

MINUTES OF THE CITY COUNCIL
OF THE CITY OF PULLMAN
NOVEMBER 1, 2016

Roll Call

A regular meeting of the City Council of the City of Pullman was held on November 1, 2016, at 7:00 p.m. in Council Chambers, City Hall, Pullman, Washington with the following present:

Glenn A. Johnson	Mayor
Leann L. Hubbard	Finance Director
Jeff Hawbaker	Councilmember
Fritz Hughes	Councilmember
Eileen Macoll	Councilmember
Ann Parks	Councilmember
Nathan Weller	Councilmember
Pat Wright	Councilmember

Call to Order

Mayor Johnson called the regular meeting to order at 7:00 p.m. Councilmember Hughes moved, Councilmember Weller seconded to excuse Councilmember Sorensen. The motion carried unanimously.

Motion Carried.

Announcements

Mayor Johnson made three announcements.

Proclamation

Mayor Johnson proclaimed November 2016 National American Indian Heritage month in the City of Pullman.

ORDER OF BUSINESS

Approval of Recommendations of Consent Agenda Items

CONSENT AGENDA

Mayor Johnson reviewed the items on the Consent Agenda with the Council and audience. He stated that items listed on the Consent Agenda are considered to be routine in nature and will be enacted by a single motion of the Council without separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda by Council request. Councilmember Macoll moved, Councilmember Weller seconded to read the Consent Agenda by title only.

Motion Carried.

City Attorney O'Sullivan read the items on the Consent Agenda by title only. Mayor Johnson

asked if there were any requests for removal of items from the Council. There were none. Councilmember Hughes moved, Councilmember Wright seconded to adopt the Consent Agenda as presented.

Motion Carried.

Motions

- Minutes -
October 18,
2016
1. The Council dispensed with the reading of the minutes of the regular meeting of October 18, 2016, and approve them as submitted.
- Accounts Pay-
able, Payroll
and Electronic
Transfers -
October 12,
2016 to
October 24,
2016
2. The Council approved disbursements represented by accounts payable checks numbered 84996 through 85162 totaling \$4,663,111.15 inclusive, payroll checks numbered 70356 through 70392 totaling \$11,522.32, and electronic transfers totaling \$80,500.40 for October 12, 2016 to October 24, 2016.

REGULAR AGENDA

Presentation/ Public Hearing

- Mayor's 2017
Budget Message
3. Mayor Johnson presented his 2017 budget message.
- 2017 Preliminary
Budget Hearing
On All Funds
4. Mayor Johnson announced that a public hearing is scheduled on all funds.
- Finance Director Hubbard reported on the 2016-2017 budget summary, 2017 General Fund revenue summary, and General Fund expenditure request. There were no questions.
- City Supervisor Workman reported on the Administration/Finance expenditure request, Civic Improvement fund request, Firemen's Pension fund request, Airport Agency fund request, Cemetery Care fund request, and salary schedule. Councilmember Weller questioned if the legislative budget includes salary increases. City Supervisor Workman verified these salary increases are effective 2018.

Library Director Bailey reported on the Library expenditure request. There were no questions.

Police Chief Jenkins reported on the Police expenditure request. Councilmember Weller asked about the Federal Aviation Administration (FAA) requirements on a quad copter. Police Chief Jenkins replied there is a team working on complying with the FAA requirements.

Fire Chief Heston reported on the Fire expenditure request. There were no questions.

Public Works Director Gardes reported on the Protective Inspections, Arterial Streets, Street, 2007 Bond, Airport Water Bond, Utilities, Stormwater, Transit, Equipment Rental, and Government Building funds expenditure requests. Councilmember Weller wanted to recognize sidewalk improvements and handicap sidewalk is very much noticed by citizens and to give a deserved thank you.

Planning Director Dickinson reported on the Planning expenditure request. There were no questions.

Recreation Manager Dahmen reported on the Public Services, Recreation, and Aquatic Center expenditure request. There were no questions.

Parks Manager Davis reported on the Parks, Community Improvement, Cemetery, Cemetery Expansion, and Lawson Gardens Park Endowment funds expenditure request. Councilmember Weller commented the children's park at Mary's Park is great.

Information Systems Manager Brannock reported on the Information Systems expenditure request. There were no questions.

At 8:17 p.m. Mayor Johnson opened the public hearing. There were no questions. At 8:17 p.m. Mayor Johnson closed the public hearing.

Councilmember Weller wanted to acknowledge the City of Pullman and Mayor's continued support of entrepreneurial growth and retention which is reflected in the Palouse Knowledge Corridor, as well as, support of homeless and those in poverty through community relief.

Resolutions and Ordinances

Resolution 5a.
No. R-66-16 -
Substantial Need
for purposes of
setting the limit
factor for the
General Fund
Property Tax Levy
for 2017

Mayor Johnson announced a resolution has been prepared adopting a declaration of substantial need for purposes of setting the limit factor for the General Fund property tax levy for 2017. Finance Director Hubbard reported on the declaration of substantial need.

Resolution No. R-66-16 by title only reads as follows:

A RESOLUTION OF THE CITY OF PULLMAN, WASHINGTON, RELATED TO TAXATION, FINDING THE EXISTENCE OF A SUBSTANTIAL NEED FOR PURPOSES OF SETTING THE LIMIT FACTOR FOR THE GENERAL FUND PROPERTY TAX LEVY FOR 2017 IN ACCORDANCE WITH RCW 84.55.0101.

Councilmember Wright moved, Councilmember Parks seconded to adopt Resolution No. 66-16. The motion carried unanimously.

Ordinance 5b.
No. 16-14 -
Tax Levy

Mayor Johnson announced an ordinance has been prepared fixing the tax levy rate. Finance Director Hubbard reported on the background and proposed passing an ordinance to set property tax levies for 2016 for collection in 2017 for the General Fund operating and General Obligation Bond repayment requirements.

Ordinance No. 16-14 by title only reads as follows:

AN ORDINANCE FIXING THE AMOUNT OF THE TAX LEVY FOR THE YEAR 2016 FOR COLLECTION IN 2017 TO RAISE REVENUE TO MEET ESTIMATED EXPENDITURES AND ESTABLISHING THE SPECIAL LEVY TO MEET GENERAL OBLIGATION BOND DEBT SERVICE OBLIGATIONS.

Councilmember Hughes moved, Councilmember Macoll seconded to pass Ordinance No. 16-14. The motion carried unanimously.

Resolution 6a.
No. R-67-16 -
Substantial Need
for purposes of
setting the limit
factor for
Emergency

Mayor Johnson announced a resolution has been prepared adopting a declaration of substantial need for purposes of setting the limit factor for the Emergency Medical Services property tax levy for 2017. Finance Director Hubbard reported on the declaration of substantial need.

Medical Services
Property Tax Levy
for 2017

Resolution No. R-67-16 by title only reads as follows:

A RESOLUTION OF THE CITY OF PULLMAN, WASHINGTON, RELATED TO TAXATION, FINDING THE EXISTENCE OF A SUBSTANTIAL NEED FOR PURPOSES OF SETTING THE LIMIT FACTOR FOR THE EMERGENCY MEDICAL SERVICES PROPERTY TAX LEVY FOR 2017 IN ACCORDANCE WITH RCW 84.55.0101.

Councilmember Hughes moved, Councilmember Macoll seconded to adopt Resolution No. 67-16. The motion carried unanimously.

Ordinance
No. 16-15 -
EMS Tax Levy

6b. Mayor Johnson announced an ordinance has been prepared fixing the tax levy rate. Finance Director Hubbard reported on the background and proposed passing an ordinance to set property tax levies for 2016 for collection in 2017 for Emergency Medical Service requirements or expenses

Ordinance No. 16-15 by title only reads as follows:

AN ORDINANCE FIXING THE AMOUNT OF THE EMERGENCY MEDICAL SERVICES TAX LEVY FOR THE YEAR 2016 FOR COLLECTION IN 2017 TO RAISE REVENUE TO MEET ESTIMATED EMS EXPENDITURES.

Councilmember Macoll moved, Councilmember Wright seconded to pass Ordinance No. 16-15. The motion carried unanimously.

Resolutions

Resolution
No. R-68-16 -
Final Plat

7. Mayor Johnson announced that a resolution has been prepared to adopt the final plat of Whispering Hills West 2.0 Subdivision No. 2 and authorize the Mayor and Finance Director to sign the final plat. Public Works Director Gardes reported on the plat and recommended adoption of the resolution. Councilmember Weller asked about mixed use. Planning Director Dickinson responded the zoning does provide for mixed use. Councilmember Hughes asked if this will be the final plat. Public Works Director Gardes replied Copper Basis does own property to the south but no plat requests have been received.

Resolution No. R-68-16 by title only reads as follows:

A RESOLUTION APPROVING THE FINAL PLAT OF WHISPERING HILLS WEST 2.0, SUBDIVISION NO. 2 AND AUTHORIZING THE MAYOR AND FINANCE DIRECTOR TO SIGN THE FINAL PLAT.

Councilmember Hughes moved, Councilmember Weller seconded to adopt Resolution No. R-68-16. The motion carried unanimously

Resolution 8.
No. R-69-16 -
Engineering
Service Agreement

Mayor Johnson announced that a resolution has been prepared authorizing an engineering services agreement with JUB Engineers, Inc. for engineering design and bidding/award phase services for UV disinfection and miscellaneous improvements project. Public Works Director Gardes reported on the background and recommended adoption of the resolution.

Resolution No. R-69-16 by title only reads as follows:

A RESOLUTION AUTHORIZING THE EXECUTION OF AN ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY OF PULLMAN AND J-U-B ENGINEERING, INC FOR THE PURPOSE OF PROVIDING ENGINEERING SERVICES FOR THE WWTP ULTRAVIOLET LIGHT DISINFECTION AND MISCELLANEOUS IMPROVEMENTS PROJECT.

Councilmember Wright moved, Councilmember Weller seconded to adopt Resolution No. R-69-16. The motion carried unanimously

Resolution 9.
No. R-70-16 -
Purchase Self
Contained
Breathing
Apparatus
Equipment

Mayor Johnson announced that a resolution has been prepared to authorize the purchase of self-contained breathing apparatus equipment for the Fire Department. Fire Chief Heston reported on the background and recommended adoption of the resolution authorizing the purchase of self-contained breathing apparatus equipment. Councilmember Weller asked if this equipment is an overhaul of the steel packs. Fire Chief Heston replied the steel packs were previously replaced by fiberglass wraps.

Resolution No. R-70-16 by title only reads as follows:

A RESOLUTION OF THE PULLMAN CITY COUNCIL AUTHORIZING THE PURCHASE OF SELF-CONTAINED BREATHING APPARATUS EQUIPMENT FROM MUNICIPAL

EMERGENCY SERVICES THROUGH AN INTERGOVERNMENTAL
COOPERATIVE PURCHASING AGREEMENT BETWEEN THE CITY
OF PULLMAN AND NATIONAL PURCHASING PARTNERS.

Councilmember Weller moved, Councilmember Hughes seconded to adopt Resolution No. R-70-16. The motion carried unanimously.

NEW BUSINESS

Mayor Johnson asked if there was any new business. There was no new business.

EXECUTIVE SESSION

At 8:40 p.m., Mayor Johnson announced that the Council would take a five-minute break and then meet in an Executive Session for the purpose of:

Considering a selection site or acquisition of real estate by lease or purchase and to evaluate the qualifications of an applicant for public employment.

The meeting was adjourned at 8:41 p.m. for the five-minute break and then to hold the Executive Session which was scheduled for approximately 10 minutes. The Executive Session started at 8:46 p.m. The Executive Session had one extension for 10 minutes. The Executive Session ended at 9:06 p.m.

ADJOURNMENT

Councilmember Macoll moved, Councilmember Weller seconded to adjourn the regular meeting of the City Council.

Motion Carried.

Mayor Johnson adjourned the regular meeting of the City Council at 9:07 p.m.

Finance Director/City Clerk