

MINUTES OF THE CITY COUNCIL
OF THE CITY OF PULLMAN
October 25, 2016

Roll Call

A regular meeting of the City Council of the City of Pullman was held on October 25, 2016, at 7:00 p.m. in the Council Chambers, City Hall, Pullman, Washington with the following present:

Glenn A. Johnson	Mayor
Dee Stiles-Elliott	Deputy City Clerk
Jeff Hawbaker	Councilmember
Fritz Hughes	Councilmember
Eileen Macoll	Councilmember
Ann Parks	Councilmember
Al Sorensen	Councilmember
Nathan Weller	Councilmember
Pat Wright	Councilmember

Call to Order

Mayor Johnson called the regular meeting to order at 7:00 p.m.

Announcements

Mayor Johnson made three announcements.

Report

WWTP 2016 Facility Plan

Public Works Director Gardes reported at the June 30, 2015 meeting, Council approved a consultant agreement with HDR Engineering, Inc. to prepare a wastewater facility plan for the City's treatment plant. A comprehensive wastewater facility plan document has been completed for a twenty year planning horizon. This plan focuses on disinfection and solids processing. Public Works Director Gardes introduced Tom Dupuis, HDR's project manager, to present the results of the facility plan update. He reported the key objectives and related tasks, including population projection, design flows and loads, treatment capacity, disinfection alternatives (gas chlorination system, ultraviolet disinfection, peracetic acid disinfection, and peracetic acid/ultraviolet hybrid system), solids management alternatives (waste activated sludge thickening, thickened sludge pumping, and digested sludge dewatering), and capital improvement plan. Ultraviolet disinfection is the recommended disinfection alternative. The total capital improvement cost is \$14.6 million. Mayor Johnson asked how to fund this project. Public Works Director Gardes replied there are a several

solutions, utility fund reserves, a revenue bond, or Department of Ecology. Councilmember Hughes asked what is the timeline of the project. Public Works Director Gardes replied the city agreed to address DCBM (dichlorobromomethane) by 2019 so the plan is to design the ultraviolet disinfection project in 2017 and construct in 2018.

REGULAR AGENDA

Ordinance

Ordinance No. 16-12 - Pullman Arts Commission Member Size 1. Mayor Johnson announced that an ordinance has been prepared to change the number of Pullman Arts Commission members from nine to seven. Library Director Bailey reported on the background and recommended passing the ordinance.

Ordinance No. 16-12 by title only reads as follows:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PULLMAN, WHITMAN COUNTY, WASHINGTON, RELATING TO TITLE 1 ADMINISTRATION, AMENDING CHAPTER 1.53 "ARTS COMMISSION," AND OTHER MATTERS PROPERLY RELATED THERETO.

Councilmember Hughes moved, Councilmember Parks seconded to adopt Ordinance No. 16-12. The motion carried unanimously.

Resolution and Ordinance

Resolution No. R-66-16 - Deny Proposal to Amend Comprehensive Plan Map 2. Mayor Johnson went through the "Appearance of Fairness" questions numbered one through seven. All the Councilmembers answered "no". Question No. 8 asked if any member of the audience had any reason to want any of the Councilmembers excused. There was no reply.

Ordinance No. 16-13 - Deny Proposal for Amendment of the Zone Classification 3. Planning Director Dickinson announced that a proposal has been received for a zone classification change application submitted by Scott Finch. The request is to change the zoning from C3 to R2 in order to align the zoning with the actual use of the property. The planning department is recommending to deny the proposal request because approval would create a small isolated R2 district surrounded by commercial zoning leading to permanent land use conflicts. The Planning Commission held its public hearing on September 28, 2016. It voted unanimously to

deny the proposal.

Resolution No. R-66-16 by title only reads as follows:

A RESOLUTION DENYING THE PROPOSAL TO AMEND THE OFFICIAL COMPREHENSIVE PLAN MAP OF THE CITY OF PULLMAN FROM COMMERCIAL TO LOW DENSITY RESIDENTIAL FOR THE REAL ESTATE HEREIN DESCRIBED CONSISTING OF APPROXIMATELY 5.1 ACRES LOCATED BETWEEN NW HAROLD DRIVE AND OLD WAWAWAI ROAD ON SUNNYSIDE HILL.

Ordinance No. 16-13 by title only reads as follows:

AN ORDINANCE DENYING THE PROPOSAL FOR AN AMENDMENT OF THE ZONE CLASSIFICATION FROM C3 TO R2 FOR THE REAL ESTATE HEREIN DESCRIBED CONSISTING OF APPROXIMATELY 5.1 ACRES LOCATED BETWEEN NW HAROLD DRIVE AND OLD WAWAWAI ROAD ON SUNNYSIDE HILL.

Councilmember Hughes moved, Councilmember Parks seconded to adopt Resolution No. R-66-16. The motion carried unanimously.

Councilmember Parks moved, Councilmember Weller seconded to adopt Ordinance No. 16-13. The motion carried unanimously.

Motion

Accept
Annexation

4. Mayor Johnson announced a motion to determine whether or not to accept a proposed annexation of land to the city of Pullman submitted by Kim Woo. Planning Director Dickinson presented the staff report on a proposed annexation of land submitted by Kim Woo on annexation of approximately 2.3 acres of land located at 1240 NW Davis Way on Military Hill in order to connect to the city sewer system. The Planning Commission met to review this request on September 28, 2016. It voted unanimously to recommend approval to accept the proposed annexation. Councilmember Sorensen asked if surrounding areas have been contacted about the annexation. Planning Director Dickinson replied several years ago the surrounding areas were not interested in being included in an annexation.

Councilmember Sorensen moved that the city accept the proposed annexation submitted by Kim L. Woo in the Notice of Intent to Annex Real Property filed with the city on September 6, 2016, and that

the city give the following annexation instructions:

1. The petitioner shall assume his proportionate share of city indebtedness upon annexation as determined by the city finance director.

2. The petitioner shall accept the assignment of R2 Low Density Multi-Family Residential zoning designation for the subject property to become effective immediately upon annexation.

3. Prior to the City Council public hearing on this annexation proposal, the petitioner shall initiate proceedings for annexation to Whitman County Hospital District No. 1A.

Councilmember Weller seconded.

Motion Carried.

NEW BUSINESS

Mayor Johnson asked if there was any new business. There was no new business.

ADJOURNMENT

Councilmember Weller moved, Councilmember Hughes seconded to adjourn the regular meeting of the City Council.

Motion Carried.

Mayor Johnson adjourned the regular meeting of the City Council at 7:44 p.m.

Finance Director/City Clerk

MINUTES OF THE CITY COUNCIL
OF THE CITY OF PULLMAN
NOVEMBER 1, 2016

Roll Call

A regular meeting of the City Council of the City of Pullman was held on November 1, 2016, at 7:00 p.m. in Council Chambers, City Hall, Pullman, Washington with the following present:

Glenn A. Johnson	Mayor
Leann L. Hubbard	Finance Director
Jeff Hawbaker	Councilmember
Fritz Hughes	Councilmember
Eileen Macoll	Councilmember
Ann Parks	Councilmember
Nathan Weller	Councilmember
Pat Wright	Councilmember

Call to Order

Mayor Johnson called the regular meeting to order at 7:00 p.m. Councilmember Hughes moved, Councilmember Weller seconded to excuse Councilmember Sorensen. The motion carried unanimously.

Motion Carried.

Announcements

Mayor Johnson made three announcements.

Proclamation

Mayor Johnson proclaimed November 2016 National American Indian Heritage month in the City of Pullman.

ORDER OF BUSINESS

Approval of Recommendations of Consent Agenda Items

CONSENT AGENDA

Mayor Johnson reviewed the items on the Consent Agenda with the Council and audience. He stated that items listed on the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda by Council request. Councilmember Macoll moved, Councilmember Weller seconded to read the Consent Agenda by title only.

Motion Carried.

City Attorney O'Sullivan read the items on the Consent Agenda by title only. Mayor Johnson

asked if there were any requests for removal of items from the Council. There were none. Councilmember Hughes moved, Councilmember Wright seconded to adopt the Consent Agenda as presented.

Motion Carried.

Motions

- Minutes -
October 18,
2016
1. The Council dispensed with the reading of the minutes of the regular meeting of October 18, 2016, and approve them as submitted.
- Accounts Pay-
able, Payroll
and Electronic
Transfers -
October 12,
2016 to
October 24,
2016
2. The Council approved disbursements represented by accounts payable checks numbered 84996 through 85162 totaling \$4,663,111.15 inclusive, payroll checks numbered 70356 through 70392 totaling \$11,522.32, and electronic transfers totaling \$80,500.40 for October 12, 2016 to October 24, 2016.

REGULAR AGENDA

Presentation/ Public Hearing

- Mayor's 2017
Budget Message
3. Mayor Johnson presented his 2017 budget message.
- 2017 Preliminary
Budget Hearing
On All Funds
4. Mayor Johnson announced that a public hearing is scheduled on all funds.
- Finance Director Hubbard reported on the 2016-2017 budget summary, 2017 General Fund revenue summary, and General Fund expenditure request. There were no questions.
- City Supervisor Workman reported on the Administration/Finance expenditure request, Civic Improvement fund request, Firemen's Pension fund request, Airport Agency fund request, Cemetery Care fund request, and salary schedule. Councilmember Weller questioned if the legislative budget includes salary increases. City Supervisor Workman verified these salary increases are effective 2018.

Library Director Bailey reported on the Library expenditure request. There were no questions.

Police Chief Jenkins reported on the Police expenditure request. Councilmember Weller asked about the Federal Aviation Administration (FAA) requirements on a quad copter. Police Chief Jenkins replied there is a team working on complying with the FAA requirements.

Fire Chief Heston reported on the Fire expenditure request. There were no questions.

Public Works Director Gardes reported on the Protective Inspections, Arterial Streets, Street, 2007 Bond, Airport Water Bond, Utilities, Stormwater, Transit, Equipment Rental, and Government Building funds expenditure requests. Councilmember Weller wanted to recognize sidewalk improvements and handicap sidewalk is very much noticed by citizens and to give a deserved thank you.

Planning Director Dickinson reported on the Planning expenditure request. There were no questions.

Recreation Manager Dahmen reported on the Public Services, Recreation, and Aquatic Center expenditure request. There were no questions.

Parks Manager Davis reported on the Parks, Community Improvement, Cemetery, Cemetery Expansion, and Lawson Gardens Park Endowment funds expenditure request. Councilmember Weller commented the children's park at Mary's Park is great.

Information Systems Manager Brannock reported on the Information Systems expenditure request. There were no questions.

At 8:17 p.m. Mayor Johnson opened the public hearing. There were no questions. At 8:17 p.m. Mayor Johnson closed the public hearing.

Councilmember Weller wanted to acknowledge the City of Pullman and Mayor's continued support of entrepreneurial growth and retention which is reflected in the Palouse Knowledge Corridor, as well as, support of homeless and those in poverty through community relief.

Resolutions and Ordinances

Resolution 5a.
No. R-66-16 -
Substantial Need
for purposes of
setting the limit
factor for the
General Fund
Property Tax Levy
for 2017

Mayor Johnson announced a resolution has been prepared adopting a declaration of substantial need for purposes of setting the limit factor for the General Fund property tax levy for 2017. Finance Director Hubbard reported on the declaration of substantial need.

Resolution No. R-66-16 by title only reads as follows:

A RESOLUTION OF THE CITY OF PULLMAN, WASHINGTON, RELATED TO TAXATION, FINDING THE EXISTENCE OF A SUBSTANTIAL NEED FOR PURPOSES OF SETTING THE LIMIT FACTOR FOR THE GENERAL FUND PROPERTY TAX LEVY FOR 2017 IN ACCORDANCE WITH RCW 84.55.0101.

Councilmember Wright moved, Councilmember Parks seconded to adopt Resolution No. 66-16. The motion carried unanimously.

Ordinance 5b.
No. 16-14 -
Tax Levy

Mayor Johnson announced an ordinance has been prepared fixing the tax levy rate. Finance Director Hubbard reported on the background and proposed passing an ordinance to set property tax levies for 2016 for collection in 2017 for the General Fund operating and General Obligation Bond repayment requirements.

Ordinance No. 16-14 by title only reads as follows:

AN ORDINANCE FIXING THE AMOUNT OF THE TAX LEVY FOR THE YEAR 2016 FOR COLLECTION IN 2017 TO RAISE REVENUE TO MEET ESTIMATED EXPENDITURES AND ESTABLISHING THE SPECIAL LEVY TO MEET GENERAL OBLIGATION BOND DEBT SERVICE OBLIGATIONS.

Councilmember Hughes moved, Councilmember Macoll seconded to pass Ordinance No. 16-14. The motion carried unanimously.

Resolution 6a.
No. R-67-16 -
Substantial Need
for purposes of
setting the limit
factor for
Emergency

Mayor Johnson announced a resolution has been prepared adopting a declaration of substantial need for purposes of setting the limit factor for the Emergency Medical Services property tax levy for 2017. Finance Director Hubbard reported on the declaration of substantial need.

Medical Services
Property Tax Levy
for 2017

Resolution No. R-67-16 by title only reads as follows:

A RESOLUTION OF THE CITY OF PULLMAN, WASHINGTON, RELATED TO TAXATION, FINDING THE EXISTENCE OF A SUBSTANTIAL NEED FOR PURPOSES OF SETTING THE LIMIT FACTOR FOR THE EMERGENCY MEDICAL SERVICES PROPERTY TAX LEVY FOR 2017 IN ACCORDANCE WITH RCW 84.55.0101.

Councilmember Hughes moved, Councilmember Macoll seconded to adopt Resolution No. 67-16. The motion carried unanimously.

Ordinance
No. 16-15 -
EMS Tax Levy

6b. Mayor Johnson announced an ordinance has been prepared fixing the tax levy rate. Finance Director Hubbard reported on the background and proposed passing an ordinance to set property tax levies for 2016 for collection in 2017 for Emergency Medical Service requirements or expenses

Ordinance No. 16-15 by title only reads as follows:

AN ORDINANCE FIXING THE AMOUNT OF THE EMERGENCY MEDICAL SERVICES TAX LEVY FOR THE YEAR 2016 FOR COLLECTION IN 2017 TO RAISE REVENUE TO MEET ESTIMATED EMS EXPENDITURES.

Councilmember Macoll moved, Councilmember Wright seconded to pass Ordinance No. 16-15. The motion carried unanimously.

Resolutions

Resolution
No. R-68-16 -
Final Plat

7. Mayor Johnson announced that a resolution has been prepared to adopt the final plat of Whispering Hills West 2.0 Subdivision No. 2 and authorize the Mayor and Finance Director to sign the final plat. Public Works Director Gardes reported on the plat and recommended adoption of the resolution. Councilmember Weller asked about mixed use. Planning Director Dickinson responded the zoning does provide for mixed use. Councilmember Hughes asked if this will be the final plat. Public Works Director Gardes replied Copper Basis does own property to the south but no plat requests have been received.

Resolution No. R-68-16 by title only reads as follows:

A RESOLUTION APPROVING THE FINAL PLAT OF WHISPERING HILLS WEST 2.0, SUBDIVISION NO. 2 AND AUTHORIZING THE MAYOR AND FINANCE DIRECTOR TO SIGN THE FINAL PLAT.

Councilmember Hughes moved, Councilmember Weller seconded to adopt Resolution No. R-68-16. The motion carried unanimously

Resolution 8.
No. R-69-16 -
Engineering
Service Agreement

Mayor Johnson announced that a resolution has been prepared authorizing an engineering services agreement with JUB Engineers, Inc. for engineering design and bidding/award phase services for UV disinfection and miscellaneous improvements project. Public Works Director Gardes reported on the background and recommended adoption of the resolution.

Resolution No. R-69-16 by title only reads as follows:

A RESOLUTION AUTHORIZING THE EXECUTION OF AN ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY OF PULLMAN AND J-U-B ENGINEERING, INC FOR THE PURPOSE OF PROVIDING ENGINEERING SERVICES FOR THE WWTP ULTRAVIOLET LIGHT DISINFECTION AND MISCELLANEOUS IMPROVEMENTS PROJECT.

Councilmember Wright moved, Councilmember Weller seconded to adopt Resolution No. R-69-16. The motion carried unanimously

Resolution 9.
No. R-70-16 -
Purchase Self
Contained
Breathing
Apparatus
Equipment

Mayor Johnson announced that a resolution has been prepared to authorize the purchase of self-contained breathing apparatus equipment for the Fire Department. Fire Chief Heston reported on the background and recommended adoption of the resolution authorizing the purchase of self-contained breathing apparatus equipment. Councilmember Weller asked if this equipment is an overhaul of the steel packs. Fire Chief Heston replied the steel packs were previously replaced by fiberglass wraps.

Resolution No. R-70-16 by title only reads as follows:

A RESOLUTION OF THE PULLMAN CITY COUNCIL AUTHORIZING THE PURCHASE OF SELF-CONTAINED BREATHING APPARATUS EQUIPMENT FROM MUNICIPAL

EMERGENCY SERVICES THROUGH AN INTERGOVERNMENTAL
COOPERATIVE PURCHASING AGREEMENT BETWEEN THE CITY
OF PULLMAN AND NATIONAL PURCHASING PARTNERS.

Councilmember Weller moved, Councilmember Hughes seconded to adopt Resolution No. R-70-16. The motion carried unanimously.

NEW BUSINESS

Mayor Johnson asked if there was any new business. There was no new business.

EXECUTIVE SESSION

At 8:40 p.m., Mayor Johnson announced that the Council would take a five-minute break and then meet in an Executive Session for the purpose of:

Considering a selection site or acquisition of real estate by lease or purchase and to evaluate the qualifications of an applicant for public employment.

The meeting was adjourned at 8:41 p.m. for the five-minute break and then to hold the Executive Session which was scheduled for approximately 10 minutes. The Executive Session started at 8:46 p.m. The Executive Session had one extension for 10 minutes. The Executive Session ended at 9:06 p.m.

ADJOURNMENT

Councilmember Macoll moved, Councilmember Weller seconded to adjourn the regular meeting of the City Council.

Motion Carried.

Mayor Johnson adjourned the regular meeting of the City Council at 9:07 p.m.

Finance Director/City Clerk

REQUEST FOR COUNCIL ACTION

For Meeting of: November 15, 2016

ACTION REQUESTED

Motion approving disbursements represented by accounts payable checks numbered 85163 through 85305 totaling \$680,492.14 inclusive, payroll checks numbered 70393 through 70518 totaling \$114,829.72 inclusive and electronic transfers totaling \$1,066,971.67.

BACKGROUND

Motion will approve payment of claims, wages, and transfers for October 25, 2016 thru November 7, 2016.

RECOMMENDATION

Passage of the motion.

FISCAL IMPACT

\$ _____ Budgeted Expenditures

BARS Code Number

<u>SUBMITTED BY</u>	<u>ATTACHMENTS</u>	<u>FOR</u>	<u>COUNCIL</u>
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Leann L Hubbard
Name

1. Check History Listing

Finance Director
Title

Finance
Department

REVIEWED BY

Initial Date

Department Head _____ _____

City Supervisor mw 11/9/16

City Attorney Umaj 11-9-2016
(As To Form)

Check History Listing
CITY OF PULLMAN

apCkHist
11/08/2016 3:04PM

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	384	11/07/2016	42778 HSA BANK			Ben173734	11/07/2016	16,485.20	16,485.20
	385	11/07/2016	06300 CITY OF PULLMAN			Ben173736	11/07/2016	1,988.05	1,988.05
	85163	10/26/2016	00760 ADVANCE TRAVEL FUND			1579 Woodland, Kyle	10/19/2016	100.00	
						1580Stephenson, Jacob	10/19/2016	100.00	
						1577 Colvig, Greg	10/14/2016	85.00	
						1578 Hubbard, Leann	10/14/2016	80.89	365.89
	85164	10/26/2016	02400 AVISTA CORPORATION			1035550000	10/14/2016	3,534.29	
						9760800000	10/11/2016	30.74	3,565.03
	85165	10/26/2016	02750 BAKER & TAYLOR BOOKS -			4011726826	10/04/2016	70.00	
						4011734481	10/12/2016	61.34	
						4011726825	10/04/2016	50.95	182.29
	85166	10/26/2016	04150 BOUND TO STAY BOUND B			941390	10/14/2016	1,009.99	1,009.99
	85167	10/26/2016	43497 JAMES R BRICKEY			mo-97891	10/11/2016	467.08	467.08
	85168	10/26/2016	42911 CANON FINANCIAL SERVIC			16608256	10/13/2016	106.17	106.17
	85169	10/26/2016	43383 CARDNO GS, INC.			90519.003	09/30/2016	1,568.00	1,568.00
	85170	10/26/2016	42735 CAROL COOPER DBA CCO			3093	10/20/2016	400.00	400.00
	85171	10/26/2016	06300 CITY OF PULLMAN			600635-001	09/30/2016	27.01	27.01
	85172	10/26/2016	07390 CURTIS CONCRETE CONS			284 Final	08/26/2016	432.75	432.75
	85173	10/26/2016	05277 CHARLES J WILLIAMS CW/			16-337	10/21/2016	360.00	360.00
	85174	10/26/2016	43256 DAVID EVANS & ASSOC, IN			385833	10/21/2016	4,100.00	4,100.00
	85175	10/26/2016	08250 DEMCO INC			598118	10/17/2016	198.36	198.36
	85176	10/26/2016	10390 MONTE FEMREITE			MO-97804	10/11/2016	423.15	423.15
	85177	10/26/2016	12150 FOUR STAR SUPPLY, INC.			127126	10/13/2016	45.25	

Check History Listing
CITY OF PULLMAN

apCkHist
11/08/2016 3:04PM

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85178	10/26/2016	31459 FRONTIER COMMUNICATI			509-334-7225-0804005	10/13/2016	145.96	
					509-332-0829-0516015	10/16/2016	85.94	
					509-334-0802-1027825	10/16/2016	80.01	
					509-334-6051-0711015	10/16/2016	71.99	
					509-332-0127-0516015	10/16/2016	33.58	417.48
85179	10/26/2016	11830 GILLIG LLC			40265789	09/26/2016	1,230.95	
					40262953	09/16/2016	940.77	
					40258168	08/31/2016	301.02	2,472.74
85180	10/26/2016	12700 HACH CHEMICAL CO			10149708	10/13/2016	1,137.06	1,137.06
85181	10/26/2016	23540 K&L GATES LLP			3303302	09/30/2016	336.61	336.61
85182	10/26/2016	41475 PARKSON CORPORATION			AR1/51016818	10/10/2016	4,077.97	4,077.97
85183	10/26/2016	42824 RESOURCE PLANNING UN			13805	10/25/2016	945.00	945.00
85184	10/26/2016	41133 RICOH USA, INC			97673639	10/11/2016	136.93	136.93
85185	10/26/2016	26080 ROWAND MACHINERY CO			212581	10/07/2016	172.96	172.96
85186	10/26/2016	42264 DANIEL SHEARS			MO-98019	10/11/2016	371.15	371.15
85187	10/26/2016	28480 STADIUM SPORTS INC			54009	08/31/2016	37.73	37.73
85188	10/26/2016	29250 STRATA INC			PU160454-IN	09/28/2016	381.50	381.50
85189	10/26/2016	30920 UNITED PARCEL SERVICE			0000897781426	10/15/2016	47.61	47.61
85190	10/26/2016	42151 VERIZON WIRELESS			9773624854	10/12/2016	499.05	499.05
85191	10/26/2016	32660 WA AMATEUR SOFTBALL A			ps-86774	10/24/2016	105.00	105.00
85192	10/26/2016	34330 BILL WESTBY			mo-97780	10/11/2016	400.12	400.12
85193	10/26/2016	35106 WHITMAN CO HUMANE SC			Sept 2016	10/19/2016	4,491.33	4,491.33
85194	10/26/2016	35105 WHITMAN COUNTY LANDF			L27613	10/18/2016	15.00	15.00
85195	10/26/2016	43337 WORKLAND & WITHERSPC			600003-000M	10/01/2016	7,000.00	7,000.00

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11/08/2016 3:04PM

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85196	11/03/2016	00760 ADVANCE TRAVEL FUND			1588 Johnson, Bethany 1581 Sires, Karen 1585 Moore, Jeremy 1587 Colvig, Greg 1584 Hubbard, Leann 1586 Dillon, Teavana 1592 Hoffman, Adam	10/28/2016 10/28/2016 10/27/2016 10/27/2016 10/26/2016 10/25/2016 11/02/2016	340.48 328.96 145.00 145.00 81.86 65.00 10.00	
85197	11/03/2016	43505 ALL SEASONS UNIFORMS			CN0000271 CN0000265 IN0006002 IN0006039	10/04/2016 10/06/2016	68.70 66.40 280.66 140.43	285.99
85198	11/03/2016	01450 ALSCO			LSPO1822778 LSPO1828365 LSPO189902 LSPO1825520 LSPO1831071	10/10/2016 10/24/2016 10/03/2016 10/17/2016 10/31/2016	158.39 158.39 95.54 95.54 95.54	603.40
85199	11/03/2016	01825 ANATEK LABS INC			161010018	10/21/2016	109.00	109.00
85200	11/03/2016	43126 ARTBEAT, INC			37195 37280 37152	10/11/2016 10/19/2016 10/06/2016	501.93 122.92 93.22	718.07
85201	11/03/2016	03350 BILL'S WELDING & MACH S			52958 52965	10/21/2016 10/27/2016	1,159.98 956.77	2,116.75
85202	11/03/2016	03791 BLUE RIBBON LINEN SUPP			9796112	10/19/2016	218.19	218.19
85203	11/03/2016	03800 GALLS, LLC DBA BLUMENT			006205559	10/10/2016	10.08	10.08
85204	11/03/2016	04170 BOUND TREE MEDICAL, LL			82306925 82298916 82301121 82306926 82308170	10/21/2016 10/12/2016 10/14/2016 10/21/2016 10/24/2016	976.12 141.71 68.82 54.66 46.73	1,288.04

Check History Listing
CITY OF PULLMAN

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11/08/2016 3:04PM

Bank code: usbank

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					509-332-4677-1217135	10/25/2016	77.59	
					509-332-3918-0505065	10/16/2016	77.11	
					509-332-4460-0516015	10/16/2016	74.98	
					253-007-3203-0105965	10/19/2016	73.03	
					509-334-2751-1101905	10/16/2016	72.83	
					253-011-4153-005035	10/16/2016	67.47	
					509-334-1078-1119095	10/22/2016	58.90	
					509-334-2158-0516015	10/16/2016	46.12	
					509-332-8487-0516015	10/16/2016	45.91	
					509-332-3370-0908015	10/16/2016	40.48	
					253-011-5456-0215905	10/19/2016	37.25	4,465.06
85219	11/03/2016	40684 AN ARAMARK COMPANY G			006257574	10/18/2016	157.30	157.30
85220	11/03/2016	41502 BENJAMIN GECAS			SHMC	10/23/2016	24.17	24.17
85221	11/03/2016	11830 GILLIG LLC			40271153	10/12/2016	3,480.44	
					40272446	10/17/2016	300.76	3,781.20
85222	11/03/2016	43003 ROGELIO GODINA JR			SHMC	10/26/2016	15.96	15.96
85223	11/03/2016	12700 HACH CHEMICAL CO			10145926	10/11/2016	1,309.54	1,309.54
85224	11/03/2016	43507 NANCY HASH DBA HASH T			6540	10/27/2016	475.00	475.00
85225	11/03/2016	43000 DBA NUICHEM HELENA CHI			203742436	10/18/2016	37.00	37.00
85226	11/03/2016	43048 INFOSEND, INC.			111444	09/30/2016	2,187.06	2,187.06
85227	11/03/2016	41523 INLAND NW HEALTH SERV			TC-37201	10/13/2016	477.37	477.37
85228	11/03/2016	15930 J & H PRINTING & TYPE			1661	10/22/2016	433.36	
					1640	10/14/2016	268.42	701.78
85229	11/03/2016	42966 KENNEWICK IND & ELEC S			175415	10/26/2016	76.88	76.88
85230	11/03/2016	43093 ROBERT J KRIEGER			SHMC	10/11/2016	12.50	12.50

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CITY OF PULLMAN

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Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
85231	11/03/2016	42636 LASTING IMPRESSIONS, IN			34081	10/14/2016	503.10	503.10
85232	11/03/2016	17660 LIFE-ASSIST			770912	10/20/2016	1,181.57	1,493.24
					771263	10/24/2016	311.67	
85233	11/03/2016	40072 M & M HARRISON ELECTRI			41546	09/19/2016	2,343.58	
					41458	09/15/2016	872.18	
					41570	09/11/2016	719.57	
					41613	10/17/2016	230.70	
					41627	10/21/2016	117.56	4,283.59
85234	11/03/2016	41711 MAILFINANCE			N6197552	10/19/2016	666.64	666.64
85235	11/03/2016	20960 MOSCOW - PULLMAN DAIL			128832	10/15/2016	72.50	
					128831	10/15/2016	60.91	133.41
85236	11/03/2016	19400 MOSCOW BUILDING SUPP			107256		10.77	
					1467039	10/31/2016	18.90	
					1460481	10/24/2016	11.84	
					1460479	10/24/2016	10.77	30.74
85237	11/03/2016	41354 MOSCOW-PULLMAN DAILY			34463	11/11/2016	168.00	168.00
85238	11/03/2016	41576 DEPOSITORY ACCOUNT M			IN1072939	10/17/2016	2,344.65	
					IN1073688	10/19/2016	322.47	2,667.12
85239	11/03/2016	19630 MYERS AUTO REBUILD & T			43514	10/21/2016	183.26	183.26
85240	11/03/2016	43266 MAILROOM FINANCE INC I			7900-0440-8012-5564	10/21/2016	89.73	89.73
85241	11/03/2016	41899 NEOPOST			Sept/Oct 2016	11/01/2016	2,078.29	2,078.29
85242	11/03/2016	21180 NW AUTO PARTS & PAINT ;			173012-1	10/24/2016	54.98	54.98
85243	11/03/2016	41026 OFFICE DEPOT, INC			870379033001	10/07/2016	176.44	176.44
85244	11/03/2016	21750 OXARC INC			F341347	09/07/2016	721.77	721.77
85245	11/03/2016	22389 PALOUSE MEDICAL PS			507522	10/21/2016	150.00	150.00
85246	11/03/2016	23220 PETTY CASH-FINANCE			39610	11/02/2016	170.00	

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CITY OF PULLMAN

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Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
Bank code: usbank								
85247	11/03/2016	23240 PETTY CASH-PUBLIC SER			jail blankets	10/20/2016	15.00	191.00
85248	11/03/2016	23427 PORTOGO			jail blankets	10/27/2016	6.00	81.84
85249	11/03/2016	23550 PRINTER PRO, INC.			ps-86782	11/01/2016	81.84	
85250	11/03/2016	41751 PULLMAN ACE HARDWARE			23632	10/25/2016	144.00	
85251	11/03/2016	24360 PULLMAN SOFTBALL UMPI			23633	10/25/2016	100.00	
85252	11/03/2016	14660 RICOH USA, INC			23634	10/25/2016	72.00	316.00
85253	11/03/2016	42397 RUSH TRUCK CENTERS O			00028836	10/24/2016	310.46	310.46
85254	11/03/2016	43503 LINHDA T. SAGEN			297967/1	10/28/2016	28.76	28.76
85255	11/03/2016	43410 SHARPE MIXERS, INC			4-16	10/25/2016	262.00	262.00
85256	11/03/2016	40424 SIX ROBBLEES INC.			5045047686	10/13/2016	25.47	25.47
85257	11/03/2016	28130 SPOKANE EXERCISE EQUI			3004269623	10/21/2016	131.59	131.59
85258	11/03/2016	40355 SPRINT PCS			fd-88127	10/11/2016	58.00	58.00
85259	11/03/2016	28451 ST JOHN HARDWARE & IM			523	10/12/2016	6,388.71	6,388.71
85260	11/03/2016	05890 STONEWAY ELECTRIC SUJ			5-778802-1	10/10/2016	1,403.32	
					5-778802	10/06/2016	597.38	2,000.70
					M11126	10/19/2016	703.04	703.04
					850696896-088	10/18/2016	4,157.99	
					709779416-051	10/26/2016	70.84	4,228.83
					MW21002	10/21/2016	431.61	431.61
					S101790478.001	10/05/2016	176.63	
					S11791536.001	10/12/2016	140.66	
					S101804215.001	10/18/2016	104.92	
					S101803883.001	10/18/2016	104.92	
					S101791542.001	10/06/2016	17.67	554.11
					S101796919.001	10/17/2016	9.31	223.15
85261	11/03/2016	29450 SUN RENTAL CENTER INC			84972	10/17/2016	223.15	223.15

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CITY OF PULLMAN

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Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
85262	11/03/2016	43205 INTERLINE BRANDS, INC D			382318863	10/26/2016	275.62	415.38
					381661057	10/19/2016	139.76	
85263	11/03/2016	41429 CHELSEY TADEMA			SHMC	10/27/2016	9.70	9.70
85264	11/03/2016	42686 TECHNOLOGY UNLIMITED			308784	10/24/2016	1,575.17	1,575.17
85265	11/03/2016	40371 TMG SERVICES INC.			0039987-IN	10/18/2016	1,002.86	1,002.86
85266	11/03/2016	42859 DBA TRUE NORTH EMERG			H04951	10/20/2016	112.22	112.22
85267	11/03/2016	41453 UNIFIRE POWER BLOWER			9060321	09/30/2016	58.48	58.48
85268	11/03/2016	30920 UNITED PARCEL SERVICE			0000884703436	10/22/2016	100.00	
					0000897781436	10/22/2016	26.58	126.58
85269	11/03/2016	30460 USA BLUE BOOK			070833	09/27/2016	1,589.58	
					070597	09/27/2016	538.95	
					08144	10/10/2016	363.08	2,491.61
85270	11/03/2016	42151 VERIZON WIRELESS			9773624853	10/12/2016	702.46	
					9773624855	10/12/2016	40.01	742.47
85271	11/03/2016	33201 WASHINGTON STATE ASSC			R2017-254	10/01/2016	1,000.00	1,000.00
85272	11/03/2016	33900 CONTROLLERS OFFICE W.			367912	10/17/2016	233.71	
					367913	10/17/2016	41.58	275.29
85273	11/03/2016	40058 BRUCE WICKARD			Boot allowance	10/15/2016	180.19	180.19
85274	11/03/2016	43337 WORKLAND & WITHERSPC			600003-000M	11/01/2016	7,000.00	7,000.00
85275	11/03/2016	36460 XEROX CORPORATION			086863167	11/01/2016	363.49	
					086863166	11/01/2016	264.22	627.71
85276	11/03/2016	42694 ZIRMED, INC.			502345	10/12/2016	135.00	135.00
85277	11/03/2016	42123 GPO ZOLL MEDICAL CORP			2440591	10/24/2016	189.68	
					2441169	10/25/2016	58.87	248.55
85278	11/04/2016	28849 DEPT OF RETIREMENT SY			Ben173457	10/21/2016	180.76	180.76

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CITY OF PULLMAN

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Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
85279	11/04/2016	40288 EMPLOYMENT SECURITY I			Ben173459	10/21/2016	3.98	3.98
85280	11/04/2016	41434 AFLAC			Ben173694	11/07/2016	4,085.84	4,085.84
85281	11/04/2016	40256 AMALGAMATED TRANSIT I			Ben173684	11/07/2016	3,158.50	3,158.50
85282	11/04/2016	40430 AWC EMPLOYEE BENEFIT:			Ben173676	11/07/2016	207,952.77	207,952.77
85283	11/04/2016	41712 BENEFIT SOLUTIONS, INC.			Ben173708	11/07/2016	3,200.00	3,200.00
85284	11/04/2016	42939 NORTHWEST FIRE FIGHTE			Ben173710	11/07/2016	51,778.71	51,778.71
85285	11/04/2016	06300 CITY OF PULLMAN			Ben173718	11/07/2016	508.75	508.75
85286	11/04/2016	40715 CITY OF PULLMAN			Ben173720	11/07/2016	2,863.00	2,863.00
85287	11/04/2016	40287 DEPT OF LABOR & INDUST			Ben173690	11/07/2016	31,086.28	31,086.28
85288	11/04/2016	28849 DEPT OF RETIREMENT SY			Ben173682	11/07/2016	170,837.40	170,837.40
85289	11/04/2016	40270 DEPT OF RETIREMENT SY			Ben173700	11/07/2016	21,863.34	21,863.34
85290	11/04/2016	40271 DIMARTINO ASSOCIATES,			Ben173692	11/07/2016	18,231.00	18,231.00
85291	11/04/2016	42733 ECOMC			Ben173706	11/07/2016	1,549.45	1,549.45
85292	11/04/2016	09820 EMPLOYMENT SECURITY I			Ben173726	11/07/2016	465.26	465.26
85293	11/04/2016	40288 EMPLOYMENT SECURITY I			Ben173728	11/07/2016	93.55	93.55
85294	11/04/2016	42242 HRA VEBA TRUST			Ben173686	11/07/2016	3,852.35	3,852.35
85295	11/04/2016	41698 IAFF - FIREPAC			Ben173724	11/07/2016	1,225.00	1,225.00
85296	11/04/2016	40259 IAFF LOCAL 1892			Ben173704	11/07/2016	165.86	165.86
85297	11/04/2016	42815 INLAND NW HEALTH SERV			Ben173712	11/07/2016	4,684.16	4,684.16
85298	11/04/2016	40441 PRINCIPAL FINANCIAL GRC			Ben173696	11/07/2016	3,870.00	3,870.00
85299	11/04/2016	40262 PULLMAN POLICE OFFICEI			Ben173688	11/07/2016	7,383.95	7,383.95
					Ben173680	11/07/2016	2,990.19	10,374.14
					Ben173698	11/07/2016	2,360.00	2,360.00

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Bank code: usbank	Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
	85300	11/04/2016	40264 TEAMSTERS UNION LOCAL			Ben173714	11/07/2016	1,019.00	1,019.00
	85301	11/04/2016	40268 WASHINGTON DENTAL SEI			Ben173678	11/07/2016	21,815.76	21,815.76
	85302	11/04/2016	40258 WASHINGTON NATIONAL II			Ben173716	11/07/2016	97.18	97.18
	85303	11/04/2016	40269 WASHINGTON ST SUPPOR			Ben173722	11/07/2016	2,196.00	2,196.00
	85304	11/04/2016	41697 WSCFF - FAST PAC			Ben173702	11/07/2016	182.51	182.51
	85305	11/04/2016	43225 JEFFREY G YONEK			Ben173730	11/07/2016	295.95	295.95
	10252016	10/25/2016	43056 UMPQUA BANK			10252016	10/25/2016	658.45	
						10252016		45,531.88	44,873.43
							usbank Total:		1,041,913.88
							Total Checks:		1,041,913.88

147 checks in this report

4. A motion to transfer \$105,815 of retail sales tax revenue to the Restricted CIP Reserve Fund.

NOTES:

REQUEST FOR COUNCIL ACTION

For meeting of: November 15, 2016

ACTION REQUESTED

Transfer \$105,815 of retail sales tax revenue to the Restricted CIP Reserve Fund.

BACKGROUND

Ordinance 10-23 directs that 50% of the retail sales tax revenue collected each quarter (less sales tax derived from construction) in excess of \$594,135 be placed in the Restricted CIP Reserve Fund to be used for capital improvements. Ordinance 12-10 further requires the Finance Director to submit a quarterly report on the City's retail sales tax revenue collections and the City's financial condition and provides that the Council may revise the percentage to be placed in the Restricted CIP Reserve Fund. The report for the third quarter of 2016 is attached indicating the 50% amount for this quarter to be \$105,815. It is recommended that the full 50% amount of \$105,815 be placed in the Restricted CIP Reserve Fund to facilitate the future funding of capital projects.

RECOMMENDATION

By motion, authorize the transfer of \$105,815 of retail sales tax revenue to the Restricted CIP Reserve Fund.

FISCAL IMPACT

\$ 105,815

BARS Code Number

SUBMITTED BY

ATTACHMENTS FOR COUNCIL REVIEW/ACTION

Name: Leann L. Hubbard
Title: Finance Director
Department: Administration/Finance

1. 2016 Sales Tax CIP Transfer Worksheet

REVIEWED BY

	Initial	Date
Department Head	<u>LH</u>	<u>11/4/16</u>
City Supervisor	<u>MW</u>	<u>11/9/16</u>
City Attorney (As To Form)	<u>umaj</u>	<u>11-9-2016</u>

2016 Sales Tax CIP Transfer

	July	August	Sept	Total	YTD TOTAL
Sales Tax Collected	366,648	385,149	377,805	1,129,602	3,268,688
Construction Classes 236,237,238	105,193	104,654	113,991	323,838	780,419
Net Retail	261,455	280,495	263,814	805,764	2,488,269
Ordinance 10-23				<u>-594,135</u>	<u>-1,782,405</u>
Total Excess Sales Tax Receipts Over Base				<u>211,629</u>	<u>705,864</u>
50% Adjusted to the Restricted Reserve				105,815	352,932
50% Remaining in the General Fund				<u>105,815</u>	<u>352,932</u>
				<u>211,629</u>	<u>705,864</u>

5. FINAL 2017 BUDGET PUBLIC HEARING ON ALL FUNDS

STAFF REPORT _____

QUESTIONS FROM COUNCIL ON STAFF REPORT _____

OPEN PUBLIC HEARING _____

CLOSE PUBLIC HEARING _____

DISCUSSION _____

ACTION TAKEN _____

NOTES:

REQUEST FOR COUNCIL ACTION

For meeting of: November 15, 2016

ACTION REQUESTED

Conduct 2017 Final Budget Hearing.

BACKGROUND

The City Council conducted the required revenue hearing on October 4, 2016. The Preliminary Budget Hearing was held November 1, 2016.

The purpose of this hearing is to review the proposed 2017 budgets for the various departments and funds, and receive public input. Any amendments the Council wishes to make should be discussed at this Final Hearing, in order to include those changes in the budget ordinance scheduled for adoption on November 22, 2016.

RECOMMENDATION

Conduct 2017 Final Budget Hearing, and accept public comments. Provide staff with direction as to what, if any, changes to make in the proposed budget ordinance.

FISCAL IMPACT

Total Proposed 2017 Budget: \$85,729,026 without \$5,145,000 depreciation (as of 11/4/2016).

SUBMITTED BY

Name: Leann L. Hubbard
Title: Finance Director
Department: Administration/Finance

ATTACHMENTS FOR COUNCIL REVIEW/ACTION

1. Memo dated 11/4/2016
2. 2017 General Fund Revenue Summary
3. 2017 General Fund Expenditure Summary by Departments
4. 2017 Budget Summary by Fund

REVIEWED BY

	Initial	Date
Department Head	<u>LH</u>	<u>11/4/16</u>
City Supervisor	<u>MW</u>	<u>11/4/16</u>
City Attorney (As To Form)	<u>Uvaj</u>	<u>11-9-16</u>

Memo

To: Mayor, City Council, and City Supervisor
From: Leann L. Hubbard, Finance Director
CC: Department Heads
Date: November 4, 2016
Re: Final 2017 Budget Hearing

We have reached the final stages of the 2017 budget process which started earlier this year with the adoption of the City Council goals. During the summer, City Council adopted the 2017-2022 Capital Improvement Program. The 2016 Mid-Year Financial Summary also was presented on August 16, 2016. During August department heads submitted their budget proposals. During September the Mayor, City Supervisor and Finance Director met individually with each department head to review the budget proposals. The City Council conducted a pre-budget workshop on September 27, the public hearing on revenue sources on October 4 and the Preliminary Budget Hearing on November 1. The 2017 Preliminary Budget considers all the guidance and direction you have given throughout this budget process.

The total proposed General Fund expenditure budget is \$21,693,172. This is an increase of \$1,306,556 or 6.4 percent compared to the amended 2016 expenditure budget. The General Fund Operating expenditure budget is \$20,903,545. This is an increase of \$1,130,034 or 5.7 percent. The total General Fund revenue budget is \$20,605,745, which is an increase of \$1,779,650 or 9.5 percent compared to the amended 2016 revenue budget.

The overall City proposed expenditure budget is \$85,729,026 without \$5,145,000 depreciation, which is an increase of \$15,268,393 or 21.7 percent from the amended 2016 expenditure budget.

The 2017 year-end projected cash level for the General Fund is \$3,242,117. This is equal to 15.5 percent of the 2017 operating requests. The year-end projected cash balance is \$524,656 above the 13 percent reserve goal.

We will continue to monitor financial data concerning the local economy. Periodic reviews of the General Fund Budget will be made throughout 2017 to ensure that target budgets are not exceeded.

The purpose of the Final 2017 Budget Hearing is to accept public testimony and for city staff to receive final direction for any budget changes. The 2017 Budget is scheduled for adoption on Tuesday, November 22, 2016.

2017 GENERAL FUND REVENUE ESTIMATE SUMMARY

	ACTUAL 2015	AMENDED BUDGET 2016	YTD 06/30/16	YEAR END ESTIMATE 2016	PRELIMINARY ESTIMATE 2017	\$ CHANGE ESTIMATES 2016-2017	% CHANGE ESTIMATES 2016-2017	% OF BUDGET
TAXES:								
PROPERTY	5,616,391	5,700,000	3,111,452	5,720,000	5,900,000	200,000	3.5%	28.6%
EMS TAX LEVY	780,057	800,000	432,148	800,000	820,000	20,000	2.5%	4.0%
RETAIL SALES	4,336,017	3,900,000	2,139,086	4,400,000	5,000,000	1,100,000	28.2%	24.3%
NATURAL GAS USE	112,104	110,000	57,126	75,000	75,000	(35,000)	-31.8%	0.4%
LOCAL CRIM JUST SALES TAX	433,321	411,000	214,090	428,000	428,000	17,000	4.1%	2.1%
IF TAXES - UTILITIES - WATER	225,305	195,000	94,282	200,000	210,000	15,000	7.7%	1.0%
IF TAXES - UTILITIES - SEWER	205,447	195,000	94,064	195,000	200,000	5,000	2.6%	1.0%
IF TAXES - UTILITIES - STORMWAT	44,456	45,000	23,480	45,000	45,500	500	1.1%	0.2%
ADMISSIONS	413,961	400,000	149,564	425,000	425,000	25,000	6.3%	2.1%
UTIL TAX-ENERGY	1,415,653	1,235,000	610,897	1,250,000	1,280,000	45,000	3.6%	6.2%
UTIL TAX-SOLID WASTE	154,671	132,000	64,441	145,000	150,000	18,000	13.6%	0.7%
UTIL TAX-SOLID WASTE 3%	112,868	115,000	47,024	114,000	113,000	(2,000)	-1.7%	0.5%
UTIL TAX-TELEPHONE	316,759	275,000	132,810	275,000	260,000	(15,000)	-5.5%	1.3%
LEASEHOLD EXCISE	78,777	75,000	36,122	75,000	75,000	0	0.0%	0.4%
GAMBLING	69,764	70,000	22,930	70,000	70,000	0	0.0%	0.3%
TOTAL TAXES:	\$14,315,550	\$13,658,000	\$7,229,515	\$14,217,000	\$15,051,500	\$1,393,500	10.2%	73.0%
CABLE FRANCHISE	135,012	135,000	33,876	130,000	135,000	0	0.0%	0.7%
OTHER LICENSES:	425,919	400,450	379,440	524,395	410,150	9,700	2.4%	2.0%
INTERGOVERNMENT:								
FEDERAL GRANT TOTALS	15,805	10,400	3,304	699,944	8,400	(2,000)	-19.2%	0.0%
STATE GRANT TOTALS	4,761	900	1,501	1,790	500	(400)	-44.4%	0.0%
MOBILE HOME/TRAILER EXCISE	0	0	0	0	0	0		0.0%
MOTOR VEH EXCISE	0	0	0	0	0	0		0.0%
EQUALIZATION	0	0	0	0	0	0		0.0%
CITY ASSISTANCE	113,853	100,000	51,691	107,300	93,000	(7,000)	-7.0%	0.5%
LOCAL GOV'T ASSISTANCE	0	0	0	0	0	0		0.0%
MVET - CRIMINAL JUSTICE	39,157	38,000	20,090	38,400	38,400	400	1.1%	0.2%
CTED CRIMINAL JUSTICE	4,760	5,000	2,511	5,000	5,000	0	0.0%	0.0%
MARIJUANA ENFORCEMENT	13,479	0	13,479	27,200	27,500	27,500	#DIV/0!	0.1%
LIQUOR EXCISE	103,937	103,000	42,603	155,000	160,000	57,000	55.3%	0.8%
LIQUOR PROFITS	275,312	275,000	138,417	277,000	275,000	0	0.0%	1.3%
TOTAL INTERGOVT:	\$571,063	\$532,300	\$273,596	\$1,311,634	\$607,800	\$75,500	14.2%	2.9%
SERVICE CHARGES:	3,158,993	3,398,051	1,630,883	3,421,506	3,633,089	235,038	6.9%	17.6%
INTERFUND CHGS:	474,174	438,294	162,647	438,294	454,406	16,112	3.7%	2.2%
FINES:	74,222	71,000	25,689	53,000	52,500	(18,500)	-26.1%	0.3%
INVESTMENT INCOME	92,226	35,000	63,506	88,000	88,000	53,000	151.4%	0.4%
OTHER MISC.	199,403	158,000	162,099	159,060	173,300	15,300	9.7%	0.8%
TOTAL MISC:	\$291,629	\$193,000	\$225,604	247,060	\$261,300	\$68,300	35.4%	1.3%
TOTAL REVENUES:	\$19,446,561	\$18,826,095	\$9,961,249	\$20,342,889	\$20,605,745	\$1,779,650	9.5%	100.0%
BEGINNING CASH:	5,680,708	4,697,369	4,697,369	4,697,369	4,329,544	(367,825)	-7.8%	
TOTAL RESOURCES:	\$25,127,269	\$23,523,464	\$14,658,619	\$25,040,258	\$24,935,289	\$1,411,825	6.0%	

GENERAL FUND DEPARTMENTAL BUDGET REQUESTS

	2015 <u>ACTUAL</u>	2016 <u>AMENDED BUDGET</u>	YTD <u>06/30/16</u>	2017 <u>REQUEST</u>	<u>\$ CHANGE</u>	<u>% CHANGE</u>
DEPARTMENT TOTALS:						
ADMIN/FINANCE	1,322,282	1,456,336	695,362	1,507,569	51,233	3.5%
POLICE	5,969,101	6,359,389	2,977,742	6,814,794	455,405	7.2%
FIRE	5,961,444	5,512,381	2,743,066	6,061,238	548,857	10.0%
PROTECTIVE INSPECTIONS	490,773	663,628	345,241	731,713	68,085	10.3%
PLANNING	296,344	335,926	151,838	351,231	15,305	4.6%
PUBLIC SERVICE	2,855,283	2,968,234	1,376,834	3,187,510	219,276	7.4%
G.GOV'T/EXT SUPPORT	227,222	244,285	200,726	281,255	36,970	15.1%
LIBRARY	1,294,815	1,544,814	668,721	1,605,081	60,267	3.9%
OPERATING TRANSFERS						
EQUIPMENT RENTAL DIVISION	0	0	0	0	0	
INFO SYS-GOV'T ACCESS CHANNEL	5,083	6,505	6,505	5,689	(816)	
GOVT BUILDINGS	0	0	0	25,452	25,452	
AIRPORT	1,282,013	682,013	32,013	332,013	(350,000)	-51.3%
TOTAL OPERATING:	\$19,704,360	\$19,773,511	\$9,198,048	\$20,903,545	\$1,130,034	5.7%
PERCENTAGE CHANGE:						5.7%
NON-OPERATING EXPENDITURES	181,419	241,300	109,130	249,528	8,228	4.5%
CAPITAL OUTLAYS:						
C.I.P. PROJECTS	561,028	371,805	125,987	540,099	168,294	30.0%
CAPITAL TRANSFERS:						
OTHER FUNDS	0	0	0	0	0	
TOTAL CAPITAL:	\$561,028	\$371,805	\$125,987	\$540,099	\$168,294	45.3%
TOTAL GENERAL FUND:	\$20,446,807	\$20,386,616	\$9,433,165	\$21,693,172	\$1,306,556	6.41%

2016 - 2017 BUDGET SUMMARY BY FUND

FUND	TITLE	2016 AMENDED BUDGET*		2017 BUDGET REQUEST		
		REVENUES	EXPENDITURES	REVENUES	EXPENDITURES	CHANGE
001	GENERAL FUND:					
	ADMINISTRATION/FINANCE		1,456,336		1,507,569	51,233
	POLICE/SUPPORT SERVICE		6,359,389		6,814,794	455,405
	FIRE/RESCUE		5,512,381		6,061,238	548,857
	PROTECTIVE INSPECTIONS		663,628		731,713	68,085
	PLANNING		335,926		351,231	15,305
	PUBLIC SERVICES		2,968,234		3,187,510	219,276
	LIBRARY		1,544,814		1,605,081	60,267
	GENERAL GOVERNMENT		244,285		281,255	36,970
	OPERATING TRANSFERS:					
	AIRPORT		682,013		332,013	(350,000)
	OTHER		6,505		31,141	24,636
	TOTAL OPERATING EXPENDITURES:		\$19,773,511		\$20,903,545	\$1,130,034
						OPERATING PERCENTAGE CHANGE: 5.7%
	CAPITAL EXPENDITURES & TRANSFERS:					
	CAPITAL EXPENDITURES		371,805		540,099	168,294
	NON-OPERATING EXPENDITURES TO OTHER FUNDS		241,300		249,528	8,228
	TOTAL CAPITAL:		\$613,105		\$789,627	\$176,522
	TOTAL GENERAL FUND:	\$18,826,095	\$20,386,616	\$20,605,745	\$21,693,172	\$1,306,556
						TOTAL FUND PERCENTAGE CHANGE: 6.4%
104	ARTERIAL STREETS	482,150	527,700	1,680,800	1,946,034	1,418,334
105	STREETS	1,829,805	2,073,927	1,973,830	2,251,026	177,099
120	CIVIC IMPROVEMENT	351,000	350,000	361,500	359,000	9,000
125	FIREMEN'S PENSION	34,200	60,000	34,500	40,000	(20,000)
310	CEMETERY EXPANSION	1,000	6,500	500	14,450	7,950
315	2005 LTGO BOND FUND					
316	2007 BOND FUND	324,300	324,300	322,000	322,000	(2,300)
317	2009 AIRPORT WATER BOND FUND	392,400	392,400	398,781	398,781	6,381
401	UTILITIES **	10,372,536	11,656,540	10,795,536	12,998,212	1,341,672
403	UTILITY CAPITAL PROJECTS	1,894,000	1,894,000	2,615,000	2,615,000	721,000
404	STORMWATER **	1,405,628	1,712,711	1,169,000	1,743,677	30,966
405	TRANSIT **	5,353,720	5,523,293	5,467,009	5,484,776	(38,517)
501	EQUIPMENT RENTAL **	2,488,647	3,004,313	2,541,413	4,188,972	1,184,659
504	GOV'T BUILDINGS	962,800	1,082,703	1,094,838	1,284,957	202,254
507	INFORMATION SYSTEMS **	1,071,087	1,049,495	1,130,779	1,175,455	125,960
651	AIRPORT AGENCY **	20,292,550	20,292,550	29,097,211	29,097,211	8,804,661
707	LAWSON GARDENS ENDOW	66,000	123,085	110,500	115,803	(7,282)
710	CEMETERY CARE FUND	4,400	500	3,500	500	
	TOTAL ALL FUNDS:	\$66,152,318	\$70,460,633	\$79,402,442	\$85,729,026	\$15,268,393
						PERCENTAGE CHANGE: 21.7%

* Includes Budget Amendments Approved on June 14, 2016.

** Expenditures exclude non-cash depreciation of \$4,555,000 in 2016 and \$5,145,000 in 2017.