

business will be responsible for cleaning up windblown trash and other litter generated by the business.

### Business Registration

- In most cases, mobile catering operations will need to obtain and display Itinerant Vendor Permits for the business owner and all employees. Permit applications and current fee information is available from the Pullman Police Department; permits are valid for 90 days after issuance and are non-transferable. After 90 days, new Itinerant Vendor Permits may be obtained. Information on exemptions from this permit is also available from the Pullman Police Department.
- Hours of operation are limited to the period between 8:00 a.m. and 3:00 a.m.
- The location and operations of the business must not impede or inconvenience the public's ability to use sidewalks and streets.

### Health Department

- Check with the Whitman County Health Department for applicable permits, approvals or licenses.

### State of Washington

- Business must have and maintain a current Commercial Business Registration with the City of Pullman through the Washington State Department of Licensing Master

License Service (MLS). Registration through MLS will also satisfy most business licensing requirements of the State of Washington. Check with the State of Washington Department of Licensing and Department of Revenue to be sure you have met all State requirements. MLS online applications, forms and current fee schedules are available at <http://bls.dor.wa.gov>.

*Note:* Additional regulations could apply, depending upon the circumstances related to the proposed business or property characteristics.



Contact Information	
Planning Department 325 SE Paradise St. Pullman, WA 99163	509-338-3213
Building Department 325 SE Paradise St. Pullman, WA 99163	509-338-3220
Fire Department 620 S. Grand Ave. Pullman, WA 99163	509-432-6901
Stormwater Services 325 SE Paradise St. Pullman, WA 99163	509-338-3140
Police Department 260 SE Kamiaken Pullman, WA 99163	509-334-0802
City of Pullman Web site	<a href="http://www.pullman-wa.gov">www.pullman-wa.gov</a>
Whitman County Health Department	<a href="http://www.whitmancounty.org">www.whitmancounty.org</a>
State of Washington Dept. of Revenue	<a href="http://bls.dor.wa.gov">http://bls.dor.wa.gov</a>



City of Pullman

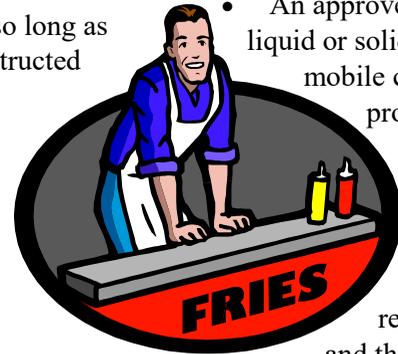
### Rules for mobile catering operations



## Zoning

### For Mobile Catering on Private Property:

- Allowed in all commercial and industrial zones.
- Off-street parking is required at a ratio of one parking space for every two-hundred (200) square feet of ‘activity area’ (vehicle space plus any seating area).
- ‘Activity area’ must be set back a minimum of twenty (20) feet from residentially zoned property.
- A drive-thru window is prohibited in the C1 zone.
- Tables and chairs associated with the eating establishment may be placed on the sidewalk in the C1 and C2 zones so long as minimum of five (5) feet of unobstructed sidewalk width remains.
- Proprietor must submit to the planning department documentation from the owner granting permission for mobile catering on the property.



### For Mobile Catering on Sidewalk/Street:

- Permitted in all commercial and industrial zones, except IRP zone
- No off-street parking is required.
- Must leave a minimum of five (5) feet of unobstructed sidewalk width.

- It is strongly recommended that the proprietor receive permission from adjacent business owner(s) prior to initiating mobile catering service.

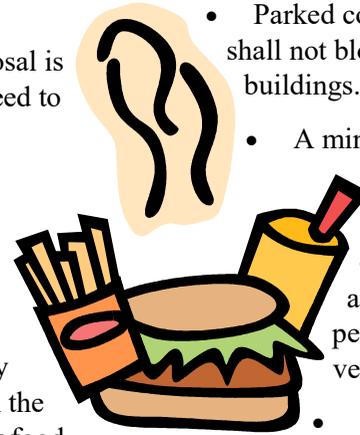
## Building Code

- A metered potable water source must be identified and approved by the Department of Public Works.
- If the source of water and waste disposal is a commissary then its location will need to be identified.
- A back flow device approved by the Department of Public Works may be required for connections to a domestic water supply.
- An approved site for disposal of any liquid or solid waste generated within the mobile catering operation by any food processing, food washing, equipment cleaning, washing of hands and hygiene, etc. is required.
- The method for onsite retention of fats, oils or grease and their disposal location must be approved.

- An industrial user application is required.
- The Washington State Department of Labor and Industries Electrical Division must approve electrical connections to the Mobile Catering unit.

## Fire Standards

- A fire department inspection is *required prior to occupancy* of the concession vehicle. The owner or designee shall contact the Bureau of Fire Prevention twenty-four (24) hours in advance of the desired inspection time.
- Concession vehicle shall be no closer than ten (10) feet to any adjacent concession vehicle, cart, stand or structure/building.
- Parked concession vehicle and seating area shall not block any exit ways from existing buildings.
- A minimum of three (3) feet width is required for exiting from a concession vehicle at all times.
- City Code limits maximum aggregate capacity of liquid petroleum gas (LPG) per concession vehicle to 125 gallons.
- LPG containers are not allowed inside of the concession vehicle unless the concession vehicle is L&I licensed and the LPG tank is in its approved location.
- External LPG tank(s) shall be a minimum of three (3) feet from concession vehicle exit.
- External LPG tank(s) shall be secured to prevent the tank from tipping over.
- When not in use, all LPG tanks shall have the cylinder caps securely in place over valves and tank shall be secured to prevent the tank from tipping over.
- If the concession vehicle has a Class I kitchen hood vent that exhausts horizontally out of the side of the vehicle, then a minimum of three (3) feet of clearance is required around



the vent.

- If the concession vehicle has a Class I kitchen hood, then the hood shall be protected by a UL 300 fire suppression system and one ‘K-Class’ fire extinguisher shall be readily available in the vehicle.
- The concession vehicle also shall have a 2A-10B:C fire extinguisher readily available in the vehicle.
- All grills, burners and cooking equipment shall be installed on the concession vehicle; no free-standing cooking units, including sterno cans, are allowed—inside or outside of the concession vehicle.
- The public is not allowed in the concession vehicle when cooking is being conducted.
- Required service interval for the Class I kitchen hood suppression system shall be every six (6) months.
- Required service interval for the fire extinguishers shall be every twelve (12) months.
- All servicing shall be completed and tagged by an authorized service company.

## Stormwater Pollution Prevention

- All wash water must be disposed of to a sanitary sewer. Dumping liquids or any other waste into a storm drain or waterway or on the ground, parking lot, sidewalk, gutter or street is strictly prohibited.
- All solid waste and recycling containers must be secured, have closeable lids, and be kept closed when not in use. The