

MINUTES OF THE CITY COUNCIL
OF THE CITY OF PULLMAN
January 9, 2018

Call to Order Mayor Johnson called the regular meeting to order at 7:00 p.m.

Oaths of Office New Councilmembers Chapman and Records were sworn into office.

Roll Call A regular meeting of the City Council of the City of Pullman was held on January 9, 2018, at 7:00 p.m. in the Council Chambers, City Hall, Pullman, Washington with the following present:

Glenn A. Johnson	Mayor
Dee Stiles-Elliott	City Clerk
Brandon Chapman	Councilmember
Eileen Macoll	Councilmember
Ann Parks	Councilmember
Dan Records	Councilmember
Al Sorensen	Councilmember
Nathan Weller	Councilmember
Pat Wright	Councilmember

Announcements Mayor Johnson made four announcements.

ORDER OF BUSINESS

Approval of Recommendations of Consent Agenda Items

CONSENT AGENDA

Mayor Johnson reviewed the items on the Consent Agenda with the Council and audience. He stated that items listed on the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda by Council request. Councilmember Wright moved, Councilmember Parks seconded to read the Consent Agenda by title only.

Motion Carried.

City Attorney McAloon read the items on the Consent Agenda by title only. Mayor Johnson asked if there were any requests for removal of items from the Council. Councilmember Sorensen requested for item number 5 be removed. Councilmember Sorensen moved, Councilmember Parks seconded to adopt items 1 through 4 on the Consent Agenda as presented.

Motion Carried.

Councilmember Sorensen asked for clarification on the Pavement Repair 2017 Project. Planning Director Gardes and Assistant Planning Director Forsmann explained the restrictions of the Transportation Improvement Board (TIB) Grant. The streets had to meet specific criteria for pothole repair and with our "problem" areas being located on state highways those streets were not eligible for repair.

Councilmember Sorensen moved, Councilmember Macoll seconded to approve item number 5 as complete.

Motion Carried.

Motions

- Minutes - December 12, 2017 Special Meeting 1. The Council dispensed with the reading of the minutes of the special meeting of December 12, 2017, and approved them a submitted.
- Minutes - December 12, 2017 2. The Council dispensed with the reading of the minutes of the regular meeting of December 12, 2017 and approved them a submitted.
- Accounts Pay-able, Payroll and Electronic Transfers - December 7, 2017 to January 3, 2018 3. The Council approved disbursements represented by accounts payable checks numbered 89736 through 90044 totaling \$6,823,435.06 inclusive, payroll checks numbered 72260 through 72455 totaling \$185,942.57 and electronic transfers totaling \$1,308,382.67
- City Hall Boiler Replacement - Contract 17-11 4. The Council accepted the City Hall Boiler Replacement Project, contract 17-11, as complete.
- Pavement Repair 2017 Project 5. The Council accepted the Pavement Repair Project, Contract 17-12, as complete.

Ordinance

- Ordinance separating Finance Director and City Clerk Positions 6. Mayor Johnson announced that an Ordinance has been prepared to separate the duties of Finance Director and City Clerk.

Councilmember Wright moved, Councilmember Chapman seconded to adopt Ordinance No. 18-1. The motion carried unanimously.

Ordinance No. 18-1 by title only reads as follows:

AN ORDINANCE RELATING TO THE POSITION OF CITY CLERK FOR THE CITY OF PULLMAN; AMENDING PULLMAN CITY CODE 1.96.020, 1.96.030, 1.96.040, AND 1.96.045; PULLMAN CITY ORDINANCES NOS. A-888 §§3 AND 4, 1970, B-289 §2, 1976, 85-25 §§1, 2, AND 3, 1985; REPEALING PULLMAN CITY CODE 1.96.045 AND ORDINANCE NO. 85-25 §4, 1985 AND ADDING PULLMAN CITY CODE 1.97 CREATING A POSITION OF CITY CLERK.

Resolutions

- Resolution R-1-18 - Accela Planning and Permitting Software 7. Mayor Johnson announced a Resolution has been prepared for Authorizing the purchase of Accela software and the execution of a contract with The Sidwell Company for software implementation.

Councilmember Weller moved, Councilmember Sorensen seconded to adopt resolution R-1-18. The motion carried unanimously.

Resolution No. R-1-18 by title only reads as follows:

Resolution No. R-1-18 - A RESOLUTION AUTHORIZING THE PURCHASE OF ACCELA PLANNING AND PERMITTING SOFTWARE AND THE EXECUTION OF A CONTRACT BETWEEN THE CITY OF PULLMAN AND THE SIDWELL COMPANY FOR SOFTWARE IMPLEMENTATION.

Resolution
R-2-18
Interlocal
Agreement

8a. Mayor Johnson announced that a resolution has been prepared for the execution of an interlocal agreement between the City of Pullman and the port of Whitman.

Councilmember Macoll moved, Councilmember Wright seconded. The motion carried unanimously.

Resolution No. R-2-18 by title only reads as follows:

Resolution No. R-2-18 - A RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF PULLMAN AND THE PORT OF WHITMAN COUNTY FOR THE PURPOSE OF RECOVERING CONSTRUCTION COSTS OF THE NORTH GRAND AVENUE UTILITY EXTENSION.

Resolution
R-3-18 Utility Fees
North Grand
Extension

8b. Mayor Johnson announced a Resolution has been prepared to adopt a fee schedule for connecting the North Grand Avenue Utility Extension.

Resolution No. R-3-18 by title only reads as follows:

Councilmember Records moved, Councilmember Parks seconded to adopt Resolution No. R-3-18. The motion carried unanimously.

Resolution No. R-3-18 - A RESOLUTION ADOPTING A SURCHARGE FEE SCHEDULE FOR CONNECTING TO THE NOUTH GRAND AVENUE UTILITY EXTENSION.

Resolution R-4-18
Approving Final
Plat of Sunnyside
Heights Subdivision
No. 10

9. Mayor Johnson announced a Resolution has been prepared to authorize the approval of the Final Plate of Sunnyside Heights Subdivision No. 10.

Councilmember Sorensen moved, Councilmember Weller seconded to adopt Resolution No. R-4-18. The motion carried unanimously.

Resolution No. R-4-18 by title only reads as follows:

Resolution No. R-4-18 - A RESOLUTION APPROVING THE FINAL PLAT OF SUNNYSIDE HEIGHTS SUBDIVISION NO. 10 AND AUTHORIZING THE MAYOR AND FINANCE DIRECTOR TO SIGN THE FINAL PLAT.

Resolution R-5-18
Stormwater Grant
Agreement

10. Mayor Johnson announced a resolution has been prepared for the authorization the execution of a Water Quality Stormwater Capacity Grant.

Councilmember Wright moved, Councilmember Weller seconded to adopt Resolution No.R-5-18. The motion carried unanimously.

Resolution No. R-5-18 by title only reads as follows:

Resolution No. R-5-18 - A RESOLUTION AUTHORIZING THE EXECUTION OF A WATER QUALITY STORMWATER CAPACITY GRANT AGREEMENT BETWEEN THE CITY OF PULLMAN AND THE STATE OF WASHINGTON DEPARTMENT OF ECOLOGY FOR IMPLEMENTATION OR MANAGEMENT OF THE CITY'S MUNICIPAL STORMWATER PROGRAM.

Resolution R-6-18
Coliform Bacteria
Study Project

11. Mayor Johnson announced that a resolution has been prepared authorizing execution of a service agreement with Resource Planning Unlimited, LLC.

Councilmember Weller moved, Councilmember Sorensen seconded. Councilmember Wright moved, Councilmember Weller seconded to adopt Resolution No.R-6-18. The motion carried unanimously.

Resolution No. R-6-18 by title only reads as follows:

Resolution No. R-6-18 - A RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF PULLMAN AND RESOURCE PLANNING UNLIMITED, LLC FOR THE 2018 DRY FORK CREEK FECAL COLIFORM BACTERIA STUDY PROJECT.

Motions

12. By motion, adopt a street width variance for a portion of Golden Hills Drive located in the Sundance South Subdivision. Councilmember Parks moved, Councilmember Weller seconded. Four yeas. Three nays.

Motion Carried.

13. By motion, ratify the Pullman Police Department Agreement for the years 2018-2020 between the city of Pullman and the Pullman Police Officers' Guild Uniformed Employees. Councilmember Parks moved, Councilmember Weller Seconded. The motion carried unanimously.
14. By motion, ratify the Pullman Support Services Agreement for the years 2018-2020 between the city of Pullman and the Pullman Police Officers' Guild. Councilmember Macoll moved, Councilmember Chapman seconded. The motion carried unanimously.
15. By motion, authorize increase shift firefighter paramedics in the fire department from 16 to 17. Councilmember Weller moved, Councilmember Sorensen seconded. The motion carried unanimously.

Mayor Johnson asked if there was any new business. Resident Dave Gibey addressed the council with his concerns about Golden Hills Drive connecting to Davis Way to South Grand Avenue. He suggests revisiting the plans to come up with an alternative.

Executive Session

Mayor Johnson announced that the council will adjourn into an executive session for 15 minutes per RCW 42.30.110(1(ii)) to discuss litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official capacity. The council will not take action following the executive session nor will they resume open session.

Adjournment

Executive session began at 8:14 p.m. and adjourned at 8:29. Councilmember Parks moved, Councilmember Weller seconded to adjourn.

City Clerk Dee Stiles-Elliott