

MINUTES OF THE CITY COUNCIL  
OF THE CITY OF PULLMAN  
APRIL 12, 2016

**Roll Call**

A special meeting of the City Council of the City of Pullman was held on April 12, 2016, at 6:30 p.m. in the large conference room and Council Chambers, City Hall, Pullman, Washington with the following present:

Glenn A. Johnson	Mayor
Leann L. Hubbard	Finance Director
Jeff Hawbaker	Councilmember
Fritz Hughes	Councilmember
Eileen Macoll	Councilmember
Ann Parks	Councilmember
Al Sorensen	Councilmember
Nathan Weller	Councilmember
Pat Wright	Councilmember

**Call to Order**

Mayor Johnson called the special meeting to order at 6:30 p.m. in the large conference room.

**Second Goal-Setting  
Retreat in City Hall  
Large Conference  
Room**

City Supervisor Workman reported this second goal-setting retreat is to accept, modify, consolidate, reject or add goals from the first retreat. Mayor Johnson separately read each of the 10 goals and 19 administrative items. Councilmembers and City department heads discussed each goal and item.

**Recess**

At 6:55 p.m., Mayor Johnson announced that the Council would take a five-minute recess to meet in the Council Chambers for other agenda items and then return to the large conference room to finish the second goal-setting retreat discussion.

**Reconvene meeting at  
7 p.m. in Council  
Chambers**

Mayor Johnson reconvened the special meeting to order at 7:00 p.m. in the Council Chambers.

**Announcements**

Mayor Johnson made five announcements.

**Presentation**

Alternatives to  
Violence on the  
Palouse

Police Chief Jenkins, board member of Alternatives to Violence on the Palouse (ATVP), introduced Breanna Tate, sexual assault prevention educator for ATVP. She reported that ATVP works with people who have experienced violence. April is sexual assault awareness month. In the last year ATVP provided over 600 hours of direct services to people who sought help. There are many more people in the community that did not seek help. We can help prevent violence by teaching kids that their body is theirs and no one should hurt it and to open up communication. She loves the community volunteers and thanks the Council for their support.

**ORDER OF BUSINESS**

Approval of Recommendations of Consent Agenda Items

**CONSENT AGENDA**

Mayor Johnson reviewed the items on the Consent Agenda with the Council and audience. He stated that items listed on the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda by Council request. Councilmember Wright moved, Councilmember Weller seconded to read the Consent Agenda by title only.

Motion Carried.

City Attorney McAloon read the items on the Consent Agenda by title only. Mayor Johnson asked if there were any requests for removal of items from the Council. There were none. Councilmember Macoll moved, Councilmember Hughes seconded to adopt the Consent Agenda as presented.

Motion Carried.

**Motions**

- Minutes - March 29, 2016                    1.    The Council dispensed with the reading of the minutes of the regular meeting of March 29, 2016, and approved them as submitted.
- Accounts Pay-able, Payroll and Electronic Transfers - March 22, 2016 to April 4, 2016                    2.    The Council approved disbursements represented by accounts payable checks numbered 82747 through 82905 totaling \$756,444.97 inclusive, no payroll checks inclusive, and electronic transfers totaling \$52,164.49 for March 22, 2016 to April 4, 2016.
- Retail Sales Tax                    3.    The Council approved to transfer \$120,195 of retail sales tax revenue to the Restricted CIP Reserve Fund.
- Release Property Damage to a vehicle accident                    4.    The Council authorized execution of a release for property damage related to a vehicle accident at the intersection of Main Street and Grand Avenue.

**REGULAR AGENDA**

**Resolutions**

- Resolution No. R-19-16 - Pre-Authorizing Acceptance of Airport Aid Grant from WSDOT                    5.    Mayor Johnson announced that a resolution has been prepared to pre-authorize acceptance of an airport aid grant from the Washington State Department of Transportation, Aviation Division (WSDOT). Airport Executive Director Bean reported this grant is to request the maximum \$250,000 from WSDOT for fiscal year 2016 for the runway realignment project.

Resolution No. R-19-16 by title only reads as follows:

A RESOLUTION PRE-AUTHORIZING ACCEPTANCE OF AN

AIRPORT AID GRANT FROM THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION, AVIATION DIVISION.

Councilmember Sorensen moved, Councilmember Weller seconded to adopt Resolution No. R-19-16. The motion carried unanimously.

Resolution No. R-20-16 - Washington State Department of Archaeology and Historic Preservation Grant Application

6. Mayor Johnson announced that a resolution has been prepared to authorize the submittal of a Certified Local Government grant application for Federal Fiscal Year 2017 to the Washington State Department of Archaeology and Historic Preservation (DAHP). Planning Director Dickinson reported one of DAHP's funding priorities is for the development of "web-based heritage tourism materials, such as a mobile application tour of historical resources." The city's Historic Preservation Commission (HPC) recently oversaw the creation of an updated walking tour brochure that included various historic properties and discussed the possibility of developing a companion mobile application for the brochure. Councilmember Weller asked if the app can be able to be updated and accessed through the city website. Planning Director Dickinson confirmed the app can be updated and we can work with the city information systems department for website access. Councilmember Wright commented that the Pullman Chamber of Commerce supported the walking tour brochure.

Resolution No. R-20-16 by title only reads as follows:

A RESOLUTION AUTHORIZING THE SUBMITTAL OF A CERTIFIED LOCAL GOVERNMENT GRANT APPLICATION TO THE WASHINGTON STATE DEPARTMENT OF ARCHAEOLOGY AND HISTORIC PRESERVATION FOR THE PURPOSE OF DEVELOPING A MOBILE APPLICATION BASED UPON THE WALKING TOUR BROCHURE OF HISTORIC RESOURCES IN THE DOWNTOWN AREA.

Councilmember Weller moved, Councilmember Wright seconded to adopt Resolution No. R-21-16. The motion carried unanimously.

Resolution No. R-21-16 - WSTIP Mutual Aid Interlocal Agreement

7. Mayor Johnson announced that a resolution has been prepared executing a mutual aid interlocal agreement with Washington State Transit Insurance Pool (WSTIP). Transit Manager Thompson gave an update on the bus accident resulting in the totaling of the city transit bus. We are a member of WSTIP. WSTIP consists of twenty-five (25) transit agencies, which seventeen (17) have current signed mutual aid interlocal agreements. He contacted WSTIP to obtain or lease a bus from another WSTIP transit agency. He recommended we sign an interlocal agreement for local aid to benefit as an occasional recipient and provider of emergency assistance to other transit agencies throughout the state.

Resolution No. R-21-16 by title only reads as follows:

A RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF PULLMAN AND WASHINGTON STATE TRANSIT INSURANCE POOL (WSTIP) FOR THE PURPOSE OF MUTUAL AID.

Councilmember Wright moved, Councilmember Hughes seconded to adopt Resolution No. R-20-16. The motion carried unanimously.

**RECESS**

At 7:19 p.m., Mayor Johnson announced that the Council would take a five-minute recess to meet in the large conference room to finish the second goal-setting retreat discussion.

**Reconvene Goal-Setting Retreat Meeting in Large Conference Room**

Mayor Johnson reconvened the special meeting to order at 7:24 p.m. in the large conference room where discussion on the second goal-setting retreat was finished.

**ADJOURNMENT**

Councilmember Macoll moved, Councilmember Weller seconded to adjourn the special meeting of the City Council.

Motion Carried.

Mayor Johnson adjourned the special meeting of the City Council at 8:30 p.m.