	09/30/2016	176.79	176.79
85031	10/13/2016	41727 HEIDI LAMBLEY			#16-P09858	10/07/2016	15.00	15.00
85032	10/13/2016	43031 MICHAEL SCHAD DBA LEL/			16829	10/01/2016	269.50	269.50
85033	10/13/2016	41388 MEAD & HUNT, INC.			264267	09/22/2016	542,417.14	
					264016	09/15/2016	352,590.89	
					263475	08/17/2016	124,219.31	1,019,227.34
85034	10/13/2016	20960 MOSCOW - PULLMAN DAIL			127935	10/01/2016	49.36	
					127937	10/01/2016	49.36	98.72

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						1447223	10/10/2016	86.23	
						1422369	09/15/2016	69.73	
						1415066	09/08/2016	8.57	342.71
	85036	10/13/2016	19490 MOTLEY-MOTLEY INC			2	10/11/2016	131,299.57	
						1	10/11/2016	44,680.33	175,979.90
	85037	10/13/2016	41576 DEPOSITORY ACCOUNT M			IN1070494	10/06/2016	138.15	
						IN1069444	10/30/2016	112.07	250.22
	85038	10/13/2016	21504 DEPT #34299 OCLG, INC			0000492062	09/30/2016	747.90	747.90
	85039	10/13/2016	21580 ONE CALL CONCEPTS INC			6099093	09/30/2016	97.37	97.37
	85040	10/13/2016	43498 PALOUSE BASIN WATER S			16-007	10/04/2016	1,000.00	1,000.00
	85041	10/13/2016	22389 PALOUSE MEDICAL PS			503485	09/23/2016	168.00	
						502927	09/20/2016	160.00	328.00
	85042	10/13/2016	43436 PARAMETRIX, INC			22-30339	09/20/2016	3,120.00	
						22-30342	09/21/2016	1,895.00	5,015.00
	85043	10/13/2016	23290 PIONEER TITLE CO OF WA			AIP41 PFC 10901	10/10/2016	435,231.54	435,231.54
	85044	10/13/2016	23427 PORTOGO			23574	09/19/2016	144.00	
						23576	09/19/2016	100.00	
						23586	09/19/2016	72.00	
						23575	09/19/2016	72.00	388.00
	85045	10/13/2016	41861 PULLMAN AUTO PARTS			107451	09/12/2016	134.15	
						107219	09/08/2016	52.35	
						108200	09/23/2016	48.66	
						107874	09/19/2016	42.45	
						107392	09/12/2016	35.70	
						108107	09/22/2016	32.60	
						107895	09/19/2016	30.99	
						108429	09/27/2016	27.79	
						107514	09/13/2016	25.30	
						108654	09/30/2016	24.58	

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					107998	09/20/2016	22.88	
					108047	09/21/2016	21.54	
					107581	09/14/2016	15.33	
					107196	09/08/2016	13.99	
					107225	09/08/2016	12.91	
					108135	09/22/2016	10.15	
					107152	09/07/2016	6.78	
					107218	09/08/2016	5.65	
					107870	09/19/2016	5.59	
					108186	09/23/2016	5.35	
					108051	09/21/2016	4.34	
					106779	09/01/2016	2.45	605.81
85046	10/13/2016	24100 PULLMAN DISPOSAL SERV			000299	10/01/2016	1,459.15	
					000295	10/01/2016	1,435.67	
					019886	10/01/2016	234.85	3,129.67
85047	10/13/2016	24290 PULLMAN REGIONAL HOSI			PULPD	10/04/2016	35.00	35.00
85048	10/13/2016	27700 SIMS GLASS INC			62375	10/06/2016	113.19	113.19
85049	10/13/2016	42941 SMARSH, INC			INV00187301	09/30/2016	252.50	252.50
85050	10/13/2016	42654 SPEEDPRO IMAGING			SPI-16256	08/25/2016	7,637.25	7,637.25
85051	10/13/2016	28130 SPOKANE EXERCISE EQUI			M11160	09/28/2016	565.96	565.96
85052	10/13/2016	25650 SPOKESMAN - REVIEW			219881 SR	09/18/2016	738.00	
					219882 SR	09/25/2016	721.50	
					219092	09/11/2016	606.00	2,065.50
85053	10/13/2016	28450 SPOT SHOP CLEANERS			163569	09/23/2016	10.67	
					163654	10/03/2016	10.67	21.34
85054	10/13/2016	28480 STADIUM SPORTS INC			54416	10/05/2016	514.91	
					54417	10/05/2016	76.65	591.56
85055	10/13/2016	42665 STANDARD SIGNS, INC.			45346	10/05/2016	259.86	259.86
85056	10/13/2016	28710 STATE AUDITOR'S OFFICE			L115646	07/12/2016	9,263.45	

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85058	10/13/2016	29460 SUN PEST MANAGEMENT			84900	09/27/2016	160.62	
					84731	10/07/2016	48.51	209.13
85059	10/13/2016	29820 TERRITORIAL SUPPLIES IN			13130	08/19/2016	1,631.01	
					13160	09/07/2016	1,564.33	
					13164	09/08/2016	1,045.23	
					13179	09/15/2016	937.43	
					13134	08/23/2016	424.35	5,602.35
85060	10/13/2016	07600 THE DAILY EVERGREEN			12090	09/23/2016	169.00	
					12272	09/30/2016	166.40	
					12302	09/30/2016	40.30	
					12303	09/30/2016	31.20	
					11976	09/02/2016	18.20	425.10
85061	10/13/2016	30300 TRIBUNE PUBLISHING CO			487703	09/21/2016	378.00	378.00
85062	10/13/2016	42791 VTI ELECTRIC, INC			10868	09/27/2016	4,398.24	4,398.24
85063	10/13/2016	33900 CONTROLLERS OFFICE W.			367903	10/03/2016	172.34	172.34
85064	10/13/2016	42227 (WASH FIRE CHIEF'S ASSC			2016-832	10/07/2016	250.00	250.00
85065	10/13/2016	35090 WHITMAN COUNTY TREAS			Pul2016-3rd qtr	10/04/2016	86,750.00	86,750.00
85066	10/13/2016	36460 XEROX CORPORATION			086475975	10/01/2016	305.03	305.03
85067	10/13/2016	42255 ALETHA L. LASSITER DBA`			68	10/12/2016	724.00	724.00
85068	10/20/2016	40824 SAM ABENDROTH			Nov 2016	10/06/2016	104.90	104.90
85069	10/20/2016	00470 ACE ELLIOTT LAND			6097	09/13/2016	172.48	172.48
85070	10/20/2016	00760 ADVANCE TRAVEL FUND			1575 Moore, Jeremy	10/14/2016	85.00	
					1574 Hoffman, Adam	10/12/2016	70.00	
					1576 Luke, Allen	10/12/2016	70.00	225.00

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Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
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85072	10/20/2016	01450 ALSICO			LSPO1811605	09/12/2016	185.36	
					LSPO1817143	09/26/2016	185.36	
					LSPO1808700	09/05/2016	156.53	
					LSPO1814374	09/19/2016	156.53	
					LSPO1814372	09/19/2016	143.09	
					LSPO1808699	09/05/2016	119.54	
					LSPO1811604	09/12/2016	119.54	
					LSPO1814373	09/19/2016	119.54	
					LSPO1817142	09/26/2016	119.54	
					LSPO1808698	09/05/2016	96.14	
					SPO1811603	09/12/2016	96.14	1,593.45
					LSPO1817141	09/26/2016	96.14	
85073	10/20/2016	42989 ALSEA GEOSPATIAL, INC			2016070	10/04/2016	3,449.60	3,449.60
85074	10/20/2016	01825 ANATEK LABS INC			160901026	09/28/2016	424.00	
					160908024	09/29/2016	379.00	
					160909067	09/29/2016	294.00	
					160915061	09/29/2016	279.00	
					160906064	09/26/2016	210.00	
					160822026	09/08/2016	174.00	
					160906066	09/09/2016	160.00	
					160913068	09/20/2016	160.00	
					160825047	09/09/2016	144.00	
					160823053	09/01/2016	140.00	
					160919050	09/26/2016	140.00	
					160901023	09/12/2016	128.25	
					160829042	09/19/2016	126.00	
					160830061	09/19/2016	126.00	
					160902053	09/26/2016	126.00	
					160831004	09/12/2016	118.75	
					160921075	09/26/2016	100.00	
					160825046	09/07/2016	95.00	
					60817093	09/01/2016	95.00	

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					160906039	09/26/2016	95.00	
					160901050	09/19/2016	84.00	
					160906070	09/19/2016	80.00	
					160906071	09/26/2016	80.00	
					160829044	09/09/2016	40.00	
					160830060	09/09/2016	40.00	
					160919043	09/26/2016	40.00	
					160829045	09/01/2016	20.00	
					160829043	09/09/2016	20.00	4,013.00
85075	10/20/2016	02400 AVISTA CORPORATION			2530110000	10/04/2016	80,856.12	80,856.12
85076	10/20/2016	40430 AWC EMPLOYEE BENEFIT:			If-83488	10/06/2016	5,953.72	5,953.72
85077	10/20/2016	02747 FRED BAKER			Nov 2016	10/06/2016	146.90	146.90
85078	10/20/2016	40572 BAVCO			777321	09/27/2016	2,865.27	
					778811	10/07/2016	613.06	3,478.33
85079	10/20/2016	42939 NORTHWEST FIRE FIGHTE			If-83489	10/06/2016	4,799.36	4,799.36
85080	10/20/2016	03350 BILL'S WELDING & MACH S			52523	06/29/2016	88.63	
					52884	09/30/2016	28.30	116.93
85081	10/20/2016	03791 BLUE RIBBON LINEN SUPP			9792045	10/05/2016	220.32	
					9794044	10/12/2016	220.32	
					9792439	10/06/2016	161.34	
					S0147268	09/28/2016	10.67	
					S0147269	09/28/2016	4.10	616.75
85082	10/20/2016	03800 GALLS, LLC DBA BLUMENT			006165757	10/03/2016	155.73	
					006173703	10/04/2016	38.44	
					006088713	09/20/2016	8.69	202.86
85083	10/20/2016	04170 BOUND TREE MEDICAL, LL			82288718	09/30/2016	696.90	
					82296207	10/10/2016	407.95	
					82293762	10/06/2016	59.94	
					82284870	09/29/2016	10.78	1,175.57
85084	10/20/2016	43499 JUANITA BROPHY			745 Charlotte 1/1	10/11/2016	75.00	75.00

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						4020327635	10/01/2016	17.40	
	85086	10/20/2016	06300 CITY OF PULLMAN			600523-001	10/07/2016	488.47	488.47
	85087	10/20/2016	06401 WILLIAM C. CLARK			Nov 2016	10/06/2016	104.90	104.90
	85088	10/20/2016	43253 COMPUNET, INC.			91769	10/07/2016	4,130.90	
						91628	09/30/2016	188.66	4,319.56
	85089	10/20/2016	07380 CUMMINS NORTHWEST, LI			002-29397	10/10/2016	8,345.56	
						002-25099	06/29/2016	187.51	8,533.07
	85090	10/20/2016	07480 STEVE J HILKEN CUTTING			11444	09/29/2016	3,234.00	3,234.00
	85091	10/20/2016	40639 DEPARTMENT OF TRANSP			IC#10-38-14901	10/12/2016	500.00	500.00
	85092	10/20/2016	08910 RICHARD DRAGOO			If-83506	10/14/2016	21.77	21.77
	85093	10/20/2016	09000 DYNA SYSTEMS INC			23068845	09/28/2016	429.55	429.55
	85094	10/20/2016	10660 FISHER SYSTEMS INC			34307	09/07/2016	161.70	
						34308	09/07/2016	161.70	
						34309	09/07/2016	161.70	
						34311	09/07/2016	161.70	
						34312	09/07/2016	161.70	808.50
	85095	10/20/2016	10703 PHILLIP FLETCHER			Nov 2016	10/06/2016	104.90	104.90
	85096	10/20/2016	12150 FOUR STAR SUPPLY, INC.			118768	08/18/2016	22.61	
						126114	10/06/2016	6.45	29.06
	85097	10/20/2016	10900 FREEDOM FREIGHTLINER,			PC001355435:01	10/03/2016	78.67	78.67
	85098	10/20/2016	31459 FRONTIER COMMUNICATI			509-338-3905-0701025	10/13/2016	65.52	65.52
	85099	10/20/2016	41050 GEM VALLEY APPRAISAL S			2016-102	10/14/2016	2,500.00	2,500.00
	85100	10/20/2016	11830 GILLIG LLC			40267350	09/30/2016	236.86	
						40268936	10/06/2016	160.02	396.88
	85101	10/20/2016	12950 JAMES HATLEY			Nov 2016	10/06/2016	104.90	104.90

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	85102	10/20/2016	41677 INLAND CELLULAR			4028041	10/01/2016	38.36	38.36
	85103	10/20/2016	14887 INLAND CELLULAR TELEPH			346228	10/01/2016	128.98	128.98
	85104	10/20/2016	41301 INLAND NORTHWEST BRO			IN-6-116096117	09/30/2016	540.00	540.00
	85105	10/20/2016	15930 J & H PRINTING & TYPE			1581	09/30/2016	77.62	77.62
	85106	10/20/2016	16455 MIKE KARLIN			Nov 2016	10/06/2016	104.90	104.90
	85107	10/20/2016	07400 CURTIS BLUE LINE DBA LI			INV54476	09/27/2016	1,681.42	1,681.42
	85108	10/20/2016	40184 LAPLANTE CYC DBA PULLI			38006	10/11/2016	25.14	25.14
	85109	10/20/2016	26900 LES SCHWAB TIRE CENTE			31700244046	10/11/2016	2,281.65	2,281.65
	85110	10/20/2016	17660 LIFE-ASSIST			768334	09/30/2016	745.71	745.71
	85111	10/20/2016	43473 MA DEATLEY CONSTRUCT			4	09/30/2016	2,315,758.18	2,315,758.18
	85112	10/20/2016	41978 IRENE MARCHBANKS			910 NE Alpha 1/1	10/11/2016	125.00	125.00
	85113	10/20/2016	40690 RANDOLPH MARTZ			Nov 2016	10/06/2016	104.90	104.90
	85114	10/20/2016	18550 MCCAIN TRAFFIC SUPPLY			INV0212999	09/26/2016	202.66	202.66
	85115	10/20/2016	40575 INC. MEDIC FIRST AID INTE			755485	10/05/2016	21.56	21.56
	85116	10/20/2016	40206 RON MILLER			Nov 2016	10/06/2016	104.90	104.90
	85117	10/20/2016	19350 ERNEST DUANE MOORE			If-83505	10/14/2016	227.54	332.44
	85118	10/20/2016	20960 MOSCOW - PULLMAN DAIL			Nov 2016	10/06/2016	104.90	183.00
	85119	10/20/2016	41576 DEPOSITORY ACCOUNT M			534941	10/26/2016	183.00	183.00
	85120	10/20/2016	42208 BLAKE NYLUND			IN1070063	10/05/2016	500.19	500.19
	85121	10/20/2016	41516 OFFICE DEPOT, INC			2016 Boots	10/08/2016	169.59	169.59
	85122	10/20/2016	43500 MARSHA OLSEN			870024507001	10/06/2016	135.05	135.05
	85123	10/20/2016	42458 OVERDRIVE, INC			930 SE High 1/1	10/11/2016	125.00	125.00
						1452-162008417100616	10/06/2016	1,521.28	1,521.28

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Bank code: usbank	Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
	85124	10/20/2016	21750 OXARC INC			6128ALW	09/15/2016	144.26	144.26
	85125	10/20/2016	43299 PALOUSE HEALTH CENTEF			121331A 121347A	10/12/2016 10/12/2016	100.00 100.00	200.00
	85126	10/20/2016	43487 PARADISE DOWNTOWN LL			225 SE High 1/1	10/11/2016	125.00	125.00
	85127	10/20/2016	40636 BILL PAULSON			Nov 2016	10/06/2016	104.90	104.90
	85128	10/20/2016	23520 PRECISION ENGRAVING C			6FB4	10/12/2016	269.51	269.51
	85129	10/20/2016	40441 PRINCIPAL FINANCIAL GRC			If-83490	10/06/2016	228.90	228.90
	85130	10/20/2016	43332 PROFORMANCE PHYSICAL			151	10/06/2016	2,597.00	2,597.00
	85131	10/20/2016	41751 PULLMAN ACE HARDWARE			297390/1 297510/1 297297/1	10/10/2016 10/13/2016 10/06/2016	53.25 43.85 25.40	122.50
	85132	10/20/2016	23910 PULLMAN CHAMBER OF C			6703	09/30/2016	15,154.44	15,154.44
	85133	10/20/2016	24100 PULLMAN DISPOSAL SERV			0000355883 0000355880	10/01/2016 10/01/2016	1,661.77 292.57	1,954.34
	85134	10/20/2016	24350 PULLMAN SENIOR CITIZEN			ps-86769	10/07/2016	1,102.12	1,102.12
	85135	10/20/2016	42650 SAM REED			Boots 2016	04/11/2016	158.49	158.49
	85136	10/20/2016	14660 RICOH USA, INC			5044912551 5044912591	10/05/2016 10/05/2016	37.26 12.86	50.12
	85137	10/20/2016	43282 SPO UNITED METHODIST I			If-83504	09/30/2016	6,804.00	6,804.00
	85138	10/20/2016	26080 ROWAND MACHINERY CO			212522	10/06/2016	181.51	181.51
	85139	10/20/2016	41062 SCHETKY NORTHWEST Sf			69312	09/30/2016	776.96	776.96
	85140	10/20/2016	28710 STATE AUDITOR'S OFFICE			L116862 L116838	10/11/2016 10/11/2016	2,374.05 186.20	2,560.25
	85141	10/20/2016	29270 STROM ELECTRIC INC			20353m 20372m	10/03/2016 10/03/2016	472.91 273.82	746.73

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	85143	10/20/2016	43205 INTERLINE BRANDS, INC D			380339002	10/05/2016	214.53	214.53
	85144	10/20/2016	41429 CHELSEY TADEMA			SHMC	10/06/2016	10.00	10.00
	85145	10/20/2016	41616 TASER INTERNATIONAL			SI454531	10/04/2016	175.40	175.40
	85146	10/20/2016	42895 TELOS CORPORATION			475124	10/07/2016	104.50	104.50
	85147	10/20/2016	40132 RICHARD SCOTT THOMPS			Nov 2016	10/06/2016	104.90	104.90
	85148	10/20/2016	30920 UNITED PARCEL SERVICE			0000897781416	10/08/2016	30.13	30.13
	85149	10/20/2016	30452 UNUM AMERICA			If-83487	10/06/2016	1,167.79	1,167.79
	85150	10/20/2016	42791 VTI ELECTRIC, INC			10878	10/10/2016	1,282.82	1,282.82
	85151	10/20/2016	43501 GARY WALTON			805 NE A 1/2	10/11/2016	125.00	125.00
	85152	10/20/2016	33900 CONTROLLERS OFFICE W.			367904	10/03/2016	41.58	41.58
	85153	10/20/2016	34820 WESTERN STATES EQUIP			IN000158421	10/06/2016	181.23	181.23
	85154	10/20/2016	42272 INC. WESTERN SYSTEMS			16594	09/30/2016	1,265.09	1,265.09
	85155	10/20/2016	40436 WHITMAN COUNTY AUDIT			Recording fee	10/12/2016	76.00	76.00
	85156	10/20/2016	35105 WHITMAN COUNTY LANDF			L26582	09/21/2016	39.78	
						L27136	10/04/2016	39.10	
						L27367	10/11/2016	15.85	94.73
	85157	10/20/2016	40743 WHITMAN COUNTY TREAS			Excise Affidavit	10/12/2016	10.00	10.00
	85158	10/20/2016	35000 DON WHITMAN			Nov 2016	10/06/2016	104.90	104.90
	85159	10/20/2016	35960 WILSON PSYCHOLOGICAL			62050252	10/12/2016	600.00	600.00
	85160	10/20/2016	36565 DON YOST			Nov 2016	10/06/2016	104.90	104.90
	85161	10/20/2016	41744 JAMES YOUNG			SJPMC	09/29/2016	23.61	23.61
	85162	10/20/2016	41777 ZOLL DATA SYSTEMS, INC			9030736	10/02/2016	215.60	215.60

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Bank code: usbank
Check # Date Vendor Status Clear/Void Date Invoice Inv. Date Amount Paid Check Total

usbank Total: 4,663,111.15

Total Checks: 4,663,111.15

167 checks in this report

3. PRESENTATION: MAYOR'S 2016 BUDGET MESSAGE

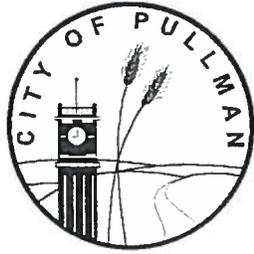
STAFF REPORT _____

QUESTIONS FROM COUNCIL ON STAFF REPORT _____

DISCUSSION _____

ACTION TAKEN _____

NOTES:



CITY OF PULLMAN

HIGH Tech, HIGHER Education, HIGHEST Quality of Life

325 S.E. Paradise Street Pullman, WA 99163

(509) 338-3208 Fax (509) 334-2751

admin@pullman-wa.gov

MEMORANDUM

TO: City Councilmembers and the Citizens of Pullman

FROM: Glenn A. Johnson, Mayor

RE: Mayor's 2017 Budget Message

DATE: October 17, 2016

It is a pleasure to present our 2017 budget that meets most of our needs this coming year and provides enough funding to actually exceed our 13 percent minimum reserves. Considering the challenges we faced as we started 2016 with a projected budget that accounted for just slightly more than eight percent reserves, we have made a lot of progress. Our Executive Finance Committee worked hard with our great team of department heads at the end of 2015 and the early months of 2016 to restore the 13 percent. As a result of this effort, a building inspector position and a police information technology position were held vacant for the year; over \$275,000 in capital projects were deferred affecting police, fire, parks, and government buildings; \$60,000 for the removal of junipers on Stadium Way was eliminated, and selected minor equipment and training were eliminated or deferred. By April, the projected reserve goal of 13 percent had again been attained.

From that starting point, 2016 had the normal fluctuations of savings and unanticipated expenses along with the settlement of labor agreements, but the 2016 general fund ending cash reserve is now estimated to be 21.6 percent of the amended 2016 operating budget. In addition, a second fire prevention position was added to assist with the increased plan review and inspection workload from assuming those responsibilities for WSU, an additional information systems technician was approved for hire at mid-year, a new splash pad was constructed at Reaney Park, and \$650,000 was transferred to the Airport Runway Realignment project bringing that total to \$1.9 million toward Pullman's commitment of \$2.5 million. A commitment was made by the public works and parks departments to address the removal of junipers on Stadium Way in-house and that effort was begun in 2016 with a goal to complete it in 2017. The 2017 general fund beginning cash is projected to be \$4,329,544. This is down just slightly from the 2016 beginning cash of \$4,697,369.

Pullman's robust economy and growth are helping with our projections for 2017 and our projected revenue reflects that. General fund revenues for 2017 are projected to be increased from 2016 by \$1,779,650, mostly due to an increase of \$1.1 million in retail sales tax from construction activity and a \$200,000 increase in property tax. While we have limited expansions

of programs for 2017 to attain a balanced budget, the general fund budget does include filling the building inspector and police technology specialist positions that were held vacant in 2016. We are budgeting \$540,099 in capital projects with the most significant ones slated for improvements at Mary's Park and Emerald Pointe Park for a total of \$247,740. Additional funding is being provided for the city's information systems department as a final step in funding that department at a level that allows it to support the city's basic but crucial technology needs and that impacts every department's budget. We are transferring \$300,000 from our general fund to the airport fund to meet our obligation. That leaves only \$300,000 for our portion in the next two to three years to make the \$2.5 million. Other increases in 2017 general fund budgets are related to earned salary step increases, minor equipment replacements, and increases in building and vehicle maintenance expenses.

We believe that we are justifiably optimistic with reports that we have received that our outstanding construction activity, which has broken all of our previous records, will continue for the foreseeable future. This is important because construction is the largest component of retail sales tax revenue in Pullman as well as creating vitality in the community. Construction permitting is way up in 2016 with permit valuation at \$139 million through September. This compares to our previous record of \$98.7 million for the entire year of 2014 and \$46 million for all of 2015. Some of this remarkable increase is due to having assumed building permitting and inspection for the WSU campus in July 2015, but much of it is also due to general activity around Pullman. Projects permitted in 2014 and 2015 and still under construction in 2016 are the Pullman High School, Golden Hills Apartments, and The Flats Apartments on Terre View Drive. Projects permitted in 2016 include WSU Chinook Center, WSU Multicultural Center, WSU Digital Classroom, WSU Troy Hall Rebuild, SEL Zocholl Beta building, Food Safety Building (Ferdinands), Marriott Courtyard Inn, a 4 classroom addition to Jefferson Elementary, Pullman-Moscow Regional Airport Runway Realignment, and 50 single family homes. Other projects still anticipated to be permitted in 2016 are the SEL Manufacturing building, Pullman Regional Hospital Surgery Center remodel, and an additional 15 single family homes. Projects anticipated to be permitted in 2017 include Avalon Care Center and the Learning Center in the Palouse Business Park development, Kamiak Elementary School on West Terre View Drive, Starbucks on Stadium Way, Skyview Apartments (161 units), Birch Hills Apartments (100 units), Hill Top Suites (28 units), Old Pullman Building Supply Retail Center, commercial development and upscale condominiums on North Fairway Drive, the New Fine Arts Museum replacing the old WSU Public Safety building, WSU Soccer Stadium, and a new WSU Pedestrian Bridge over Stadium Way. Then add to this list, what we are hearing from contractors and developers for 2017 and you can understand our optimism.

For the most part, the major funds for the city are adequate and stable including the utility, street, and stormwater funds. Having acquired the council's approval earlier, the 2017 budget provides for the addition of two public works maintenance and operations positions and one equipment rental division position for fleet maintenance; the first additions to those departments in over 12 years. The transit fund has had a relatively flat revenue trend in recent years but not so for expenses. That has forced transit to just maintain existing service without accounting for the increasing needs of a growing city. Similarly, the general fund revenue trend has allowed maintenance of service levels, but not significant growth; police, fire, parks, recreation, and library have all made compelling arguments for additional personnel which simply are not able to be filled at this time.

The proposed 2017 budget for the general fund, including capital expenditures and transfers, is \$21,693,172, an increase of 6.4 percent from 2016. The one-time capital expenditures included in that total is \$540,099. Even though 2017 general fund expenditure budgets exceed anticipated revenue by \$1,087,427 and reserve cash is being used to provide a balanced budget, the 2017 year end reserve is still projected to be 16 percent of the 2017 general fund operating budget. To ensure the ongoing viability of the general fund, the plan for 2017 is to restrict non-essential minor equipment purchases and all of the police capital expenditures, except a Spillman Touch module to provide Spillman records access to smart phones and tablets, until near mid-year when the final 2016 numbers are known and we have a sense for how 2017 is going financially. In addition, all department heads have been encouraged to be especially frugal with their general fund budgets the remainder of 2016 and into 2017. The proposed 2017 budget for all funds, which includes the full airport budget, is \$85,729,026. This is an increase of \$15,268,393, or 21.7 percent, from 2016. The airport budget is increased \$8,804,661 from 2016 to \$29,097,211 due to increased construction activity on the Airport Runway Realignment project. Other significant changes in the 2017 budget from 2016 include an increase of \$1,418,334 in arterial streets due to a \$1.6 million street resurfacing project planned on College Hill funded by a grant; an increase of \$2,062,672 in water and sewer utility budgets primarily due to planned projects including the replacement of the water line on North Grand and the design of a major ultraviolet light disinfection project at the waste water treatment plant; and an increase of \$1,184,659 in the Equipment Rental Division budget due to a \$1 million project to construct a new fuel island facility.

As we have mentioned earlier, this is a far more encouraging budget than we have presented in the past few years and we certainly enjoy the refreshing change. But we must all be mindful of our limitations as well. We are counting on our department heads to monitor their budgets now and in 2017. And as promised, before we authorize some deferred expenses in 2017 we will make sure our mid-year numbers are on target with this budget.