

MINUTES OF THE CITY COUNCIL
OF THE CITY OF PULLMAN
OCTOBER 4, 2016

Roll Call

A regular meeting of the City Council of the City of Pullman was held on October 4, 2016, at 7:00 p.m. in the Council Chambers, City Hall, Pullman, Washington with the following present:

Glenn A. Johnson	Mayor
Leann L. Hubbard	Finance Director
Eileen Macoll	Councilmember
Ann Parks	Councilmember
Al Sorensen	Councilmember
Nathan Weller	Councilmember

Call to Order

Mayor Johnson called the regular meeting to order at 7:00 p.m. Councilmember Macoll moved, Councilmember Hughes seconded to excuse Councilmember Hughes and Councilmember Wright. The motion carried unanimously.

Announcements

Mayor Johnson made four announcements.

ORDER OF BUSINESS

Approval of Recommendations of Consent Agenda Items

CONSENT AGENDA

Mayor Johnson reviewed the items on the Consent Agenda with the Council and audience. He stated that items listed on the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda by Council request. Councilmember Sorensen moved, Councilmember Weller seconded to read the Consent Agenda by title only.

Motion Carried.

City Attorney McAloon read the items on the Consent Agenda by title only. Mayor Johnson asked if there were any requests for removal of items from the Council. Councilmember Macoll requested that item No. 1 be pulled for a separate discussion/comment.

REGULAR AGENDA

Resolution 1.
No. R-59-16 -
Public Records
Officers

This item has been removed from Consent Agenda at the request of Councilmember Macoll. Councilmember Macoll wanted to acknowledge the retiring of public records officer, Jane Joyce, and her excellent service with the City for 34 years and will be missed.

Resolution No. R-59-16 by title only reads as follows:

A RESOLUTION OF THE PULLMAN CITY COUNCIL DESIGNATING PUBLIC RECORDS OFFICERS FOR THE PULLMAN POLICE DEPARTMENT, PULLMAN FIRE DEPARTMENT AND ALL OTHER DEPARTMENTS OF THE CITY OF PULLMAN.

Councilmember Sorensen moved, Councilmember Weller seconded to adopt Resolution No. R-59-16. The motion carried unanimously.

Public Hearing

Revenue 2.
Sources

Mayor Johnson announced that a public hearing is scheduled on revenues. Finance Director Hubbard reported on revenue sources. Total preliminary estimated general fund taxes for 2017 are \$15,051,500 compared to \$13,658,000 amended budget for 2016, a \$1,393,500 increase. Property tax increase is estimated at a 1 percent increase, but the Implicit Price Deflator (IPD) was released Friday at 0.953%. Property tax is limited to the greater of 1 percent or IPD, which adversely affects our general fund property tax by about \$3,200. Retail sales tax projection for 2017 is \$5,000,000 from \$3,900,000, an increase of \$1,100,000 due to an increase in the WSU construction projects and increase in construction on the airport runway project. Other licenses revenue for the 2017 preliminary estimate was increased to \$410,150 from \$400,450, a \$9,700 increase. The actual for year end 2015 was \$425,919 due to building permit revenue. The 2017 preliminary estimate reflects an increase from budget but not a decrease from actual to project a normal year's revenue. Intergovernmental revenues for 2017 are \$607,800 compared to \$532,300 amended budget for 2016, a \$75,500 increase due to a \$27,500 increase in marijuana enforcement and \$57,000 increase in liquor excise. The 2017 Service charges revenue preliminary estimate of \$3,683,089 is \$285,038

above the 2016 amended budget of \$3,398,051 due to a \$285,000 increase in the estimated Metropolitan Park District funds transferred to the General Fund to support Parks and Recreation operations and capital projects. Investment income revenue 2017 projection of \$88,000 is increased due to increasing interest rates. Total preliminary estimated general fund revenues for 2017 are \$20,655,745 compared to \$18,826,095 amended budget for 2016, a \$1,829,650 increase. The two largest revenue sources by category are property taxes and sales taxes. Property tax declined from 34.6% in 2016 to 32.5% in 2017 and sales tax increased from 22.9% in 2016 to 26.3% in 2017. Comparing the 2016 and 2017 revenue by category graphs show there are no significant changes in the other revenue by category. In conclusion, 2017 revenue is projected to improve by \$1,829,650 from a \$1.1 million increase in sales tax estimate reliant on construction activity and a continued stable economy in Pullman and \$200,000 in property tax. General Fund 2015 ending cash was \$4,697,369 with 2016 budget decrease of \$1,560,521 resulting in a budget expectation of a 2016 general fund ending cash balance of \$3,136,848. The actual 2016 general fund ending cash balance will be greater than \$3,136,848 due to 2016 actual revenue will be above budget and 2016 actual expenditures will be below budget.

At 7:11 p.m. Mayor Johnson opened the public hearing. There were no public comments. At 7:11 p.m. Mayor Johnson closed the public hearing.

Resolutions

- Resolution No. R-60-16 - Capital Grant Application for Regional Mobility Assistant to Pullman Transit
3. Mayor Johnson announced that a resolution has been prepared to ratify the Mayor's execution of a capital grant application to the Washington State Department of Transportation for regional mobility assistance to Pullman Transit. Transit Manager Thompson reported on the grant application. Councilmember Sorensen commented that the strategy for applications should be to be presented to Council before sending the application and not to ratify. Transit Manager Thompson concurred this is not his preference either.

Resolution No. R-60-16 by title only reads as follows:

A RESOLUTION RATIFYING THE MAYOR'S EXECUTION OF A CAPITAL GRANT APPLICATION TO THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION FOR REGIONAL MOBILITY ASSISTANCE TO PULLMAN TRANSIT.

Councilmember Macoll moved, Councilmember Weller seconded to adopt Resolution No. R-60-16. The motion carried unanimously.

Resolution 4.
No. R-61-16 -
Purchase Portable
Radios

Mayor Johnson announced that a resolution has been prepared to authorize the purchase of replacement portable radios for the Fire Department. Fire Chief Heston reported the current portable radios have older analog technology with poor signal penetration in and out of reinforced concrete buildings, underground structures, and locations with significant radio signal interference. Replacement radios will have better performance capability and will be purchased with a 90% grant. Fire Chief Heston recommended adoption of the resolution authorizing the purchase of portable radios. Councilmember Sorensen asked what happens to the old radios. Fire Chief Heston replied they would be traded in. Councilmember Weller asked what is the battery life on the new portable radios. Fire Chief Heston replied a couple of years versus the current year radios have one-year battery life.

Resolution No. R-61-16 by title only reads as follows:

A RESOLUTION AUTHORIZING THE PURCHASE OF PORTABLE RADIOS THROUGH WASHINGTON STATE DEPARTMENT OF ENTERPRISE SERVICES CONTRACT #06913.

Councilmember Sorensen moved, Councilmember Weller seconded to adopt Resolution No. R-61-16. The motion carried unanimously.

NEW BUSINESS

Mayor Johnson asked if there was any new business. There was no new business.

ADJOURNMENT

Councilmember Macoll moved, Councilmember Weller seconded to adjourn the regular meeting of the City Council.

Motion Carried.

Mayor Johnson adjourned the regular meeting of the City Council at 7:25 p.m.

Finance Director/City Clerk