

MINUTES OF THE CITY COUNCIL  
OF THE CITY OF PULLMAN  
AUGUST 29, 2017

**Roll Call**

A regular meeting of the City Council of the City of Pullman was held on August 29, 2017, at 7:00 p.m. in the Council Chambers, City Hall, Pullman, Washington with the following present:

Glenn A. Johnson	Mayor
Leann L. Hubbard	Finance Director
Jeff Hawbaker	Councilmember
Fritz Hughes	Councilmember
Eileen Macoll	Councilmember
Ann Parks	Councilmember
Al Sorensen	Councilmember
Nathan Weller	Councilmember
Pat Wright	Councilmember

**Call to Order**

Mayor Johnson called the regular meeting to order at 7:00 p.m. Councilmember Weller arrived at 7:18 p.m.

**Announcements**

Mayor Johnson made six announcements, including an update on the construction projects by Public Works Director Gardes. Councilmember Sorensen stated Motley-Motley did the best job they could have possibly done on the North Grand project and they deserve kudos. Councilmember Macoll stated there was not much traffic backed up.

**Presentations**

**Chamber of Commerce Update**

Mayor Johnson introduced Pullman Chamber of Commerce Executive Director Marie Dymkoski to present an update on the Chamber of Commerce. Dymkoski stated their membership includes over 500 businesses with four employees. The Chamber organizes Pullman 4<sup>th</sup> of July Community Celebration and the National Lentil Festival. The Chamber is a collaboration between City of Pullman's comprehensive plan, Pullman 2040, and WSU Pullman: Town and Gown. Councilmember Weller thanked Dymkoski for her leadership on Palouse Knowledge Corridor and helping grow entrepreneurs. Councilmember Sorensen asked what the Chamber is doing to promote, advocate, and support businesses in the Pullman community. Dymkoski replied the government affairs committee goes to Olympia every year

and has telephone conferences twice a month throughout the session. The Chamber advocates with a close relationship with legislators. For support, she talks to new business owners all of the time and supports however she can. She stated she does not recruit and she is not an economic development director. Councilmember Sorensen commented the Chamber website states the Chamber promotes tourism on the Palouse, so what is the Chamber doing for Pullman. He feels we need to be actively recruiting businesses. Dymkoski replied promoting tourism is achieved through the tourism director, which is separate from her Chamber job duties. She stated there has to be a separate budget for Chamber activities and tourism activities. The tourism funds need to be for tourism activities. Councilmember Sorensen asked City Attorney McAloon to explain the giving of tourism monies to the Chamber and our commitments. City Attorney McAloon replied the monies are committed through City Council's annual budget and administered through the contract with the Chamber. When the City Council approves the annual budget, you allocate specific line items for the budget like the lentil festival, Fourth of July, different types of events, salaries, benefits, printing of brochures, advertisements, and tourism promotion grants. Councilmember Hughes mentioned SWEDA (Southeast Washington Economic Development Association) and local people do a lot of recruitment for Pullman businesses. Mayor Johnson mentioned the City of Moscow has a full time Economic Director. Councilmember Weller commented economic development is important and needs to be a focus. Councilmember Macoll commented we need to question and review what we are doing and why. Councilmember Parks commented Town and Gown has made major steps towards economic development. Councilmember Wright commented we are in a transition and need to look at the basics.

Streets, sidewalks,  
paths and trails  
update

Public Works Director Gardes presented an update on streets, sidewalks, paths and trails. Gardes discussed the background and results from gathering information from the public regarding the processes and design standards for streets, sidewalks, paths and trails. He asked for Council guidance on the seven bullet points in the memorandum. Councilmember Sorensen agrees with better connectivity of sidewalks for public safety and wants more

investment in sidewalks. He is completely for enforcing the three-year requirement (that requires developers to complete sidewalks in their given project by the end of three years) and absolutely needs to be done. It is not safe if there are gaps in the sidewalks. He does not oppose saw cuts in the concrete. He thinks the city should have their own parks and trails master plan. He believes the city should require sidewalks to be constructed earlier (than three years) and it is his opinion that sidewalks are a "cost of building" for developers. He asked for a Whispering Hills path update. Public Works Director Gardes replied it should be done later this summer. Councilmember Weller commented liability needs to be reviewed between gravel and full sidewalks. Councilmember Wright commented sidewalks are a safety issue and it is important to be consistent in enforcement. Councilmember Macoll is happy with the (seven) bullet points and asked how long has the infill annual budget been \$20,000. Gardes replied the annual budget has been this amount for as long as he has been Public Works Director, which is five years. Councilmember Macoll stated if the amount has been the same for so many years, then we could revisit. She is glad the city looks at the parks and paths plans. Councilmember Hughes stated Pullman is a great place to live. The Chamber is doing a good job and the city is doing a good job. Mayor Johnson confirmed with the Council all are in agreement to the seven bullet points. Councilmembers confirmed agreement. Councilmember Hawbaker stated he likes the gravel paths. Public Works Director Gardes commented the city tries to be cognizant of affordable housing and developers pass on costs to citizens so tries to find the right balance to serve the city well. The city has a conceptual idea to connect trails but only sees connectivity when a developer presents a plan. Councilmember Wright asked if they need to prioritize list. Gardes replied he will formulate a list and present to Council.

**ORDER OF BUSINESS**

Approval of Recommendations of Consent Agenda Items

**CONSENT AGENDA**

Mayor Johnson reviewed the items on the Consent Agenda with the Council and audience. He stated that items listed on the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council

without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda by Council request. Councilmember Wright moved, Councilmember Macoll seconded to read the Consent Agenda by title only.

Motion Carried.

City Attorney McAloon read the items on the Consent Agenda by title only. Mayor Johnson asked if there were any requests for removal of items from the Council. There were none. Councilmember Sorensen moved, Councilmember Weller seconded to adopt the Consent Agenda as presented.

Motion Carried.

**Motions**

- Accounts Payable, Payroll and Electronic Transfers - August 15, 2017 to August 23, 2017
1. The Council approved disbursements represented by accounts payable checks numbered 88455 through 88537 totaling \$4,305,904.44 inclusive, payroll checks numbered 71854 through 71863 totaling \$10,619.85, and electronic transfers totaling \$79,440.40 for August 15, 2017 to August 23, 2017.

**Resolutions**

- Resolution No. R-65-17 - Transit Development Plan
2. Resolution No. R-65-17  
A RESOLUTION APPROVING A SIX-YEAR TRANSIT DEVELOPMENT PLAN FOR CALENDAR YEARS 2017-2022 AND 2016 ANNUAL REPORT FOR THE CITY OF PULLMAN.

Resolution No. R-65-17 was adopted unanimously.

- Resolution No. R-66-17 - Accepting a Water Line Easement
3. Resolution No. R-66-17  
A RESOLUTION ACCEPTING A WATER LINE EASEMENT FROM 1250 HILLSIDE DRIVE, LLC, A WASHINGTON LIMITED LIABILITY COMPANY.

Resolution No. R-66-17 was adopted unanimously.

**NEW BUSINESS**

Mayor Johnson asked if there was any new business.

Janice Brown stated she wants the Council to ask Public Works Director Gardes for a list of streets needing to be fixed and to rate the streets. She recommended adding a fee to generate the revenue to fix more streets.

Public Works Director Gardes stated a list used to be included in the annual report but it was a large list.

Mayor Johnson asked if there was any new business. There was no additional new business.

**ADJOURNMENT**

Councilmember Wright moved, Councilmember Parks seconded to adjourn the regular meeting of the City Council.

Motion Carried.

Mayor Johnson adjourned the regular meeting of the City Council at 8:32 p.m.

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Finance Director/City Clerk