

Policy for Disposal of Collection Materials

The Library Board authorizes the disposal of withdrawn collection materials through the direction of the Library Director. Materials will be disposed of in compliance with the following policy:

Material that is removed because it has become a health hazard (contains mold, mildew, or other unidentified hazards) will be contained and removed from the building as soon as possible.

In accordance with RCW 27.12.305, the Library Board authorizes withdrawn material to be sold by either the Friends of Neill Public Library with the proceeds from the sale to be received by the Friends to benefit the library or by the Library with the proceeds from the sale to be deposited into the library's materials account as restricted revenue.

Material that does not pose a health hazard and is not selected for sale may be recycled via vendors, appropriate community groups or local recycling centers.

Approved by Library Board of Trustees 5-21-08
Revised 12-12-12