

MINUTES OF THE CITY COUNCIL
OF THE CITY OF PULLMAN
March 13, 2018

Call to Order Mayor Johnson called the regular meeting to order at 7:00 p.m.

Roll Call A regular meeting of the City Council of the City of Pullman was held on March 13, 2018, at 7:00 p.m. in the Council Chambers, City Hall, Pullman, Washington with the following present:

Glenn A. Johnson	Mayor
Dee Stiles-Elliott	City Clerk
Brandon Chapman	Councilmember
Eileen Macoll	Councilmember
Ann Parks	Councilmember
Dan Records	Councilmember
Al Sorensen	Councilmember
Pat Wright	Councilmember
Nathan Weller	Councilmember

Announcements Mayor Johnson made four announcements.

Presentations

Arts in Pullman Presentation Interim Director of Jordan Schnitzer Museum of Art WSU, Anna-Maria Shannon, invited the council to the grand opening of the new Jordan Schnitzer Museum of Art at Washington State University on April 6, 2018. Anna-Maria presented the council with the possibility of Pullman becoming a Certified Creative District. The Certified Creative Districts program works to help communities in Washington thrive. The program is managed by ArtsWA, a new legislative initiative designed to support the state's creative economy. Its purpose is to help communities strengthen their creative sector, diversify their economy, and enhance their quality of life. Creative district certification will promote Pullman's unique identity, grow jobs, increase tourism, attract new businesses, improve or redevelop historic assets, and increase educational opportunities. Anna-Maria reported that ArtsWA requested that seven cities volunteer to become Certified Creative Districts. There was such an overwhelming interest, there is now an application process and councils have been asked to apply. Councilmembers voiced concerns about an art-focused downtown. Anna-Maria further explained that a Certified Creative District would not just encourage art, but also existing businesses like restaurants, breweries, entertainers, product manufacturers, etc. Anna-Maria said that WSU College of Architecture and Construction Management, Interior Design, Fine Arts, and the

Office of the President have partnered to open a downtown location for museum space and other endeavors. Since time was of the essence, the Council expressed consensus for Anna-Maria to complete and submit an application for downtown Pullman to be a Certified Creative District. Anna-Maria will return to council later to update the Council.

Pullman Arts
Commission -
Utility Box Wraps

Library Director Joanna Bailey reported that the Arts Commission had received 34 submissions for the Utility Box Wrap project. The public voted through social media and in person at the library over a two-week period. The top five favorites selected by vote were *Fire and Ice*, *Starry Lentils*, *I'll Show You*, *Woman Who Travels* and *Box Paintings*. Library Director Bailey asked the council for their opinion on which two art pieces they believe would be best for the Utility Box Wrap project. The council agreed that *Starry Lentils* and *I'll Show You* were the two best that represent Pullman. Library Director Bailey asked the council if there was a third piece they would like to use in the future for a utility box wrap. The council agreed that another art submission request would be a good idea.

Avista Business and
Public Affairs

Paul Kimmell, Avista Business and Public Affairs Director for the Palouse region, thanked the City of Pullman for their support and participation in projects within the city. Projects include Relight Washington, electric vehicle charging station, 2009 Pullman smart grid, next generation meters and the energy storage project.

Avista Gas Line
Replacement Program

Cody Lee, Project Coordinator for Avista Natural Gas Main Line Replacement in Pullman, reported that starting on April 2, 2018, Avista will begin phase one to replace the 20-year old gas lines-approximately 9.5 miles of lines throughout Pullman. The project, to be done in phases, will be completed by mid-October. Letters will be sent to the customers prior to work beginning within the project area along with door hangers. There will be daily updates on social media of the project areas, progress and any interruption in services. The public can also visit Avista's website to view the progress and location of the project.

Avista Small Cell
Program

Steve Schulte presented information on the Small Cell Program happening within Pullman. Avista currently has 70 joint use licenses with companies that provide cable, phone, and wireless companies that use Avista's utility poles for antennas to provide their services to customers. On average, Avista has at least two joint-use cables on every one out of two utility poles throughout its service territory, approximately 195,000 structures. Small cells are low-powered cellular radio access nodes

that operate in licensed and unlicensed spectrum. Small cells are designed for fill-in capacity coverage in congested areas. 5G is the next generation in wireless service that has been created to provide cable modem speeds on cellphones. Forty-eight percent of households have no landline. Faster, more reliable wireless service is needed to keep up with growth. The Small Cell allows for this without having to install large cell towers. The FCC estimates that 100,000 to 150,000 small cell antenna must be deployed by 2019, 455,000 by 2021, and 800,000 by 2027. In Pullman, 50% of all installation of small cells will be on Avista electric utility poles.

Councilmember Weller asked Paul Kimmell about 9.2% rate increase discussion that took place at the Poverty Awareness Taskforce meeting. Councilmember Weller expressed his concerns that the meeting was not advertised well to involve the entities that assist low-income families and the elderly. Councilmember Weller asked how Avista determines a rate increase because it would significantly impact those customers that are at the poverty level. Director Kimmell briefly explained the process. He said that Avista is highly regulated by the Washington Utility and Transportation Commission and therefore Avista cannot set rates arbitrarily. Kimmell explained that the Utility Commission has 11 months to make a determination after they evaluated the information submitted to determine if they have sufficient evidence for a rate increase or to modify or deny the rate increase.

ORDER OF BUSINESS

CONSENT AGENDA

Mayor Johnson reviewed the items on the Consent Agenda with the Council and audience. He stated that items listed on the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda by Council request. Councilmember Wright moved, Councilmember Parks seconded to read the Consent Agenda by title only.

Motion Carried.

City Attorney McAloon read the items on the Consent Agenda by title only. Mayor Johnson asked if there were any requests for removal of items from the Council. There were none. Councilmember Wright moved, Councilmember Parks seconded to adopt the Consent Agenda as presented.

Motion Carried.

Motions

- Minutes - February 20, 2018 1. The Council dispensed with the reading of the minutes of regular meeting of February 20, 2018, and approved them a submitted.
- Account Payable, Electronic Transfers- February 13, 2018 through March 6, 2018 2. The Council approved disbursements represented by accounts payable checks numbered 90560 through 90782 totaling \$1,377,190.48, payroll checks numbered 72702 through 72708 totaling \$3,788.20, and electronic transfers totaling \$145,275.71
- North Grand Waterline Replacement 3. A motion to accept North Grand Waterline Replacement project, Contract 17-05, as complete.

Resolution

- Resolution R-22-18 M&O Building Roof Replacement 4. Resolution No. R-22-18

A RESOLUTION ACCEPTING THE BID OF QUALITY CONTRACTORS LLC FOR PULLMAN M&O BREAK BUILDING ROOF REPLACEMENT AND AUTHORIZING EXECUTION AND DELIVERY OF THE CONTRACT FOR SAID PROJECT.

REGULAR AGENDA

- Ordinance 18-2 Amending 2018 Budget Ordinance 17-17 5. Ordinance No. 18-2

AN ORDINANCE AMENDING ORDINANCE NO. 17-17 ADOPTED NOVEMBER 28, 2017, AND ENTITLED "AN ORDINANCE ADOPTING A BUDGET FOR THE CITY OF PULLMAN FOR THE YEAR 2018".

Councilmember Weller moved, Councilmember Parks seconded to adopt Ordinance 18-2. The motion carried unanimously.

Resolutions

- Resolution R-23-18 Trinitas Development Memorandum of Understanding 6. Resolution No. R-23-18

A RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF PULLMAN AND TRINITAS DEVELOPMENT LLC, AN INDIANA LIMITED LIABILITY COMPANY, FOR THE PURCHASE OF TWO PARCELS OF LAND TO BE USED AS FUTURE SITES FOR A CITY WATER TANK AND A CITY BOOSTER PUMP STATION.

Councilmember Weller moved, Councilmember Records seconded to adopt Resolution R-25-18. The motion carried unanimously.
- Resolution R-24-18 Motley-Motley Bishop Blvd. Bridge Resurfacing 7. Resolution No. R-24-18

A RESOLUTION ACCEPTING THE BID OF MOTLEY-MOTLEY, INC. FOR BISHOP BLVD. BRIDGES DECK RESURFACING AND AUTHORIZING EXECUTION AND DELIVERY OF THE CONTRACT FOR SAID PROJECT.

Councilmember Macoll moved, Councilmember Weller seconded to adopt Resolution R-25-18. The motion carried unanimously.

Resolution R-25-18
Purchase of Transit
Bus

8. Resolution No. R-25-18

A RESOLUTION AUTHORIZING THE PURCHASE OF A 40-FOOT ELECTRIC HYBRID GILLIG BUS FOR PULLMAN TRANSIT, FUNDED PRIMARILY THROUGH STATE REGIONAL MOBILITY CAPITAL GRANT #GCB2838.

Councilmember Records moved, Councilmember Macoll seconded to adopt Resolution R-25-18. The motion carried unanimously.

Lybecker Road
Sidewalk Discussion

9. Deputy Public Works Director Clayton Forsmann reported on the annual sidewalk repair/replacement project and identified College Hill is scheduled for repair/replacement in 2018. Staff requested council input on potential projects. Staff has been asked College Hills Association, Pullman Police and Trinity Lutheran Church to repair and/or construct a sidewalk on the east side of Lybecker Road between Stadium Way and Upper Drive. Due to the steep hill on the east side of the street it will require a six-foot retaining wall. The estimate to build a five-foot wide sidewalk is \$93,000.00 which exceeds the available budget. Councilmembers agreed that the rotation plan for sidewalk repair/replacement needs to be done on a Needs Based Assessment Plan and not rotation. Council also agreed there could be other options to reduce the pedestrian traffic from walking in the street in the Lybecker and Stadium Way area.

Downtown
Revitalization
Beautification
Project

10. Parks Manager Alan Davis reported to the council that with the construction of Evolve on Main, a number of groups and individuals have requested improvements to Pullman's downtown that would revitalize and beautify the streetscape. City Supervisor Lincoln tasked the Parks Department with developing a plan and budget for a beautification project that would be implemented early in 2018 and not duplicate or impede future downtown revitalization projects. Parks Manager Davis suggested replacing the downtown benches and trashcans with new modern models. He also suggested installing planter boxes that would be the most inexpensive way instantly to dress up the downtown area. The current downtown benches and trash cans would be repurposed on the walking trails within the city. The council directed Parks Manger Davis to go forward with the project and order the furniture. Funding will be determined at a later time between different grants and in-kind donations.

New Business

Mayor Johnson asked if there was any new business. Councilmember Sorensen asked for an update on Retail Strategies. Mayor Johnson reported City Supervisor

Lincoln has been working with Retail Strategies and a presentation has been scheduled.

Adjournment

Councilmember Wright moved, Councilmember Weller seconded to adjourn the regular meeting of the City Council.

Motion Carried.

Mayor Johnson adjourned the regular meeting of the City Council at 9:25 p.m.

City Clerk Dee Stiles-Elliott