CITY OF PULLMAN HISTORIC PRESERVATION COMMISSION

Regular Meeting Minutes March 10, 2014

The City of Pullman Historic Preservation Commission held a regular meeting at 7:30 p.m. on Monday, March 10, 2014, in Council Chambers, City Hall, 325 SE Paradise, Pullman, Washington with Chair John Anderson presiding.

ROLL CALL: Present: Anderson, Gruen, Hornback, Munch-Rotolo, Root, Warnick

Excused: Handy

Staff: Radtke, Julian

ANDERSON Called the meeting to order at 7:31 pm and called roll.

Warnick moved to accept the minutes of December 9, 2013 Regular MOTION

Meeting.

Munch-Rotolo seconded and passed unanimously

REGULAR BUSINESS

Discuss Application for the 2015 CLG Grant.

Radtke stated that at the previous Historic Preservation Committee (HPC) meeting, the commission discussed two potential projects for which CLG grant funds may be beneficial.

Staff communicated with Megan Duvall of the Department of Archaeology and Historic Preservation (DAHP) regarding the practicality of submitting two grant proposals. Ms. Duvall stated that, given the likely competitive nature of this grant cycle due to the lack of a required match, it would be imprudent to submit more than one application. She further advised that, as inventories are given top priority in the hierarchy of potential funding, the Pioneer Hill inventory would have the best chance of succeeding.

Radtke stated that planning staff has created a draft grant application for an inventory of historic places on Pioneer Hill. The survey includes four blocks bounded by SE High Street, SE Kamiaken Street, SE McKenzie Street, and SE Dexter Street. This survey area covers approximately 35 properties, including the Pioneer Center. requests the HPC to discuss the grant application and return any comments or questions before the grant application is presented to the City Council for action sometime in March or April.

DISCUSSION Commissioners discussed the area of the drafted grant application.

> Warnick stated that the area did not seem to be a big enough geographical area. Root stated that given the number of buildings in

previous years and amount of money that it did seem like a small area. Root also stated that Pioneer Center has had a recent report and inventory done, but the inventory needed to be updated.

Hornback asked if there was a preference of going from High Street to Spring Street and moving south. Root stated he always suggested Pioneer Center and liked the idea of starting where this year's inventory ends, and moving in contiguous areas. Warnick stated that his preference would be to pick a better area, and in his opinion it would be better to inventory on High Street and Spring Street.

Root asked Radtke when HPC needed to submit this application; Radtke stated the deadline was April 24th or 25th, but it did need to go to City Council and with the Council's unknown schedule, HPC might not have time to review this at a later date. Root asked Radtke if HPC had time to go look on the ground at areas and email their suggestions to Radtke to use his professional opinion; Radkte stated that would be fine.

Warnick stated that High Street and Spring Street were good options and should keep the inventory around 30-40 houses. Warnick stated that they should include both sides of High Street and shrink back from Kamiaken Street. Warnick also stated that he does not think they should include Pioneer Center since there is already a good report done on that property.

Anderson stated that it would be better to include both sides of High Street. Anderson also stated he shared Munch-Rotolo's opinion that no opting-out was cause for alarm. Anderson asked Radtke if this meant standing out in the street taking pictures of the properties; Radtke stated yes.

Hornback asked Radtke if that meant some owners would allow permission for surveyors to go on the property to take pictures and some owners would only allow pictures from the street; Radtke stated yes. Root stated that you can get a lot of what you need for an intensive survey by taking pictures from the sidewalk with ¾ views on both sides of the property.

Anderson stated his inclination would be to stick closely to what they had before and add some properties on the other side of High Street and keep it around 40 properties but not much more than that.

Root asked Radtke how much funding the city had for the 2014 grant for downtown commercial buildings; Radtke stated around \$9000 without match.

Munch-Rotolo stated she cannot see including Pioneer Center since nothing has really changed and it would seem wasteful of funds. Root stated he would like to factor the money for what's already been completed at Pioneer Center into the current bid. Root also stated that since there is not a lot of work to be done it does not seem right to pay someone for work that has already been completed.

Gruen stated that the Commission has not really looked at what they are about to inventory and that the Commission cannot hand pick areas ahead of time until they have had a chance to look. If the Commission's goal is to try and cover the entire City of Pullman, the Commission should start in a logical area like Grand Avenue up to High Street. If they choose to break up areas it will just make it harder for future inventories.

Warnick stated that maybe the commission should stop struggling to get to Pioneer Center and instead he proposes McKenzie Street to Jackson Street and Grand Avenue to Spring Street.

Anderson stated he would be inclined to go between High Street and Spring Street. Gruen proposed to include Taylor Street. Anderson then stated to go from Taylor Street to Spring Street and then McKenzie Street to South Street.

Hornback stated her inclination would be to go from McKenzie Street to South Street, starting on Jordan Road and moving East to reach 40 properties. Munch-Rotolo stated that this idea seems to address a lot of the Commission members' concerns.

Anderson stated that it seems the Commission has made a decision and asked Radtke if it was sufficient. Radtke wanted to confirm what the Commission had decided; starting at Jordan Road between South Street and McKenzie Street and moving East to include 40 more or less, historic properties.

Warnick moved to accept the decided properties to include in the grant application. Seconded by Gruen and passed unanimously.

Radtke stated that at the last meeting, the Commission considered consultant applications and formed a selection panel of two Commissioners and the staff advisor to select the consultant that would be awarded the project. On February 14, 2014, the selection panel met in city hall and decided upon a.d. preservation as the consultant for the downtown inventory. Those applicants that were not selected have been informed of the decision. The city and the consultant are

MOTION

REGULAR BUSINESS

Update on the status of the Downtown Historic Property Survey.

DISCUSSION

currently formulating the terms of the draft agreement. When this activity is complete, Staff will request City Council approval of the proposed agreement, and then work on the project can commence.

Gruen stated that he would like to meet with a.d. preservation or invite them to an HPC meeting. Root stated that it was not in their scope of work to do so. Gruen asked Commission if they would like to invite them to an HPC meeting and asked Radtke if they could invite them. Radke stated the he would propose this to the Planning Director.

Anderson stated he is hesitant to invite them since it is not in the scope of work for this project.

Warnick stated that it's a positive chance to market their firm and it would not hurt to give them an invitation, if no additional cost is incurred.

REGULAR BUSINESS

Update on the status of the City Council decision regarding Appellate Review of HPC decisions.

DISCUSSION

REGULAR BUSINESS

Update on the status of the Brick Street Nomination to the National Register of Historic Places.

DISCUSSION

On February 25, 2014, the City Council approved the code amendments presented by staff in Ordinance No. 14-5. Mayor Glenn Johnson signed this ordinance on February 26, 2014. Said Ordinance has passed its effective date; therefore, these code changes are now considered part of the city code regarding historic preservation.

No comments from Commission or Staff.

In a letter dated February 26, 2014, State Architectural Historian Michael Houser informed staff that the nomination of the brick-paved portions of NE Maple and Palouse Streets had been accepted to the Washington Heritage Register and sent on to the Department of the Interior for decision regarding their placement on the National Register of Historic Places.

Anderson stated he would like to point out that the City of Pullman would need to find money to buy a plaque if it is placed on the National Register.

Munch-Rotolo stated that there is discussion of a fundraiser from the College Hill Association for said plaque. Gruen asked Radtke if there is movement to bring this to the Local Register; Radtke stated that they had received an updated application for nomination to the Local Register, which is pending review by City Council, for owner consent for listing.

Warnick asked Radtke what the predicted time line would be; Radtke stated he would have to ask the Planning Director and get back to the Commission but did not think that anything would happen with it next week at the very least.

OTHER BUSINESS Gruen stated that students would be ready for their presentation for the

next meeting. Anderson asked Radtke if they could be first on the

agenda; Radtke stated yes that was the plan.

UPCOMING MEETINGS April 14, 2014 – no conflicts noted.

May 12, 2014 – no conflicts noted. June 09, 2014 – no conflicts noted.

MOTION Warnick moved to adjourn the meeting. Seconded by Hornback and

passed unanimously.

ADJOURNMENT The meeting was adjourned at 8:18 pm.

ATTEST:		
Chair	Planning Director	
Secretary		