Pullman Fire Department | ***FIRE SAFETY REPORT*** | **Bureau of Fire Prevention**

55 NW Terre View Dr., Pullman, WA 99163 | 1(509)338-3274

Business Name:_____ Date:_____ Start time: _____

Address:_____ Phone:_____ End Time: _____

Bus. Owner:_____ Bldg. Owner:_____ Manager:_____

Address:_____ Address:_____ After hours Ph:_____

City:_____ Zip:_____ City:_____ Zip:_____ Other:_____

After hours Ph:_____ After hours Ph:_____ After hours Ph:_____

TO HELP MAKE YOUR BUILDING FIRE SAFE PLEASE COMPLY WITH THE CHECKED ITEMS BELOW.

EXITING

- ☐A1 Remove unapproved locking devices from exit doors.
- ☐A2 Unlock all marked exits during business hours.
- ☐A3 Remove obstructions from exits, aisles, corridors & stairs.
- ☐A4 Maintain fire doors in operable condition at all times.
- ☐A5 Remove storage from under open exit stairs.
- ☐A6 Provide exit signs (6" letters) w/contrasting background.

EMERGENCY LIGHTING

- ☐B1 Repair lighted exit sign to operable condition.
- ☐B2 Repair emergency lighting to operable condition.
- ☐B3 Remove items from obstructing or concealing exit signs or emergency lighting.

FIRE EXTINGUISHERS

- ☐C1 Provide __ fire extinguisher(s) of a _____min. rating.
- ☐C2 Mount fire extinguishers not more than 5' high.
- ☐C3 Post sign when fire extinguisher is not visible to public.
- ☐C4 Fire extinguisher is due for annual maintenance.
- ☐C5 Provide (40B:C/Type K) fire extinguisher in kitchen area.
- ☐C6 Misc. fire extinguisher problem.

FIRE PROTECTION EQUIPMENT AND ACCESS

- ☐D1 Provide min. 4" high address #'s visible from street.
- ☐D2 Remove obstructions from fire lane.
- ☐D3 Maintain access to fire protection systems and equipment.
- ☐D4 The _____ sys. is/are due for maint.
- ☐D5 Provide a/o maintain battery operated smoke detector(s).
- ☐D6 Replace missing FDC covers on sprinkler system.
- ☐D7 Remove all items hanging from sprinkler piping & heads.
- ☐D8 Remove grease build-up from kitchen hood a/o filters.
- ☐D9 Provide monitoring service for fire alarm system.
- ☐D10 Provide required keys in Knox© box (if req. to have box).
- ☐D11 Remove all obstructions within 3' of fire hydrant.
- ☐D12 Replace/repair damaged or missing fire sys. parts.
- ☐D13 Fire alarm system shall only be used for fire alarms.
- ☐D14 Fire protection & access misc. problems.

OCCUPANT LOAD SIGNS

- ☐O1 Obtain req. occupant load sign for an Assembly area.

FIRE SEPARATIONS AND FIRE DOORS

- ☐E1 Remove any items that affect the operation of a fire door.
- ☐E2 Repair required fire door(s) to operable condition.
- ☐E3 Replace or repair attic scuttle covers.
- ☐E4 Post fire door with sign (Fire Door -- Do Not Block).

HOUSEKEEPING

- ☐F1 Remove excessive combustible materials from under req. exit stairs, attics, concealed spaces and under floors or provide 1 hr. separation.
- ☐F2 Provide approved waste container(s).
- ☐F3 Arrange storage in orderly manner for exiting & FD access.
- ☐F4 Remove storage to 18" below sprinkler head(s)
- ☐F5 Reduce storage to 2' below ceiling in non-sprinkled bldg.
- ☐F6 Remove excessive storage from boiler, elec. & mech. room(s).
- ☐F7 Move dumpster from under overhang (40.5 cu. ft.).
- ☐F8 Secure compressed gas cylinders to prevent falling.
- ☐F9 Remove combustible vegetation from around bldg.
- ☐F10 Do not store fueled equipment inside of building.
- ☐F11 Post "No-Smoking" sign at entrance to business (see back).

FLAMMABLE LIQUIDS

- ☐G1 Flammable liquids storage over 30 gal. shall be in a flammable liquids storage cabinet.
- ☐G2 Provide approved storage containers for flammable liquids.
- ☐G3 Discontinue use of flammable liquids for cleaning.
- ☐G4 Remove storage of flammable liquids by exits or corridors.
- ☐G5 Dispensing of flammable liquids from containers larger than 5 gallons are prohibited.

ELECTRICAL

- ☐H1 Cease use of extension cords in lieu of permanent wiring.
- ☐H2 Provide missing electrical cover plates.
- ☐H3 Maintain 30" of clearance in front of electrical panels.
- ☐H4 Maintain wiring and cords in good condition.
- ☐H5 Discontinue use of multi-plugged adapters.
- ☐H6 Do not piggy back power taps.

☐ **CONGRATULATIONS. At the time of our visit, none of the fire hazards listed above were identified.**

This fire safety investigation was made for the purposes of promoting fire safety and correcting conditions, which may cause or contribute to a fire. This report contains a list of items that must be corrected to bring the safety conditions up to minimum fire safety standards.

☐ **A follow-up safety inspection will be made on or about** _____/_____/_____

Inspector name(s):_____ Other Insp. Date:_____ Start _____ End _____

Wht – Occ/owner Yellow – FD copy Date Completed: _____ Start _____ End _____