

MINUTES OF THE CITY COUNCIL  
OF THE CITY OF PULLMAN  
February 20, 2018

**Call to Order**

Mayor Johnson called the regular meeting to order at 7:00 p.m.

**Roll Call**

A regular meeting of the City Council of the City of Pullman was held on February 20, 2018, at 7:00 p.m. in the Council Chambers, City Hall, Pullman, Washington with the following present:

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|--------------------|---------------|
| Glenn A. Johnson   | Mayor         |
| Dee Stiles-Elliott | City Clerk    |
| Brandon Chapman    | Councilmember |
| Eileen Macoll      | Councilmember |
| Ann Parks          | Councilmember |
| Dan Records        | Councilmember |
| Al Sorensen        | Councilmember |
| Pat Wright         | Councilmember |
| Nathan Weller      | Councilmember |

**Announcements**

Mayor Johnson made three announcements and welcomed Boy Scouts to the council meeting who were present to earn a Citizen Merit Badge.

**Confirmation of Appointment**

Mayor Johnson requested the Council confirm the appointment of Joe O'Callaghan to the Planning Commission with a term expiring December 31, 2023. Councilmember Parks moved, Councilmember Weller seconded to appoint Joe O'Callaghan to the Planning Commission.

Motion Carried Unanimously.

**American Legion Awards**

Commander Ted Weatherly from Maynard-Price American Legion Post 52 presented Jerid Hilderbrand the Medical Technician of the Year Award after Jerid Hilderbrand went above and beyond his Firefighter EMT duties. Jerid took time after assisting a patient who had fallen, to make the patient a meal and settle her in to watch television. Jerid stayed with the patient and accepted her invitation to watch Masterpiece Theatre on television. Jerid coordinated with an adult to come and check on the patient before her scheduled caretaker was to arrive. Fire Chief Mike Heston accepted the 2017 Medical Technician of the Year award on Jerid's behalf. Firefighter/EMT Hilderbrand will also have his name on a plaque that is displayed at the Pullman Fire Department naming him the 2017 Medical Technician of the Year.

Commander Ted Weatherly presented 19-year police veteran Ruben Harris with the Maynard-Price American Legion Post 52 Outstanding Law Enforcement Officer of the Year Award. Officer Harris has been selected by his peers and department leaders as the SWAT team leader who

		is tasked to lead training, firearms instruction, SWAT team selection, incident command, tactical decisions and direct the team. Officer Harris has performed admirably in high-stress situations including rendering first aid to a shooting victim and leading a high-speed vehicle pursuit. Officer Harris aggressively investigates crimes and through his investigations located and arrested residential burglary suspects. Officer Harris maintains a high level of training, officer safety, and assists others. Officer Harris' name will be placed on a plaque displayed at the Pullman Police Department as the 2017 Law Enforcement Officer of the Year.
<b>Southeast Washington Economic Development Association (SEWEDA)</b>		Whitman County Directing Manager Sarah McKnight discussed the function of SEWEDA. SEWEDA is the state-appointed lead economic development agency of Whitman County that serves 17 cities and towns. Sarah assists business startups and entrepreneurs with locating local funding, grant opportunities, business planning, tax incentives, program/project development, site locations, expansion, relocation, export planning; comprehensive economic development strategies; governmental processes with local licenses and permits; tourism; economic development and infrastructure. Sarah announced that there are monthly "Cup O'Joe" meetings at the Pullman Columbia Bank for local businesses to network. Sarah reported that the most common business she assists with are in retail.
<b>ORDER OF BUSINESS</b>		Approval of Recommendations of Consent Agenda Item
<b>CONSENT AGENDA</b>		
		Mayor Johnson reviewed the items on the Consent Agenda with the Council and audience. He stated that the items listed on the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda by Council request. Councilmember Parks moved, Councilmember Weller seconded to read the Consent Agenda by title only.  Motion Carried.
<b><u>Motion</u></b>		
Minutes - February 6, 2018	1.	The Council dispensed with the reading of the minutes of regular meeting of February 6, 2018, and approved them as submitted.
Minutes - Special February 10, 2018	2.	The Council dispensed with the reading of the special meeting of February 10, 2018, and approve them as submitted.

Accounts Payable and Electronic Transfers - January 24, 2018 to February 12, 2018	3.	The Council approved disbursements of accounts payable checks numbered 90311 through 90559 totaling \$2,418,737.33, payroll checks numbered 72578 through 72701 totaling \$105,785.85, and electronic transfers totaling \$1,147,539.33.
Lodging Tax Grant Award - ArtWalk	4.	The Council approved a Lodging Tax Grant in the amount of \$5,000 to the City of Pullman Arts Commission for the Pullman ArtWalk to be held on May 17-19, 2018.
<b><u>Resolutions</u></b>		
Resolution R-19-18 Surplus Property Sales	5.	Resolution R-19-18  A RESOLUTION DECLARING CERTAIN PROPERTY OF THE CITY OF PULLMAN TO BE EXCESS AND SURPLUS PROPERTY AND AUTHORIZING THE SALE THEREOF.
Resolution R-20-18 Design West Architects for Police Station Emergency Generator	6.	Resolution R-20-18  A RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF PULLMAN AND DESIGN WEST ARCHITECTS, P.A. FOR THE POLICE STATION EMERGENCY GENERATOR REPLACEMENT PROJECT.
Resolution R-21-18 Investment of City Monies in Local Government Investment Pool	7.	Resolution R-21-18  A RESOLUTION AUTHORIZING INVESTMENT OF THE CITY OF PULLMAN, WHITMAN COUNTY, WASHINGTON, MONIES IN THE LOCAL GOVERNMENT INVESTMENT POOL.
		Councilmember Sorensen requested item six be removed from the consent agenda for further discussion. Councilmember Wright moved, Councilmember Parks seconded to approve items 1, 2, 3, 4, 5, and 7.  Motion Carried.
		Councilmember Sorensen asked for an explanation as to the high cost of replacing the police station emergency generator. Public Works Director Gardes explained that the generator is original to the 1986 building and removing it will be difficult requiring an access cut into the wall for removal and installation of a garage-type door.  Councilmember Sorensen moved, Councilmember Records seconded to accept Resolution R-20-18 authorizing the service agreement with Design West.  Motion Carried.
<b>REGULAR AGENDA</b>		
<b><u>Discussions</u></b>		
Thatuna Street and Linden Street	8.	Washington State University Transportation Services Director, John Shaheen, reported WSU has contracted a consultant to study various

Traffic Revision Study		<p>locations for additional parking facilities. The traffic revision study is for the purpose of determining a potential site for a multi-level parking structure on WSU campus. The traffic revision will occur over the WSU summer session on Thatuna and Colorado Streets. The revision will have pedestrian only traffic follow along Thatuna Street crossing Colorado Street. Vehicle and transit traffic will turn onto NE Linden Street then onto NE B Street, hopefully eliminating the pedestrian congestion with vehicle traffic. The traffic study will last approximately four weeks and will have little to no impact on the transit system and times. Both Fire Chief Heston and Police Chief Jenkins reviewed WSU's request and have no objection to the traffic study. Chief Jenkins and Chief Heston assured the council that emergency vehicles will be able to access the streets affected by the traffic revision.</p>
Board and Commission Council Assignments	9.	<p>Mayor Johnson asked the council what their preferences were before boards and/or commission assignments. Councilmember Sorensen relinquished his position on the LEOFF Board but will still serve on the Volunteer Fire Fighters Board and the Capital Improvement Program. Councilmember Chapman volunteered to serve on the SEWEDA Board. Councilmember Records volunteered to serve on the SEWEDA and LEOFF boards. Councilmember Wright volunteered to add the Palouse Basin Aquifer Committee to her service along with LEOFF Board and Lodging Tax Committee.</p>
<b><u>New Business</u></b>		<p>Mayor Johnson asked if there was any new business. There was none.</p>
<b>ADJORNMENT</b>		<p>Councilmember Weller moved, Councilmember Parks seconded to adjourn the regular meeting of the City Council.</p> <p style="text-align: right;">Motion carried.</p> <p>Mayor Johnson adjourned the regular meeting of the City Council at 7:59 p.m.</p>
		<p>_____ City Clerk</p>