

MINUTES OF THE CITY COUNCIL  
OF THE CITY OF PULLMAN  
JULY 12, 2016

**Roll Call**

A regular meeting of the City Council of the City of Pullman was held on July 12, 2016, at 7:00 p.m. in the Council Chambers, City Hall, Pullman, Washington with the following present:

Glenn A. Johnson	Mayor
Leann L. Hubbard	Finance Director
Jeff Hawbaker	Councilmember
Fritz Hughes	Councilmember
Eileen Macoll	Councilmember
Al Sorensen	Councilmember
Nathan Weller	Councilmember
Pat Wright	Councilmember

**Call to Order**

Mayor Johnson called the regular meeting to order at 7:00 p.m. Councilmember Wright moved, Councilmember Macoll seconded to excuse Councilmember Parks. The motion carried unanimously.

**Announcements**

Mayor Johnson made five announcements.

**ORDER OF BUSINESS**

Approval of Recommendations of Consent Agenda Items

**CONSENT AGENDA**

Mayor Johnson reviewed the items on the Consent Agenda with the Council and audience. He stated that items listed on the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda by Council request. Councilmember Hughes moved, Councilmember Weller seconded to read the Consent Agenda by title only.

Motion Carried.

City Attorney McAloon read the items on the Consent Agenda by title only. Mayor Johnson asked if there were any requests for removal of items from the Council. There were none. Councilmember Hughes moved, Councilmember Weller seconded to adopt the Consent Agenda as presented.

Motion Carried.

**Motions**

- |   |    |  |
|---|----|--|
| Minutes -<br>June 14,<br>2016   | 1. | The Council dispensed with the reading of the minutes of the regular meeting of June 14, 2016, and approved them as submitted.   |
| Accounts Pay-<br>able, Payroll and<br>Electronic<br>Transfers - June<br>14, 2016 to July<br>6, 2016 | 2. | The Council approved disbursements represented by accounts payable checks numbered 83706 through 83955 totaling \$1,100,067.94 inclusive, payroll checks numbered 69784 through 69789 totaling \$5,045.76 inclusive, and electronic transfers totaling \$137,018.66 for June 14, 2016 to July 6, 2016. |
| Orion Drive<br>and Wheatland  | 3. | The Council authorized a motion to accept the Orion Drive and Wheatland Drive Waterlines,  |

- Drive Waterlines Contract 16-03, as complete.
- Lodging Tax Grant - Pullman Regional Hospital Foundation 4. The Council approved a Lodging Tax Grant to Pullman Regional Hospital Foundation in an amount of \$1,000 for the Golf Classic.
- Lodging Tax Grant - Pullman Youth Baseball 5. The Council approved a Lodging Tax Grant to Pullman Youth Baseball in an amount of \$1,815 for the Pullman Summer Classic.

**Resolutions**

- Resolution No. R-41-16 - Waterline Easement from Providence Court Partners 6. Resolution No. R-41-16  
 A RESOLUTION ACCEPTING A WATERLINE EASEMENT FROM PROVIDENCE COURT PARTNERS.  
 Resolution No. R-41-16 was adopted unanimously.
- Resolution No. R-42-16 - Intergovernmental Transfer to Whitman County 7. Resolution No. R-42-16  
 A RESOLUTION AUTHORIZING THE INTERGOVERNMENTAL TRANSFER OF CERTAIN PROPERTY TO WHITMAN COUNTY.  
 Resolution No. R-42-16 was adopted unanimously.
- Resolution No. R-43-16 - Accept Bid for WWTP Clarifier Stair Replacement 8. Resolution No. R-43-16  
 A RESOLUTION ACCEPTING THE BID OF MANGUM CONSTRUCTION FOR WWTP CLARIFIER STAIR REPLACEMENT AND AUTHORIZING EXECUTION AND DELIVERY OF THE CONTRACT FOR SAID PROJECT.  
 Resolution No. R-43-16 was adopted unanimously.

**REGULAR AGENDA**

**Public Hearing**

- Resolution No. R-44-16 - Capital Improvement Program 9. Mayor Johnson announced that a public hearing is scheduled to consider the Capital Improvement Program. Planning Director Dickinson went through his memo and detailed the program by individual funds.  
 Mayor Johnson opened the public hearing.  
 Mayor Johnson requested public input. There were no public comments.  
 Mayor Johnson closed the public hearing.  
 Resolution No. R-44-16 by title only reads as follows:  
 A RESOLUTION APPROVING A SIX-YEAR CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF PULLMAN FOR CALENDAR YEARS 2017 THROUGH 2022.  
 Councilmember Weller moved, Councilmember Sorensen seconded to adopt Resolution No. R-44-16. The motion carried unanimously.
- Resolution No. R-45-16 - Transportation Improvement 10. Mayor Johnson announced that a public hearing is scheduled to consider the Transportation Improvement Program. Public Works Director Gardes went through his memo detailing the

Program

program.

Mayor Johnson opened the public hearing.

Mayor Johnson requested public input. There were no public comments.

Mayor Johnson closed the public hearing.

Resolution No. R-45-16 by title only reads as follows:

A RESOLUTION APPROVING A SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR THE CITY OF PULLMAN FOR CALENDAR YEARS 2017 THROUGH 2022.

Councilmember Weller moved, Councilmember Sorensen seconded to adopt Resolution No. R-45-16. The motion carried unanimously.

**Ordinance and Resolution**

Ordinance No. 16-8 - Construction Code 11a.

Mayor Johnson announced that an ordinance has been prepared to adopt an amendment to Title 2 of Pullman City Code, Construction Code. Public Works Director Gardes recapped the amendments.

Ordinance No. 16-8 by title only reads as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PULLMAN, WHITMAN COUNTY, WASHINGTON, RELATING TO TITLE 2 CONSTRUCTION CODE, AMENDING SECTIONS 2.15.010, 2.15.015, 2.20.010, 2.25.010 AND 2.30.010 OF THE PULLMAN CITY CODE AND PULLMAN CITY ORDINANCE NOS. 86-12 §1 (1986); 86-13 §1 (1986); 86-14 §1 (1986); 86-15 §1 (1986); 86-34 §1 (1986); 87-15 §1 (1987); 89-4 §1 (1989); 89-14 §§5, 7, 9 AND 10 (1989); 91-24 §1 (1991); 92-22 §§4, 5, 6 AND 9 (1992); 96-2 §§2, 8, 9, AND 10 (1996); 97-14 §1 (1997); 99-2 §§5, 10, 11 (1999); 02-41 §§2, 3 AND 4 (2002); 05-2 §§5, 14, 16 AND 23 (2005); 08-2 §§6, 7, 11 AND 12 (2008); 10-8 §§4, 5, 9, 11 AND 13 (2010); AND 13-16 §§2, 3, 5, 6, AND 7 (2013) AND REPEALING SECTIONS 2.35.020 AND 2.35.030 OF THE PULLMAN CITY CODE AND PULLMAN CITY ORDINANCE NOS. 86-16 §§2 AND 3 (1986); 92-22 §11 (1992); 02-41 §5 (2002); AND 05-2 §21 (2005) AND OTHER MATTERS PROPERLY PERTAINING THERETO.

Councilmember Sorensen moved, Councilmember Weller seconded to adopt Ordinance No. 16-8. The motion carried unanimously.

Resolution No. R-46-16 - Fee Schedule for Building Permits, Plumbing Permits, and Mechanical Permits 11b.

Mayor Johnson announced that a resolution has been prepared to adopt the fee schedules for building permits, plumbing permits and mechanical permits. Public Works Director Gardes reported on the fee schedules. Councilmember Macoll thinks this is a timely revision and does not hear complaints about the fee schedule.

Resolution No. R-46-16 by title only reads as follows:

A RESOLUTION ADOPTING FEES RELATED TO BUILDING PERMITS, PLUMBING PERMITS, AND MECHANICAL PERMITS.

Councilmember Sorensen moved, Councilmember Macoll seconded to adopt Resolution No. R-46-16.

The motion carried unanimously.

## Resolutions

Resolution 12. Mayor Johnson announced that a resolution has been prepared authorizing the adoption of the contract for the Neill Public Library Carpet Tile Replacement. Public Works Director Gardes reported on the background of the project and the scope of the contract. He recommended adoption of the resolution awarding the Neill Public Library Carpet Tile Replacement contract.

Resolution No. R-47-16 by title only reads as follows:

A RESOLUTION ACCEPTING THE BID OF SHAWN COLE CONSTRUCTION, INC. FOR NEILL PUBLIC LIBRARY - CARPET TILE REPLACEMENT AND AUTHORIZING EXECUTION AND DELIVERY OF THE CONTRACT FOR SAID PROJECT.

Councilmember Wright moved, Councilmember Hughes seconded to adopt Resolution No. R-47-16. The motion carried unanimously.

Resolution 13. Mayor Johnson announced that a resolution has been prepared authorizing the execution of a Transportation Improvement Board (TIB) Grant Agreement for LED streetlight conversion. Deputy Public Works Director Forsmann reported on the background of the project and recommended adoption of the resolution authorizing the execution of a TIB Grant Agreement for LED streetlight conversion.

Resolution No. R-48-16 by title only reads as follows:

A RESOLUTION AUTHORIZING THE EXECUTION OF A GRANT AGREEMENT BETWEEN THE CITY OF PULLMAN AND THE WASHINGTON STATE TRANSPORTATION IMPROVEMENT BOARD FOR LED STREETLIGHT CONVERSION.

Councilmember Weller moved, Councilmember Macoll seconded to adopt Resolution No. R-48-16. The motion carried unanimously.

Resolution 14. Mayor Johnson announced that a resolution has been prepared establishing "No Parking" limits on the west side of Hickman Court and the south side of a portion of Andrus Drive. Deputy Public Works Director Forsmann presented the staff report with a map. Councilmember Weller questioned if there have been discussions with SEL. Deputy Public Works Director Forsmann confirmed SEL reviewed the engineer study. Deputy Public Works Director Forsmann recommended adoption of the resolution establishing "No Parking" limits on the west side of Hickman Court and the south side of a portion of Andrus Drive from Hickman Court to a point 940 feet east.

Resolution No. R-49-16 by title only reads as follows:

A RESOLUTION PROHIBITING PARKING ON THE WEST SIDE OF HICKMAN COURT AND THE SOUTH SIDE OF ANDRUS DRIVE FROM HICKMAN COURT TO A POINT 940 FEET EAST.

Councilmember Hughes moved, Councilmember Macoll

seconded to adopt Resolution No. R-49-16. The motion carried unanimously.

## Motions

International Association of Firefighters Local 1892 Labor Agreement 15. City Supervisor Workman reported on the background of the labor contract between the City of Pullman and the International Association of Firefighters Local 1892 (IAFF Local 1892). The proposed contract provides wage increases and wage adjustments. The fire employees will move from a three-shift system to a four-platoon system on a trial basis. He recommended a motion to ratify the labor agreement for the years 2016-2018 between the City of Pullman and the IAFF Local 1892.

Councilmember Weller moved, Councilmember Sorensen seconded to adopt the labor agreement.

Motion Carried.

FEMA Grant for Self-contained Breathing Apparatus Equipment and Portable Radios 16. City Supervisor Workman reported on the background of the Federal Emergency Management Agency (FEMA) Assistance to Firefighters grant for the replacement of self-contained breathing apparatus (SCBA) equipment and portable radios and recommended a motion authorizing Fire Chief Heston to accept the FEMA grant.

Councilmember Hughes moved, Councilmember Weller seconded to authorize Fire Chief Heston to accept the FEMA grant.

Motion Carried.

Accept Annexation 17. Planning Director Dickinson presented the staff report on a proposed annexation of land submitted by Ed Greer on behalf of Germain Farms, LLC. Phil Hinrichs of Hinrichs Trading Company spoke about his company's global operations and growth. He asked Council to "put the brakes" on annexing the 4.6-acre parcel where this company is located. Councilmember Sorensen asked about the noise from truck traffic. Hinrichs replied that 6:00 a.m. to 10:00 p.m. is loading hours, so he wouldn't rule out noise ordinance issues. Councilmember Sorensen asked Planning Director Dickinson if he foresees any other issues. Dickinson replied that currently the company is compliant with city codes. Councilmember Weller asked if the zoning is going to cap the company's growth. Dickinson replied no. Councilmember Macoll commented that the company is a nice contributor to our economy. Councilmember Sorensen asked if the city planning commission unanimously approved the annexation with the 4.6-acre parcel. Dickinson replied yes. Councilmember Weller asked what are the drawbacks and benefits. Dickinson replied there would be a clear boarder line, more orderly city boundaries, and less confusion with Whitman County. Mayor Johnson clarified that there would not be problems with a C3 zoning.

Councilmember Weller moved that the city accept the proposed annexation submitted by Germain Farms, LLC in the Notice of Intent to Annex Real Property filed with the city on May 31, 2016, and that the city give the following annexation instructions:

1. The petitioner shall assume its proportionate share of city indebtedness upon

annexation as determined by the city finance director.

2. The petitioner shall accept the assignment of R1 Single Family Residential and C3 General Commercial zoning designations for the subject property to become effective immediately upon annexation.

3. Prior to the City Council public hearing on this annexation proposal, the petitioner shall initiate proceedings for annexation to Whitman County Hospital District No. 1A."

Councilmember Macoll seconded.

Motion Carried.

### Discussions

Parking Congestion in Sunnyside School Vicinity 18. Deputy Public Works Director Forsmann reported on the Sunnyside School congestion history, current congestion, and solutions. The solutions were discussed with Sunnyside School principal Pam Brantner. Councilmember Wright asked about the effects on the Shirley Street residents. Forsmann reported that the current solution is from 8:00 a.m. to 5:00 p.m. and the 2013 solution was not. Councilmember Hughes asked why the bus traffic is not on the other side of the school, like it used to be. Forsmann replied that Brantner thought the current route is safer. The Council volunteered to have a meeting with Brantner and Forsmann to gather a better understanding of the solutions. Council agreed to continue discussions on parking congestion.

Marijuana Regulation Revisions 19. Planning Director Dickinson presented the memorandum on proposed city code amendments on recreational and medical marijuana. He detailed the number of stores, buffer zones, separation of marijuana retail sales, cooperatives, and signage. Councilmember Hughes strongly suggests limiting the number of stores below five. Councilmember Hawbaker commented that class B sensitive use area of 100 feet is too small. Councilmember Macoll agreed and asked about impacts. Police Commander Tenant replied there would be no major concerns with buffer zones because they already have paraphernalia and people cannot smoke at the store. Mayor Johnson clarified if we adopt the state regulations, then the state would keep changing regulations. Councilmember Sorensen stated he is not in favor of capping the number of stores because there should be as many stores to saturate the business. He agreed the 100 feet buffer zone is too low and not fair to the current stores that were limited. He stated 1,000 feet is too high, so would like 500 feet zones. He reminded Council that Pullman voters were in favor and supported Initiative 502. Council asked Dickinson to bring a visual map of buffer zones at 300 feet and 500 feet to the August 16, 2016 meeting. Council agreed to have the number of stores equal to the state regulation.

### NEW BUSINESS

Mayor Johnson asked if there was any new business.

Linda Thompson, Advocate for Positive Community Norms for Youth, presented her "Youth Marijuana Prevention Education Programs" and provided a

handout.

**ADJOURNMENT**

Councilmember Macoll moved, Councilmember Weller seconded to adjourn the regular meeting of the City Council.

Motion Carried.

Mayor Johnson adjourned the regular meeting of the City Council at 8:47 p.m.